

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 16, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Corley Williams, and Vinson were present. Alderman Morris was absent. Alderman Vinson led the prayer and Alderman Morrow led the Pledge of Allegiance.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF MARCH 2, 2015

Alderman Coker made the motion to approve Minutes of Regular Board Meeting of March 2, 2015 which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

2.

ACCEPT 4.89 ACRES OF PROPERTY LOCATED ON MARQUETTE ROAD FROM RANKIN COUNTY PURSUANT TO THE LETTER FROM BOARD OF SUPERVISORS DATED FEBRUARY 27, 2015; APPROVE MEMBERSHIP WITH RANKIN COUNTY SOIL AND WATER CONSERVATION DISTRICT; AND APPROVE AGREEMENT WITH KENNEDY INVESTMENTS, LP

Alderman Morrow made the motion to accept 4.89 acres of property located on Marquette Road from Rankin County pursuant to the letter from Board of Supervisors dated February 27, 2015; to approve membership with the Rankin County Soil and Water Conservation District; and approve an agreement with Kennedy Investments, LP regarding the East Brandon Sewer Project, and to authorize the Mayor and City Clerk to execute the same, in accordance with the memos from the Mayor which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

3.

ACCEPT ONE (1) 2008 FORD FUSION BEARING VIN# ENDING IN 1317
AND \$365.00 AS FORFEITED PROPERTY

Alderman Williams made the motion to accept one (1) 2008 Ford Fusion bearing VIN# ending in 1317 and \$365.00 as forfeited property in accordance, in accordance with the memo from the Police Chief, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4.

ACCEPT THE RESIGNATION OF PATROL OFFICER PHILLIP UNDERWOOD EFFECTIVE
MARCH 29, 2015

Alderman Corley made the motion to accept the resignation of Patrol Officer Phillip Underwood effective March 29, 2015, in accordance with the memo from the Police Chief which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

Thereafter, Chief Thompson presented the Distinguished Service Award to Patrol Officer Bobby Leathe

5.

TRANSFER ONE (1) 2008 FORD PICK-UP TRUCK BEARING VIN# ENDING WITH 1078 TO THE PUBLIC WORKS DEPARTMENT AND REMOVE FROM THE FIRE DEPARTMENT INVENTORY; AND APPROVE CHIEF TERRY WAGES TO ATTEND THE MS FIRE CHIEFS AND FIREFIGHTERS CONFERENCE IN TUPELO, MS ON MAY 29-31, 2015

Alderman Morrow made the motion to transfer one (1) 2008 Ford pick-up truck bearing VIN# ending with 1078 to the Public Works Department and remove from the Fire Department inventory; and to approve Chief Terry Wages to attend the MS Fire Chiefs and Firefighters Conference in Tupelo, MS on May 29-31, 2015, in accordance with the memos from Fire Chief which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

Thereafter, Chief Wages presented Captain Hannah, with a ten year service pin.

6.

HIRE CHARLES SMITH AS PLANS EXAMINER/BUILDING INSPECTOR EFFECTIVE APRIL 1, 2015

Alderman Vinson made the motion to hire Charles Smith as Plans Examiner/Building Inspector effective April 1, 2015, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

7.

SET THE PUBLIC HEARINGS FOR APRIL 6, 2015 RE: VARIANCE REQUEST OF CRAIG AND LEISA MCCOOL AT 100 SNYDER DRIVE TO BUILD AN ADDITION EXTENDING INTO THE SIDE SETBACK; RE-ZONING REQUEST OF SHERRY BRITT AT 307 TOLLESON DRIVE TO RE-ZONE CERTAIN PROPERTY FROM R-1 TO C-2; CONDITIONAL USE PERMIT OF C-SPIRE C/O CMI ACQUISITIONS AT 650 CITY LIMITS ROAD FOR A WIRELESS COMMUNICATION FACILITY

Alderman Morrow made the motion to set the public hearings for April 6, 2015 during the Regular Board meeting regarding the following, to-wit: Variance Request of Craig and Leisa McCool, 100 Snyder Drive, to build an addition extending into the side setback; Re-zoning request of Sherry Britt, 307 Tolleson Drive, to re-zone certain property from R-1 to C-2; and a Conditional Use Request of C-Spire by CMI Acquisitions, 650 City Limits Road, for a wireless communication facility, in accordance with the memos from Community Development Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8.

PUBLIC HEARING AND ACTION RE: PUBLIC NUISANCE AT 511 E. GOVERNMENT STREET (PARCEL #18L-35)

The Public Hearing was opened regarding the determination that the property located at 511 E. Government Street (Parcel #18L-35) is a public nuisance requiring abatement by the City and to include cutting weeds, towing inoperable vehicles and removing rubbish and junk in accordance with MCA Section 21-19-11. The Director of Community Development advised that all prerequisites to the public hearing have been met and the property owner was given notice of the public hearing in accordance with MCA Section 21-19-11 and the property was posted accordingly. The Notice is appended hereto. The City Attorney then asked for public comments with respect to the same whereupon the Director of Community Development advised the Board as to the reasons why a determination was required that the subject property is in such a state of uncleanness as to require abating. A memo from the Director of Community Development with respect to the same is appended hereto and incorporated herein by reference. The Public Hearing was then closed. Alderman Morrow, first incorporating all relevant information including that presented at the Public Hearing, then made the motion to adopt a Resolution adjudicating the subject property in its current condition to be a menace to the public health and safety of the community and to direct that the same be cleaned up by the use of municipal employees or by contract by include cutting weeds, towing inoperable vehicles and removing rubbish and junk, and other debris, in accordance with MCA Section 21-19-11 and that thereafter assessments and costs be assessed and taxed against the property in accordance with said statute, seconded by Alderman Corley and upon unanimous vote the motion carried.

9.

ADOPT AN ORDINANCE AMENDING CHAPTER 82, SECTION 82-55 OF THE CODE OF ORDINANCES TO INCREASE WATER AND SEWER RATES; APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH TAYLOR POWER SYSTEMS; APPROVE PROFESSIONAL SERVICES AGREEMENT WITH THYSSEN KRUPP ELEVATOR; RELEASE THE LETTER OF CREDIT NO. 1 FOR SPEER'S CROSSING, PART 3 SUBDIVISION; APPROVE PUBLICATION SEEKING PROPOSALS FOR ENGINEERING SERVICES WITH REGARD TO THE EAST BRANDON BYPASS STP-7069-00(001) LPA 105555-811000 PROJECT

Alderman Morrow made the motion to adopt an Ordinance amending Chapter 82, Section 82-55 of the Code of Ordinances of the City increasing water and sewer rates for services; to approve a professional services agreement with Taylor Power Systems in the amount of \$17,429.00 and authorize payment of the same; to approve a professional services agreement with Thyssen Krupp Elevator; to release the Letter of Credit No. 1 for Speer's Crossing, Part 3 Subdivision; and to authorize the publication for proposals for engineering services with regard to the East Brandon Bypass STP-7069-00(001) LPA 105555-811000 Project, in accordance with the memos from Public Works Director which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10.

APPROVE RECREATIONAL GRANT FUNDING RESOLUTIONS

Alderman Corley made the motion to approve the following recreational grant funding resolutions, to-wit: Resolution of intent to apply for funding from the Department of Wildlife Fisheries and Parks Recreational Trails Program; Resolution of matching funds for the City of Brandon application for the Recreational Trails Program; Resolution of intent to apply for funding from the Department of Wildlife Fisheries and Parks Land and Water Conservation

Fund; and Resolution of matching funds for the City of Brandon application for the Land and Water Conservation Fund, in accordance with the memo from Economic Development which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

11.

CHANGE EMPLOYEE PAY DATE FROM FRIDAY, APRIL 3, 2015 TO THURSDAY, APRIL 2, 2015 DUE TO THE GOOD FRIDAY HOLIDAY; SURPLUS AND DESTROY ONE (1) THORGUARD LIGHTNING PROTECTION SYSTEM (FIXED ASSET TAG #B000908); TO DESIGNATE FUNDS FROM THE "CONTRIBUTIONS IN LIEU OF" ACCOUNT FOR THE REMOVAL AND INSTALLATION OF THE LIBRARY CANOPY PROJECT; APPROVE AN AGREEMENT WITH PROBITY CONTRACTING GROUP FOR THE REMOVAL OF THE EXISTING METAL CANOPY AT THE ENTRANCE OF THE LIBRARY AND AMEND THE BUDGET ACCORDINGLY; APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH CMPDD FOR THE PREPARATION OF THE HAZARD MITIGATION PLAN AND APPOINT A COMMITTEE TO WORK WITH CMPDD; APPROVE PAY INCREASES EFFECTIVE APRIL 1, 2015; APPROVE REVISIONS TO JOB DESCRIPTIONS FOR HUMAN RESOURCE MANAGER AND PAYROLL CLERK; APPROVE THE DOCKET OF CLAIMS FOR MARCH 16, 2015; AND APPROVE THE FOX EVERETT CLAIMS RELEASED ON FEBRUARY 27, 2015

Alderman Coker made the motion to change employee pay date from Friday, April 3, 2015 to Thursday, April 2, 2015 due to the Good Friday holiday; to surplus and destroy one (1) Thorguard Lightning Protection System (fixed asset tag #B000908); to designate funds from the "Contributions In Lieu Of" account for the removal and installation of the library canopy project; to approve an agreement with Probitry Contracting Group (the lowest and best quote received) for the removal of the existing metal canopy at the entrance of the library in the amount of \$48,845.00 and amend the budget accordingly; to approve a professional services agreement with CMPDD for the preparation of the Hazard Mitigation Plan in the amount of \$2,500.00 and appoint a committee to work with CMPDD; to approve pay increases effective April 1, 2015; to approve revisions to job descriptions for Human Resource Manager and Payroll Clerk; to approve the Docket of Claims for March 16, 2015; and to approve the Fox Everett claims released on February 27, 2015, in accordance with the memos from City Clerk which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

12.

EXECUTIVE SESSION

Alderman Morrow made the motion to consider the need to go into executive session to discuss personnel matters and the acquisition of real property, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving the Fire Department and the acquisition of real property regarding the East Brandon Sewer Project, seconded by Alderman Morrow and upon unanimous vote the motion carried.

Based on the recommendation of the Fire Chief and for the reasons expressed by him which are to be included in the employee's personnel file, Alderman Vinson made the motion to reassign Employee # 5398 to Captain and to adjust his salary accordingly, effective March 17,

2015, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to approve the terms of the letter of March 13, 2015 from Community Bank regarding the dedication of a street for public use and perpetual maintenance, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Williams and upon unanimous vote the motion carried.

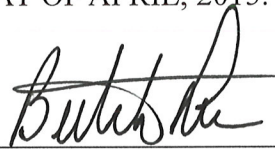
(The votes in Executive Session were announced upon return to the Board Room).

13. ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on April 6, 2015).

MINUTES APPROVED THIS THE 6th DAY OF APRIL, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

