

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
SEPTEMBER 20, 2021

1. CALL TO ORDER - Mayor Lee and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation: Emily Hill, Mayor's Youth Council
  - Pledge of Allegiance: Josiah Patrick, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS – Mayor's Youth Council announced winners of raffle for tickets to 3 Doors Down and Kane Brown concerts.
4. OLD BUSINESS
  1. Approve the Work Session Minutes and Regular Board Meeting Minutes of September 7, 2021, and Special Board Meeting Minutes of September 9, 2021.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK
  1. Accept the quote received from Community Bank for financing of one (1) VacPak Leaf and Litter Collector and one (1) VacPak Street Sweeper in the amount of \$11,826.00 per month for 36 months at 1.26% interest, as the lowest and best quote received, and authorize the Mayor and City Clerk to execute all related documents.
  2. Approve professional services agreement with NF Real Music, LLC for an amphitheater performance on October 12, 2021, authorize the Mayor to execute the same, and approve all related expenditures.
  3. Adopt an Ordinance setting the salary of the Mayor and Aldermen of the City of Brandon and the employee salary increases and title or classification changes effective October 4, 2021. (Salaries as modified will be paid following 30 days after adoption of the Ordinance increasing the same.)
  4. Approve the:
    - a. Docket of Claims for September 21, 2021.
    - b. Fox Everett Claims released September 9, 2021.

Alderman Craine made the motion to approve agenda items 5.1 – 5.4(a)-(b), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Correct board action taken at the September 7, 2021 Regular Board Meeting, item #8.15 correcting a scrivener's error regarding the Tank Pro pay request, revising the amount of pay request #1 to \$123,805.90. This pay request is for the Caine Circle Elevated Water Tank Modifications Project.
2. Declare as an emergency in accordance with MCA Section 31-7-13(k) the repairs to the Cornerstone lift station and authorize payment to Harvey Services in the amount of \$11,492.24 for the same.
3. Declare as an emergency in accordance with MCA Section 31-7-13(k) the repairs to the Caine Circle water tank in the amount of \$9,032.25 and authorize payment to Harvey Services for the same.
4. Approve the continuation and price adjustments of term contract authorizations for public construction services (including but not limited to repair and maintenance) with Hemphill Construction and concrete construction services (including but not limited to repair and maintenance) with NJ Farms, Inc. for the term of October 1, 2021-September 30, 2022, in accordance with MCA Section 31-7-13(n)(i)&(ii).
5. Approve the following repairs made by Hemphill Construction, at commodity bid pricing, and authorize payment of the same.
  - a. Emergency replacement of 3,000' of water line on Highway 80 and Stonegate in the amount of \$186,422.53.
  - b. Sewer bypass on Highway 18 in the amount of \$12,385.57 for May 2021 and \$12,016.42 for June 2021.
  - c. Highway 18 force main repair in the amount of \$142,092.96.
  - d. Water leak repair on Marquette Road in the amount of \$5,596.17.
  - e. General Contract Labor in the amount of \$9,180.00 for May 2021 and \$23,685.00 for June 2021.
6. Approve Clear River Construction Co., Inc. pay request #1 in the amount of \$58,277.29 with regard to the Highway 80 Multi-Use & Sidewalk Improvement Project and authorize payment of the same.
7. Approve the professional service agreement with Neel-Schaffer to perform water and sewer rate evaluations at a cost not to exceed \$32,200.00 and authorize the Mayor to execute all related documents.

Alderman Coker made the motion to approve agenda items 6.1 – 6.7, in accordance with the related memo from the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

## 7. MATTEW DODD, COMMUNITY DEVELOPMENT

1. Public hearing and board action with regard to the consideration of a conditional use application request from AT&T to allow for the installation of four (4) new permanent small cell technology facilities.

The Public Hearing was opened with the respect to the referenced matter whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing had been met and that the matter was submitted to the Planning Commission and that the Planning Commission voted to recommend approval of the application, whereupon the Director generally outlined the nature of the application and presented the Staff Report of the Community Development Department which is appended hereto, together with all other documents and things related and pertinent to the Public Hearing, and thereafter an opportunity for public comment was provided whereupon the following individuals provided public comment: None. There being no further public comments, the public hearing was then closed. Alderman Vinson then made the motion to grant the conditional use application, subject to and in accordance with the recommendations of the Community Development Department as included in the Staff Report, first finding that satisfactory provision had been made by the applicant with respect to the matters set forth in Section 9.7.2 (a)-(h) of the City's Zoning Ordinance as generally described in the Staff Report and other information presented at the Public Hearing all of which is incorporated herein by reference, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

2. Public hearing and board action with regard to the consideration of a conditional use application request from Verizon Wireless to allow for the installation of one (1) new permanent small cell technology facility.

The Public Hearing was opened with the respect to the referenced matter whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing had been met and that the matter was submitted to the Planning Commission and that the Planning Commission voted to recommend approval of the application, whereupon the Director generally outlined the nature of the application and presented the Staff Report of the Community Development Department which is appended hereto, together with all other documents and things related and pertinent to the Public Hearing, and thereafter an opportunity for public comment was provided whereupon the following individuals provided public comment: None. There being no further public comments, the public hearing was then closed. Alderman Coker then made the motion to grant the conditional use application, first finding that satisfactory provision had been made by the applicant with respect to the matters set forth in Section 9.7.2 (a)-(h) of the City's Zoning Ordinance as generally described in the Staff Report and other information presented at the Public Hearing all of which is incorporated herein by reference, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3. Public hearing and board action with regard to the adoption of an Ordinance adopting a temporary moratorium of the issuance of privilege licenses or permits for junk yards (including wrecker yards) and other similar businesses in the City of Brandon.

The Public Hearing was opened with the respect to the referenced matter whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing had been met and that the matter was submitted to the Planning Commission and that the Planning Commission voted to recommend approval of the adoption of the proposed Ordinance, whereupon the Director generally outlined the nature of the matter and presented the Staff Report of the Community Development Department which is appended hereto, together with all other documents and things related and pertinent to the Public Hearing, and thereafter an opportunity for public comment was provided whereupon the following individuals provided public comment: None. There being no further public comments, the public hearing was then closed. Alderman Dobbs then made the motion to adopt an Ordinance imposing a Temporary Moratorium on the issuance of privilege licenses or permits for junk yards (including wrecker yards) as presented for the reasons as generally expressed in the proposed Ordinance and as generally described in the Staff Report and other information presented at the Public Hearing, all of which is incorporated herein by reference, seconded by Alderman Craine and upon unanimous vote the motion carried.

4. Authorize Police and/or Fire to conduct training exercises at a structure located at 221 Shelby Circle and authorize, as consideration therefore, the removal of said structure upon completion of training.

Alderman Coker made the motion to approve agenda item 7.4 in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

## 8. PARKS & RECREATION DEPARTMENT

1. Approve striping of the northeast corner of Shiloh Park at the Splash Pad from Traffic Control Products, at commodity pricing, in the amount of \$14,000.00 and authorize payment of the same.
2. Hire Lena "Nikki" Welch as an amphitheater runner effective September 20, 2021 and set rate of pay pursuant to the memo.
3. Rescind Board Action from August 16, 2021, Item 9.1 with regard to the termination of Seasonal Laborer Wesley Miller.

Alderman Dobbs made the motion to approve agenda items 8.1 – 8.3 in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Approve the Memorandum of Understanding between the City of Brandon and the Rankin County School District and authorize the Mayor and City Clerk to execute the same.
2. Authorize Chief William Thompson to travel to Biloxi, MS to attend the 2021 MS Crime Stoppers Training Conference on October 19-22, 2021.
3. Purchase Dual Lens LPR Cameras from TCS Ware, a sole-source vendor, in the amount of \$15,000.00 and authorize payment from the Drug Seizure Fund.
4. Accept the resignations of Patrolman Timothy Fisackerly effective September 19, 2021 and Communications Officer Hannah Carmean effective September 22, 2021.
5. Transfer Tevis Delandro and Cameron Bryant from Fire Department to Police Department as Patrol effective October 3, 2021 and set rate of pay pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 9.1 - 9.5 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Adopt Resolution re: City of Brandon Hazard Mitigation Plan 2021-2026.
2. Authorize Chief Brian Roberts and Division Chief Jerry King to travel to Oxford, MS to attend the MS Fire Service Training Chief's/Training Officer's Conference on October 26-29, 2021.
3. Hire Allan Plotkin, III as a certified Firefighter effective October 4, 2021 and set rate of pay pursuant to the memo.

Alderman Womack made the motion to approve agenda items 10.1 - 10.3 in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Williams then made the motion to enter into Executive Session to discuss personnel matters regarding parks and recreation and fire departments and potential litigation regarding COVID matters, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Vinson made the motion to terminate employee #1911 effective September 20, 2021, seconded by Alderman Coker and upon unanimous vote the motion carried.

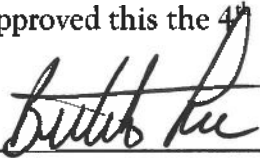
Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Room.)

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting: October 4, 2021.)

Minutes approved this the 4<sup>th</sup> day of October 2021.



\_\_\_\_\_  
Hon. Butch Lee, Mayor

Attest:



\_\_\_\_\_  
Hon. Angela Bean, City Clerk

