

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON JANUARY 21, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Williams, Vinson and Corley were present. Alderman Morris was absent. City Attorney Mark Baker led the prayer and Mayor Butch Lee led the Pledge of Allegiance. Public Comments/ Recognitions: Mayor's Youth Council attendees were recognized.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF JANUARY 6, 2014

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of January 6, 2014, which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

2.

ADD AND APPROVE RESOLUTION TO INITIATE PROJECT ACTIVATION WITH MDOT REGARDING EAST BRANDON, DOWNTOWN HIGHWAY 80 IMPROVEMENT PROJECT
- PHASE ONE

Alderman Morrow made the motion to add and approve Resolution to Initiate Project Activation with MDOT regarding East Brandon, Downtown Highway 80 Improvement Project - Phase One, which is appended hereto, seconded by Alderman Christopher and upon unanimous vote the motion carried.

3.

APPROVE GENERAL OPERATING GUIDELINE, POLICY 4.22 WITH REGARD TO ACCIDENTS INVOLVING DEPARTMENT AND CITY OWNED VEHICLES; AND ADD JAMES DUNAWAY TO THE RESERVE PATROL ROSTER
EFFECTIVE JANUARY 22, 2014

Alderman Corley made the motion to adopt General Operating Guideline, Policy 4.22 with regard to accidents involving department and city owned vehicles; and to add James Dunaway to the Reserve Patrol Roster effective January 22, 2014, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4.

HIRE TIMOTHY DIXON AS A PART-TIME FIREFIGHTER
EFFECTIVE JANUARY 22, 2014

Alderman Williams made the motion to hire Timothy Dixon as a part-time Firefighter effective January 22, 2014, in accordance with the memo from Fire Chief, which is appended hereto, seconded by Alderman Christopher and upon unanimous vote the motion carried.

5.

SET PUBLIC HEARING FOR FEBRUARY 3, 2014, REGARDING A VARIANCE REQUEST OF JEFFREY CARROTHERS TO BUILD A DETACHED 6-BAY ANTIQUE CAR GARAGE AT HIS RESIDENCE LOCATED AT 607 SOUTH COLLEGE STREET IN A R-1 LOW DENSITY RESIDENTIAL/HISTORIC DISTRICT

Alderman Morrow made the motion to set public hearing for February 3, 2014, regarding a variance request of Jeffrey Carrothers to build a detached 6-bay antique car garage at his residence located at 607 South College Street in a R-1 low density residential/historic district, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6.

APPROVE REQUEST OF JOSEPH AND TAMMY BARNES, THE PROPERTY OWNERS, TO CONTINUE THE PUBLIC HEARING AND RELATED ACTION CONCERNING THE MCDONALD'S REZONING REQUEST FOR AN ADDITIONAL 12 MONTHS FROM JANUARY 21, 2014

Alderman Corley made the motion to approve request of Joseph and Tammy Barnes, the property owners, to continue the public hearing and related action concerning the McDonald's rezoning request for an additional 12 months from January 21, 2014, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Williams and upon affirmative vote of the members present with the exception of Alderman Morrow who voted "Nay," the motion carried.

7.

APPROVE THE PRELIMINARY PLAT FOR A PROPOSED SINGLE-FAMILY DEVELOPMENT TITLED SANDERS PROPERTY LOCATED OFF HIGHWAY 468 IN RANKIN COUNTY, A PORTION OF PARCEL #H7-88, REITERATE THAT THE ROADS LOCATED WITH THE DEVELOPMENT WILL BE PRIVATE AND WILL NOT BE SUBJECT TO MUNICIPAL MAINTENANCE, SUBJECT TO ALL CONDITIONS INCLUDING ADOPTION OF PC ANY CHANGES IN PROTECTIVE COVENANTS HAVE TO BE APPROVED BY THE CITY OF BRANDON

Alderman Williams made the motion to approve the preliminary plat for a proposed single-family development titled Sanders Property located off Highway 468 in Rankin County, a portion of parcel #H7-88 and to reiterate that the roads located with the development will be private and will not be subject to municipal maintenance and subject to all conditions contained in the Staff Report and exhibits which is appended hereto and including as a condition of such approval that any changes in the protective covenants as presented and included in the Staff Report must be approved by the City of Brandon, seconded by Alderman Morrow and upon affirmative vote of the members present with the exception of Alderman Corley who voted "Nay," motion carried.

8.

APPROVE PAY ESTIMATE #4 IN THE AMOUNT OF \$67,406.98 FROM CORNERSTONE UNDERGROUND & EXCAVATION WITH REGARD TO THE HWY. 471 UTILITY RELOCATION PROJECT AND TO AUTHORIZE PAYMENT OF THE SAME; TO ACCEPT THE SEMI-ANNUAL JOINT ASPHALT BIDS RECEIVED ON DECEMBER 2, 2013; AND TO ADOPT AN ORDER OF THE MAYOR AND BOARD OF ALDERMEN REGARDING RECONNECTION FEE FOR UTILITY SERVICE AS PROVIDED IN SECTION 82-62 OF THE CODE OF ORDINANCES

Alderman Coker made the motion to approve pay estimate #4 in the amount of \$67,406.98 from Cornerstone Underground & Excavation with regard to the Hwy. 471 Utility Relocation Project and to authorize payment of the same; to accept the semi-annual Joint Asphalt bids received on December 2, 2013; and to adopt an order of the Mayor and Board of Aldermen Regarding Reconnection Fee for Utility Service as provided in Section 82-62 of the Code of Ordinances, all in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9.

HIRE PRESTON JENNINGS AND RYAN HODGES AS PART TIME LABORERS EFFECTIVE JANUARY 22, 2014

Alderman Corley made the motion to hire Preston Jennings and Ryan Hodges as part time laborers effective January 22, 2014, in accordance with the memo from Parks and Recreation Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10.

APPOINT DIANA MEREDITH AS CUSTODIAN OF THE SENIOR CENTER PETTY CASH FUND IN THE AMOUNT OF \$50.00; TRANSFER JARED THOMAS FROM THE FIRE DEPARTMENT TO GENERAL GOVERNMENT AS NETWORK/WEB MANAGER EFFECTIVE JANUARY 22, 2014, AND TO AMEND THE BUDGET ACCORDINGLY; APPROVE THE DOCKET OF CLAIMS FOR JANUARY 21, 2014; AND APPROVE THE FOX EVERETT CLAIMS RELEASED JANUARY 3, 2014, AND JANUARY 16, 2014

Alderman Williams made the motion to appoint Diana Meredith as custodian of the Senior Center petty cash fund in the amount of \$50.00; to transfer Jared Thomas from the Fire Department to General Government as Network/Web Manager effective January 22, 2014, and to amend the budget accordingly; to approve the Docket of Claims for January 21, 2014; and to approve the Fox Everett claims released January 3, 2014, and January 16, 2014, all in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

11.
EXECUTIVE SESSION

Alderman Morrow made the motion to consider the need to go into executive session to discuss personnel matters and potential litigation, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters and possible litigation with Womack's Auto Sales, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Vinson made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Corley and upon unanimous vote the motion carried.

No votes were taken in Executive Session

12.
ADD TO AGENDA AND APPROVE CHANGES IN PERSONAL/VACATION LEAVE AND
MAJOR MEDICAL LEAVE

Alderman Corley made the motion to add to agenda and approve changes in personal/vacation leave and major medical leave per memo of the Mayor, which is appended hereto, with such changes to begin for accrual purposes at the next pay period, seconded by Alderman Vinson and upon unanimous vote the motion carried.

13.
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on February 3, 2014).

MINUTES APPROVED THIS THE 3rd DAY OF February 2014.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

