

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 7, 2021

1. CALL TO ORDER – Mayor Lee, Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation: Katelyn Harris, Mayor’s Youth Council
 - Pledge of Allegiance: Christian Hariel, Mayor’s Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
 - John Gillian of Sports Facilities Management regarding the status of the master plan.
4. OLD BUSINESS
 1. Approve the Work Session Minutes and Regular Board Meeting Minutes of August 16, 2021, and the Special Board Meeting Minutes of August 26, 2021.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the continuation of a local emergency regarding COVID-19 for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
 2. Approve the proclamation declaring a local emergency as a result of Hurricane Ida.

Alderman Womack made the motion to approve agenda items 5.1 & 5.2, in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
 1. Approve the fiscal year 2022 budget and authorize publication of the same.
 2. Authorize payment of flu shots for City of Brandon employees from Brandon Discount Drugs in the amount of \$28.00 per shot, first finding that the benefit is critical to ensuring adequate staffing during cold and flu season which is a direct benefit to the citizenry and overall savings to the City from the standpoint of lost time from work.
 3. Approve the professional service agreement with Loud is Allowed, Inc. representing Stone Temple Pilots for a performance on October 15, 2021; and the Live Nation sell-off

agreements for the 3 Doors Down performance on September 23, 2021 and the Kane Brown performance on September 24, 2021; authorize the Mayor to execute the same; and approve all related expenditures.

4. Approve the revised amphitheater sponsorship agreement with Visit Mississippi (MDA) for the 2022 concert season and authorize the Mayor to execute the same.
5. Amend the Minutes of May 7, 2018, Section #9, *nunc pro tunc* to correct a scrivener's error to include approval of ticket scaling/rescaling policy as set for the in the memo of the City Clerk of May 7, 2018, as presented and intended.
6. Approve:
 - a. Docket of Claims September 7, 2021.
 - b. Electronic Fund Transfers for August 2021.
 - c. Fox Everett claims released on August 26, 2021.

Alderman Williams made the motion to approve agenda items 6.1 – 6.6(a)-(c), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Set public hearings during the Regular Board Meeting of September 20, 2021 for the following:
 - a. Consideration of a conditional use application request from AT&T of Mississippi to install four (4) new permanent small cell facilities on new support structures.
 - b. Consideration of a conditional use application request from Verizon Wireless to install one (1) new permanent small cell facility on a new support structure.
2. Hire Renee Bryant as the Community Development Office Manager effective September 8, 2021 and set rate of pay pursuant to the memo.
3. Approve the preliminary plat for Kindred Estates Subdivision, and to grant a variance from the requirements of curb and gutter in accordance and sidewalks in accordance with Sections 16-53 and 16-59 of the City's Development Ordinance.
4. Approve the preliminary plat for Kindred Rock Subdivision.
5. Approve the Site Plan and Architectural for the Brandon Landing Development to be located at 902 W. Government Street.

Alderman Vinson made the motion to approve agenda items 7.1 – 7.5, in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Purchase an enclosed trailer for storage at the Brandon Amphitheater from JE Phillips & Sons, Inc., as the lowest and best quote received, in the amount of \$5,955.00 and authorize payment of the same.
2. Approve Hemphill Construction to install a manhole and make repairs to the sewer line adjacent to 130 Michel Street, at commodity pricing, in the estimated amount of \$26,087.00 and authorize payment of the same.
3. Declare as an emergency and approve the emergency services of sewer line cleaning and investigation services for the line adjacent to 130 Michel Street from Suncoast, Inc. in the amount of \$12,410.50 and authorize payment of the same.
4. Declare as an emergency and approve the emergency repairs, at commodity pricing, from WW Solutions at 10 Crosswoods Road in the amount of \$5,003.91 and authorize payment of the same.
5. Approve Utility Constructors, Inc. pay request #8 in the amount of \$88,888.89 and authorize payment of the same with regard to the Downtown Waterline Improvement Project.
6. Approve Tank Pro, Inc. pay request #1 in the amount of \$198,997.10 and authorize payment of the same with regard to the Caine Circle Elevated Water Tank Modification Project.
7. Accept and award bids received by reverse auction on August 27, 2021, and authorize the purchase of the following:
 - a. Leaf & Litter Collector Compaction Unit from Vacuum Truck Sales & Services in the amount of \$192,000.00 (lowest and best bid received).
 - b. Vacuum Street Sweeper from Vacuum Truck Sales & Services in the amount of \$226,000.00 (lowest and best bid received).
8. Accept the Permanent Access and Utility Easement from Gateway Development, Inc.

Alderman Coker made the motion to approve agenda items. 8.1-8.8. in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. Adopt a resolution increasing the monthly garbage rates to \$19.25 effective on the October 2021 utility bills.
10. Set a public hearing on Friday, October 1, 2021, at 5:30 p.m. in the Brandon Municipal Complex Regular Board Meeting Room with regard to the City of Brandon's Facility Plan for a loan application through the MS Department of Health for a new water well to be located off Grants Ferry Parkway and authorize publication of the same.
11. Accept and award commodity bids (primary and alternate as presented) that were received on July 16, 2021, to be effective October 1, 2021-September 30, 2022, pursuant to the memo.

12. Rescind board action taken on May 3, 2021, Section 8.1(c) with regard to the hiring of Kevin Smith.
13. Approve the utility adjustments/denials pursuant to the memo.
14. Accept letter of termination dated September 7, 2021, from Weeks Land Management re: 2021 cutting contract.
15. Approve line relocation cost in the amount of \$9,626.00 re: Caine Circle Elevated Water Tank Modification Project and authorize payment of the same and for the Mayor to execute related documents with Entergy to accomplish the same.

Alderman Williams made the motion to approve agenda items 8.9 – 8.15, in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. DETRA GAINES, PARKS AND RECREATION

1. Remove part-time seasonal employees effective September 7, 2021, pursuant to the memo.
2. Declare as surplus eight (8) card tables, one (1) DVD player and one (1) chair that are no longer functional or value to the City and authorize disposal of the same.

Alderman Womack made the motion to approve agenda items 9.1 & 9.2, in accordance with the related memos from the Parks and Recreation Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Remove part-time and reserve officers from the Police Roster and Payroll System effective September 7, 2021, pursuant to the memo.
2. Authorize Lt. Joseph French to travel to Jackson County, MS to attend the Commercial Motor Vehicle interdiction training on September 13-16, 2021.

Alderman Dobbs made the motion to approve agenda items 10.1 & 10.2, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report; functions properly: two not working Issues: N. College Street and National Guard Armory-repairs to be made
 - b. EMS Report; # of P1 calls: 186 Average Response Time: 10:28

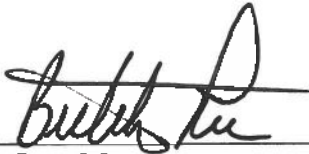
2. Authorize purchase turnout gear, bunker boots, helmets and gloves from Emergency Vehicle Specialists in the amount of \$18,052.00 plus shipping costs, at state contract pricing and, as applicable, the lowest and best quote received, and authorize payment of the same pursuant to the memo.
3. Hire Josh Samander, upon successful results of pre-employment screening, and Andrew Thoman as Firefighters, effective September 8, 2021, and set rate of pay pursuant to the memo.

Alderman Womack made the motion to approve agenda items 11.2 & 11.3, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting: September 20, 2021).

Minutes approved this the 20th day of September 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

