

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON DECEMBER 15, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Williams, Vinson and Corley were present. Alderman Morris was absent. Alderman Vinson led the prayer and Alderman Morrow the Pledge of Allegiance. Public Comments/ Recognitions: The Board Attorney was recognized as being the 2014 HBAM Legislator of the year. Lt. Sam Dearman was recognized as being the 2014 firefighter of the year. Captain Justin Adcock was recognized for outstanding performance with the Brandon Fire Department. Alderman Morrow thanked Ott & Lee for sponsoring Christmas Party at City Hall.

1.
APPROVE MINUTES OF REGULAR BOARD MEETING
DECEMBER 1, 2014

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of December 1, 2014, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

2.
ADOPT A RESOLUTION REQUESTING THE CITY OF BRANDON REMAIN A
CERTIFIED HOMETOWN MISSISSIPPI RETIREMENT CITY; AND TO APPROVE AN
INCREASE OF RENTAL RATES FOR TRAINING ROOMS, LIBRARY, CONFERENCE
CENTER AND SENIOR CENTER

Alderman Corley made the motion to adopt a resolution requesting the City of Brandon remain a Certified Hometown Mississippi Retirement City; and to approve an increase of rental rates for training rooms, library, conference center and senior center, in accordance with the memos from the Senior Program Coordinator and the Events Coordinator, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3.
HIRE RAMIE FORD AS A PARKS AND RECREATION CONSULTANT
EFFECTIVE JANUARY 1, 2015

Alderman Williams made the motion to hire Ramie Ford as a Parks and Recreation Consultant effective January 1, 2015, in accordance with the memo from the Director of Parks and Recreation, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4.
RESCIND ACTION TAKEN ON DECEMBER 1, 2014, WITH REGARD TO PERSONNEL;
AND APPROVE THE OUT OF STATE TRAVEL REQUEST OF OFFICER BRIAN ELWELL
TO TRAVEL TO BATON ROUGE, LA ON JANUARY 12-23, 2015

Alderman Morrow made the motion to rescind action taken on December 1, 2014, with regard to personnel; and to approve the out of state travel request of Officer Brian Elwell to travel to Baton Rouge, LA on January 12-23, 2015, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5.

ACCEPT RESIGNATION OF PART-TIME FIREFIGHTER WINSTON GALE EFFECTIVE OCTOBER 31, 2014; ACCEPT RESIGNATION OF FIREFIGHTER DAVID KING EFFECTIVE DECEMBER 16, 2014; AND ACCEPT, AS PROPERLY SUBMITTED, THE PROPOSALS RECEIVED FROM AMR AND PAFFORD ON DECEMBER 11, 2014

Alderman Morrow made the motion to accept the resignation of part-time Firefighter Winston Gale effective October 31, 2014; to accept the resignation of Firefighter David King effective December 16, 2014; and to accept as properly submitted the proposals received from AMR and Pafford on December 11, 2014, in accordance with the memos from Fire Chief, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION REGARDING A DIMENSIONAL VARIANCE REQUEST OF HABITAT FOR HUMANITY TO PERMIT CONSTRUCTION OF A SINGLE FAMILY DWELLING LOCATED AT 0 PINE LAWN DRIVE, LOT 13 AND PART OF LOT 14 OF WOODLAND PARK, IN AN R-1 ZONED DISTRICT

The Public Hearing was opened regarding a dimensional variance request of Habitat for Humanity to permit construction of a single family dwelling located at 0 Pine Lawn Drive, Lot 13, and Part of Lot 14 of Woodland Park, in a R-1 Zoned district. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. Otto McKay spoke in favor of the request. No one spoke in opposition to the request. The Public Hearing was then closed. Alderman Corley made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING AN ADMINISTRATIVE RE-ZONING REQUEST FROM R-1 TO R-3 FOR LOTS 53, 54 AND 55 ON COACHLIGHT COVE IN STONEYBROOK PART II

Public Hearing was opened with regarding an administrative re-zoning request from R-1 to R-3 for Lots 53, 54 and 55 on Coachlight Cove in Stoneybrook Part II. The City Attorney then asked for those in favor of or in opposition to the re-zoning request to come forward and speak. The City's Community Development Director spoke in favor of the request. No one spoke in opposition to the request. The Director of Community Development advised that all prerequisites to the public hearing have been met; that the Planning Commission voted unanimously to recommend approval of the request and that there was an error in the zoning and that a public need exists for the re-zoning. A memo from the Director of Community Development with respect to the same, including the application for re-zoning, and the documents and things pertaining to the re-zoning, including the Minutes of the Planning Commission are appended hereto. The Public hearing was then closed.

Alderman Vinson made the motion to adopt an Ordinance re-zoning the subject property as provided in the application, which is appended hereto, relying *inter alia* upon the recommendations of the Planning Commission and the Director of Community Development and first finding that the applicant has shown by clear and convincing evidence that there was an error in the zoning and that a public need exists for the re-zoning, and to append all documents and things in relation to the re-zoning request to the Minutes, seconded by Alderman Williams and upon unanimous vote the motion carried.

8.

APPROVE SOLICITATION ROAD BLOCK ORDINANCE AMENDMENTS; TO APPROVE SITE PLAN, LANDSCAPE PLAN AND EXTERIOR BUILDING ELEVATIONS FOR TERRAPIN STATION, PART 2 LOCATED AT 1390 W. GOVERNMENT STREET; TO APPROVE QUITCLAIM DEED TO CORRECT THE QUANTUM AND QUANTITY OF THE ESTATE ACQUIRED BY THE CITY OF BRANDON AS SAID BY THE DEED OF DEDICATION DATED JULY 22, 2003 AS RECORDED IN BOOK 1036 AT PAGE 654

Alderman Morrow made the motion to approve solicitation road block ordinance amendments; to approve site plan, landscape plan and exterior building elevations for Terrapin Station, Part 2 located at 1390 W. Government Street; to approve Quitclaim Deed to correct the quantum and quantity of the estate acquired by the City of Brandon as said by the Deed of Dedication dated July 22, 2003 as recorded in Book 1036 at Page 654 and to authorize the Mayor and City Clerk to execute the same, in accordance with the memos from Community Development Director, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9.

HIRE ERIC SQUYRES AS LANDSCAPE MANAGER EFFECTIVE DECEMBER 16, 2014; ACCEPT THE COMMODITY BIDS RECEIVED ON NOVEMBER 6, 2014; APPROVE PAY ESTIMATE #4 FROM MCINNIS ELECTRIC COMPANY IN THE AMOUNT OF \$28,965.41 FOR THE 2012 LIGHTING AND LANDSCAPING PROJECT; ACCEPT THE CERTIFICATE OF PERMIT COVERAGE; HIRE MATT WALKER AS SEWER LABORER III EFFECTIVE DECEMBER 16, 2014; TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MDOT WITH REGARD TO INTERCHANGE IMPROVEMENTS ON I-20 AT WEST BRANDON PROJECT #HSIP-0020-01(191)/105536-301000 & SP-0020-01-(063)/ 105536-302000, AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$5,000.00 TO MS TRANSPORTATION COMMISSION AND AUTHORIZE MAYOR AND CITY CLERK TO

EXECUTE THE SAME; AND TO ISSUE NOTICE TO PROCEED TO NEEL-SCHAFFER REGARDING LUCKNEY SEWER PROJECT

Alderman Corley made the motion to hire Eric Squyres as Landscape Manager effective December 16, 2014; to accept the commodity bids received on November 6, 2014; approve pay estimate #4 from McInnis Electric Company in the amount of \$28,965.41 for the 2012 Lighting and Landscaping Project; accept the Certificate of Permit Coverage; to hire Matt Walker as Sewer Laborer III effective December 16, 2014; to approve the Memorandum of Agreement with MDOT with regard to Interchange Improvements on I-20 at West Brandon Project #HSIP-0020-01(191)/105536-301000 & SP-0020-01-(063)/ 105536-302000, and to authorize payment in the amount of \$5,000.00 to MS Transportation Commission and to authorize Mayor and City Clerk to execute the same; and to issue Notice to Proceed to Neel-Schaffer regarding Luckney Sewer Project, in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

10.

ACCEPT RENEWAL QUOTE FROM EMC INSURANCE COMPANIES IN THE AMOUNT OF \$109,249.00 AND AUTHORIZE MAYOR AND CITY CLERK TO EXECUTE ALL RELATED DOCUMENTS; ACCEPT REVISED PAY SCALE; APPROVE THE DOCKET OF CLAIMS FOR DECEMBER 11 AND DECEMBER 15, 2014; AND APPROVE THE FOX EVERETT CLAIMS RELEASED DECEMBER 11, 2014 AND JANUARY 12, 2015

Alderman Williams made the motion to accept renewal quote from EMC Insurance Companies in the amount of \$109,249.00 and authorize Mayor and City Clerk to execute all related documents; to accept revised pay scale; to approve the Docket of Claims for December 11 and December 15, 2014; and to approve the Fox Everett claims released December 11, 2014 and January 12, 2015, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11.

ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on January 5, 2015).

MINUTES APPROVED THIS THE 5 DAY OF January 2015.


HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

