

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON NOVEMBER 17, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morris, Morrow, Christopher, Coker, Williams, Vinson and Corley were present. Sean McGregor led the prayer and Clearance Stopp the Pledge of Allegiance. Public Comments/ Recognitions: Robert Hobson, Jr. requested an extension of 2 or 3 weeks due to weather to remove and demolish the structure located at 161 Cain Circle. Bob Morrow commented Lori Farrar and city employees on the Veteran's Breakfast.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING
NOVEMBER 4, 2014

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of November 4, 2014, which are appended hereto, seconded by Alderman Morrow, whereupon all members present voted "AYE" with the exception of Alderman Morris who voted "NAY" as he was absent, and the motion carried.

2.

ADOPT A RESOLUTION DIRECTING THE MAYOR AND CITY ATTORNEY TO WORK WITH BAKER, DONELSON, BEARMAN, CALDWELL & BERKOWITZ TO INSURE CITY'S COMPLIANCE WITH SEC CONTINUING DISCLOSURE RULES; ADOPT A RESOLUTION DIRECTING THE ISSUANCE OF NOT TO EXCEED \$3,000,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2014 FOR THE PURPOSE OF REFINANCING CERTAIN OUTSTANDING DEBT; ACCEPT A PROPOSAL FROM WAGGONER ENGINEERING FOR AN ENERGY AUDIT FOR BRANDON CITY HALL (TASK ORDER #3) IN THE AMOUNT \$9,400.00; AND APPROVE THE MAYOR TO ATTEND MML MID-WINTER CONFERENCE IN JACKSON, JANUARY 27-29, 2015

Alderman Vinson made the motion to adopt a Resolution directing the Mayor and City Attorney to work with Baker, Donelson, Bearman, Caldwell & Berkowitz to insure the City's compliance with SEC Continuing Disclosure Rules; to adopt a Resolution directing the issuance of not to exceed \$3,000,000 General Obligation Refunding Bonds, Series 2014 for the purpose of refinancing certain outstanding debt; to accept a proposal from Waggoner Engineering for professional services for an Energy Audit for Brandon City Hall (Task Order #3) in the amount \$9,400.00; and to approve the Mayor to attend MML Mid-Winter Conference in Jackson, January 27-29, 2015, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

3.

APPROVE JAMES KING TO TRAVEL TO DECATUR, AL, NOVEMBER 12-14 TO ATTEND TASER INSTRUCTOR SCHOOL

Alderman Corley made the motion to approve James King to travel to Decatur, AL, November 12-14, to attend Taser Instructor School, in accordance with the memo from Police Chief, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

4.

DECLARE AS AN EMERGENCY THE REPAIRS TO ENGINE 3 (1997 FERRARA) AND AUTHORIZE PAYMENT TO EMERGENCY VEHICLE SERVICES IN THE AMOUNT OF \$13,619.12; AND APPROVE DIVISION CHIEF/TRAINING OFFICER, CRAIG NASH TO ATTEND A TRAINING OFFICER'S CONFERENCE IN OXFORD, NOVEMBER 18-20, 2014

Alderman Morris made the motion to declare as an emergency, the repairs to Engine 3 (1997 Ferrara) and to authorize payment to Emergency Vehicle Services in the amount of \$13,619.12; and to approve Division Chief/Training Officer, Craig Nash to attend a Training Officer's Conference in Oxford, November 18-20, 2014, in accordance with the memos from Fire Chief, which are appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

5.

REFUND THE VARIANCE APPLICATION FEE TO BILLY J. MOAK AND WYNDALYN MOAK AS THEIR APPLICATION WAS WITHDRAWN

Alderman Williams made the motion to refund the variance application fee to Billy J. Moak and Wyndalyn Moak as their application was withdrawn, seconded by Alderman Coker, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION CONSIDERING PLACEMENT OF PUBLIC FACILITIES/FIRE STATIONS ON THE FOLLOWING PARCELS: I7N-1-10/I7N-1-20 MORGANS WAY LOTS 1 & 2; I9-24 GRANTS FERRY; AND J8-10-70 SHILOH ROAD

The Public Hearing was opened in accordance with Section 412 of the Zoning Regulations of the Code of Ordinances of the City of Brandon regarding placement of public facilities, i.e., fire stations, on the following parcels, to-wit: I7N-1-10/I1N-1-20 Morgans Way Lots 1 & 2; I9-24 Grants Ferry; and J8-10-70 Shiloh Road. The Director of Community Development advised that all prerequisites to the public hearing have been met. The memo from the Director of Community Development with respect to the same is appended hereto and incorporated herein. The City Attorney then asked for public comments with respect to the same. Bob Pager and Lynn Stamper asked questions regarding the proposed fire station on the Grant's Ferry parcel. No one spoke in opposition. The Public Hearing was then closed. First finding that all applicable requirements of federal, state, city and county laws shall be met; that the procedures as outlined in Section 2007 of the Zoning Regulations of the Code of Ordinances of the City have been followed; and that the location of the proposed public facilities on the identified parcels will not adversely affect the surrounding area, Alderman Morrow made the motion to approve placement of public facilities, i.e., fire stations, on the

following parcels, to-wit: I7N-1-10/I1N-1-20 Morgans Way Lots 1 & 2; I9-24 Grants Ferry; and J8-10-70 Shiloh Road, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

ADD TO THE AGENDA AND ACTION RE: GRANTING OF AN ADDITIONAL 30 DAYS TO ROBERT HOBSON TO DEMOLISH AND REMOVE STRUCTURES AT 161 CAIN CIRCLE

Alderman Williams made the motion to add to the agenda and authorize an additional 30 days for Robert Hobson to demolish and remove structures at 161 Cain Circle, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

APPROVE PAY REQUEST #1 FROM ADCAMP, INC. IN THE AMOUNT OF \$185,570.73 FOR THE 2014 STREET REPAIR PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE PAY REQUEST #2 FROM SOCRATES GARRETT ENTERPRISES IN THE AMOUNT OF \$61,967.71 FOR THE 2014 DRAINAGE IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE PAY REQUEST #3 FROM MCINNINS ELECTRIC IN THE AMOUNT OF \$83,250.80 FOR THE 2012 T.E. LIGHTING AND LANDSCAPING PROJECT AND TO AUTHORIZE PAYMENT OF THE SAME; APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GUEST CONSULTANTS, INC., FOR SERVICES WITH REGARD TO THE EAST BRANDON SEWER IMPROVEMENTS PROJECT, PHASE IV; AND APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH NEEL-SCHAFFER, INC., FOR ENGINEERING SERVICES WITH REGARD TO THE BRANDON SEWER IMPROVEMENTS CDBG PROJECT NO. 1127-10-128-PF-01

Alderman Morrow made the motion to approve Pay Request #1 from Adcamp, Inc. in the amount of \$185,570.73 for the 2014 Street Repair Project and to authorize payment of the same; to approve Pay Request #2 from Socrates Garrett Enterprises in the amount of \$61,967.71 for the 2014 Drainage Improvements Project and to authorize payment of the same; to approve Pay Request #3 from McInnins Electric in the amount of \$83,250.80 for the 2012 T.E. Lighting and Landscaping Project and to authorize payment of the same; to approve a Professional Services Agreement with Guest Consultants, Inc. for services with regard to the East Brandon Sewer Improvements Project, Phase IV; and to approve a Professional Services Agreement with Neel-Schaffer, Inc. for engineering services with regard to the Brandon Sewer Improvements CDBG Project No. 1127-10-128-PF-01 and to authorize the Mayor and City Clerk to execute the same, in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9.

APPROVE LORI FARRAR TO TRAVEL TO HATTIESBURG, JANUARY 21-22 TO ATTEND AN EVENT COORDINATORS CONFERENCE; AUTHORIZE ISSUANCE OF PAYROLL CHECKS ON WEDNESDAY, NOVEMBER 26 DUE TO FRIDAY BEING A HOLIDAY; ADOPT AN ORDINANCE AMENDING CHAPTER 6, SECTIONS 6-1 (A) AND 6-8-(3) OF THE CODE OF ORDINANCES; HIRE MANDY MALLETTE AS ACCOUNTS PAYABLE CLERK EFFECTIVE DECEMBER 1, 2014; TRANSFER AMY DAVIS FROM ACCOUNTS PAYABLE CLERK TO DEPUTY CITY CLERK EFFECTIVE NOVEMBER 18,

2014; APPROVE THE DOCKET OF CLAIMS FOR NOVEMBER 4, 12, 13, 17, 2014; AND APPROVE THE FOX EVERETT CLAIMS RELEASED ON OCTOBER 31 AND NOVEMBER 13, 2014

Alderman Corley made the motion to approve Lori Farrar to travel to Hattiesburg, January 21-22 to attend an Event Coordinators Conference; to issue payroll checks on Wednesday, November 26 due to Friday being a holiday; to adopt an Ordinance amending Chapter 6, Sections 6-1 (a) and 6-8-(3) of the Code of Ordinances; to hire Mandy Mallette as accounts payable clerk effective December 1, 2014; to transfer Amy Davis from Accounts Payable Clerk to Deputy City Clerk effective November 18, 2014; to approve the Docket of claims for November 4, 12, 13, 17, 2014; and to approve the Fox Everett claims released on October 31 and November 13, 2014, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

10.
EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss real estate acquisition and potential litigation, seconded by Alderman Morrow and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated and more specifically to discuss real estate acquisition regarding the Rankin Trails Project and potential litigation regarding the police department and the community development department, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker and upon unanimous vote the motion carried.

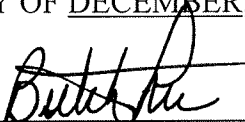
That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting.

11.
ADJOURN

Alderman Morris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on December 1, 2014).

MINUTES APPROVED THIS THE 1ST DAY OF DECEMBER, 2014.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

