

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
SEPTEMBER 6, 2022

1. CALL TO ORDER - Mayor Lee and Aldermen Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE -Ava Abernathy with Mayor's Youth Council gave invocation and Mac Parker with Mayor's Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
  - Mayor Lee referenced the Hazard Mitigation Grant 1443-0003 and provided information regarding costs savings reflected in the West Rankin Utility Authority Computation FY22-23 Member Payments Revision 1 compilation.
  - Rodney Holder, 111 Longwood Drive, Brandon, MS made comments and expressed concerns regarding the recent flooding events at Windchase subdivision including the ditch and the box culvert on Hwy. 468.
  - Jackie Luckey, 2017 Red Oak Dr., made comments and expressed concerns regarding street drainage issues in Windchase subdivision.
  - Bob Odom, 305 Louis Wilson Dr., made comments and expressed concerns about speeding on Louis Wilson Drive and supports the plan for stop signs on Louis Wilson Road at Shiloh Road and Kennedy Parkway.
  - Camille Farris, 512 E. Jasper, Pam Partridge 509 East Jasper, Melissa Underwood 502 East Jasper, spoke in support of the stops signs recently constructed and requested an additional stop sign at Louis Wilson and Jasper.
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of August 15, 2022, and the Special Board Meeting Minutes of August 29, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Appoint City Engineer, Matthew Miller to the CMPDD-MPO Technical Committee.
  2. Authorize the Mayor to travel to Greenwood, MS to attend the MML Fall Board Meeting on September 30, 2022.

Alderman Womack made the motion to approve agenda items 5.1 & 5.2 in accordance with the memos from the Mayor's Office which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: Yes      Issues: None  
EMS Report; # of P1 calls: 208      Average Response Time: 9.53

2. Increase the salary of Firefighter Autery Dunbar for meeting an educational benchmark effective September 5, 2022.
3. Authorize payment of travel expenses for Lt. Alan Plotkin, III to travel to Southaven, MS on August 26-27, 2022 to take the National Registry Skills Test for Advanced EMT.
4. Increase the salary of Captain Heath Clark and Lt. Alan Plotkin, III for passing the National Registry for Advanced EMT effective September 5, 2022, pursuant to the memo.
5. Accept the resignation of Firefighter Kyle Berry effective September 15, 2022.

Alderman Vinson made the motion to approve agenda items 6.2-6.5 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. ANGELA BEAN, CITY CLERK

1. Approve the MDA cash request #7 in the amount of \$22,039.76 and the CDBG closeout documents with regard to the Appleridge/Morrow/Orr CDBG Sewer Improvement Project and authorize the Mayor to execute the same.
2. Adopt the FY 2022-2023 Taxing and Spending Plan (Budget) and authorize publication of the same.
3. Appoint the City Clerk as the applicant agent for public assistance through MEMA for Disaster #4528 COVID and authorize the Mayor and City Clerk to execute all related documents.
4. Approve:
  - a. Docket of Claims for September 6, 2022.
  - b. Fox Everett claims released on August 25, 2022.
  - c. Electronic transfers for August 2022.

Alderman Coker made the motion to approve agenda items 7.1-7.4(a)-(c) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.



8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Joe McGee Construction Co. pay request #2 in the amount of \$114,540.98 with regard to the Highway 18 at Louis Wilson Drive Signal and Intersection Improvement Project and authorize payment of the same.
2. Approve Hemphill Construction Co. pay request #3 in the amount of \$433,826.30 with regard to the College Street Waterline Improvement Project and authorize payment of the same.
3. Approve Hemphill Construction Co. pay request #3 in the amount of \$334,394.03 with regard to the Highway 80 Signal Improvement Project at Eastgate Drive and Municipal Drive and authorize payment of the same.
4. Approve Red Oak Construction, LLC pay request #2 (Final) in the amount of \$33,171.26 with regard to the Brenmar Waterline Extension Project and authorize payment of the same.
5. Approve Hemphill Construction Co pay request #7 (Final) in the amount of \$103,640.00 with regard to the Appleridge, Morrow, Orr Sewer Improvement CDBG Project and authorize payment of the same.
6. Approve Joe McGee Construction Co. pay request #3 in the amount of \$122,205.13 with regard to the Dining Street Extension Project and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 8.1-8.6, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. Declare as an emergency, in accordance with MCA Section 31-7-13(k), the repairs to the East Metro lift station and the services from Harvey Services in the amount of \$14,254.36 and authorize payment of the same.
8. Approve payment of Burney Dirt and Gravel, LLC invoices in the total amount of \$10,980.00 in accordance with the professional services agreement and authorize payment of the same.
9. Declare as an emergency and approve commodity pricing services (invoice #4494-H22064-FINAL) by Hemphill Construction Co. in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
10. Authorize application for funding through the MS Water Infrastructure Grant Program and authorize the Mayor and City Clerk to execute any related documents.
11. Approve the utility adjustments and utility adjustment denials pursuant to the memo.

Alderman Craine made the motion to approve agenda items 8.7-8.11, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Set the following public hearings during the Regular Board Meeting of September 19, 2022, with regard to:
  - a. Consideration of a conditional use application request from Greenfield Wine and Spirits to operate a liquor store/package store at 3006 Greenfield Road (Parcel #H8-10-140).
  - b. Consideration of a conditional use application request from Brad Stephens and Ryan Carr to operate a liquor store/package store at 1378 W. Government Street (Parcel #H9D-1-72).
  - c. Consideration of the determination of a public nuisance at 96 Summit Ridge Drive (Parcel #H9J-2-460).

Alderman Coker made the motion to approve agenda items 9.1(a)-(c) in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Remove one (1) Glock 45 firearm bearing serial number BLDR451 from city inventory and authorize the purchase in accordance with MCA 45-9-131; and issue retirement credentials and retirement badge in accordance with MCA 45-1-71 for Chief William Thompson upon retirement.
2. Adopt an Order revising certain towing and wrecker fees re: Section 78-106(1)(a)(1), (2)(a) and (3) of the Code of Ordinances.
3. Surplus firearms and authorize publication of notice for the disposal and sale by a federal licensed firearms dealer in accordance with MCA 17-25-25(2).

Alderman Womack made the motion to approve agenda items 10.1-10.3 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters involving the police development and the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Williams made the motion to hire Wayne Dearman as Police Chief at a starting annual salary of \$90,000.00, effective September 26, 2022, seconded by Alderman Womack and upon unanimous vote the motion carried.

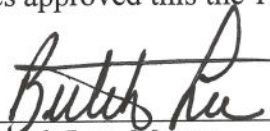
Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the board room.)


ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting September 19, 2022).

Minutes approved this the 19<sup>th</sup> day of September 2022.

  
\_\_\_\_\_  
Hon. Butch Lee, Mayor

Attest:

  
\_\_\_\_\_  
Hon. Angela Bean, City Clerk

