

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON APRIL 6, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Corley Williams, Morris, and Vinson were present. Alderman Williams led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: National Library Week-Linda Wolfe, Brandon Librarian & Mara Polk, CMRLS Director; Exchange Club of Crossgates - Community Service Proclamation - Pat Pipitone, Theresa Raber, John Early and David Stephens were present on behalf of the Exchange Club; Harry Williams thanked our Fire Department and Pafford for efforts in saving a citizen's life at the Club.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF MARCH 16, 2015; AND
APPROVE MINUTES OF SPECIAL BOARD MEETING OF MARCH 25, 2015

Alderman Morrow made the motion to approve Minutes of Regular Board Meeting of March 16, 2015; and to approve Minutes of Special Board Meeting of March 25, 2015, seconded by Alderman Corley, unanimous vote with the exception of Alderman Morris, who voted "Nay" as he was absent, the motion carried.

2.

APPROVE TRAVEL OF THE MAYOR TO TUSCALOOSA, AL FOR A RECREATIONAL
FACILITY EVALUATION ON APRIL 8, 2015; AND ACCEPT A DEED OF DEDICATION
FROM THE CORNERSTONE HOMEOWNERS

Alderman Williams made the motion to approve travel of the Mayor to Tuscaloosa, Alabama for a recreational facility evaluation on April 8, 2015; and to accept a deed of dedication from the Cornerstone Homeowners with conditions that all Developer requirements as provided in the City's Development Ordinance, including but not limited to the requirement to apply the final surface course to all streets located therein that currently do not have such and to warrant such work for a year after such application, remain in force and effect and fully apply, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

3.

RECOGNIZE SGT. CRADDOCK OF THE POLICE DEPARTMENT AS RESERVE OFFICER
OF THE YEAR; ENTER INTO AN AGREEMENT WITH MS OFFICE OF HIGHWAY
SAFETY REGARDING A GRANT FUNDED BY NATIONAL HIGHWAY TRAFFIC
SAFETY ADMINISTRATION FOR \$15,000.00; DECLARE ONE 2008 FORD FUSION
BEARING VIN# ENDING IN 1317 AS AN UNMARKED VEHICLE FOR INVESTIGATIVE
AND SURVEILLANCE PURPOSES; TO APPROVE CHIEF WILLIAM THOMPSON AND
LT. ROBBIE WADE TO TRAVEL TO OXFORD, MS ON MAY 12-15, 2015, TO ATTEND
MS COMMAND COLLEGE; TO APPROVE CHIEF WILLIAM THOMPSON TO TRAVEL
TO BILOXI, MS ON JUNE 16-19, 2015, TO ATTEND THE MS ASSOCIATION OF CHIEFS
OF POLICE CONFERENCE; AND TO APPROVE OFFICER CHRIS BUNCH TO TRAVEL

TO STARKVILLE, MS ON MAY 12-15, 2015, TO ATTEND THE LESS LETHAL
INSTRUCTOR CERTIFICATION PROGRAM

Chief William Thompson recognized Sgt. Craddock of the Police Department as reserve officer of the year. Thereafter, Alderman Coker made the motion to enter into an FY 15 Agreement of Understanding and Compliance with the MS Office of Highway Safety regarding a grant funded by National Highway Traffic Safety Administration for \$15,000.00; to declare one 2008 Ford Fusion bearing VIN# ending in 1317 as an unmarked vehicle for investigative and surveillance purposes; to approve Chief William Thompson and Lt. Robbie Wade to travel to Oxford, MS on May 12-15, 2015, to attend MS Command College; to approve Chief William Thompson to travel to Biloxi, MS on June 16-19, 2015, to attend the MS Association of Chiefs of Police Conference; and to approve Officer Chris Bunch to travel to Starkville, MS on May 12-15, 2015, to attend the Less Lethal Instructor Certification Program, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4.

HIRE DAVID SWAYZE CRYER AS A FIREFIGHTER EFFECTIVE APRIL 7, 2015; APPOINT MATT HEAD AS FIRE DEPARTMENT MAINTENANCE OFFICER EFFECTIVE APRIL 7, 2015 PURSUANT TO MEMO AND APPROVE JOB DESCRIPTION; DECLARE AN EMERGENCY THE REPAIRS TO ENGINE 5, IN THE QUOTED AMOUNT OF \$5,814.61 AND AUTHORIZE PAYMENT TO AL-TRANS AND ADJUST BUDGET ACCORDINGLY; APPROVE BRIAN ROBERTS AND ERIC STRINGER TO TRAVEL TO MERIDIAN, MS ON APRIL 21-23, 2015 TO ATTEND A STATE WIDE TASK FORCE EXERCISE; APPROVE THE REVISED GENERAL STATION AND COMPANY POLICIES; AND ACCEPT THE BIDS RECEIVED ON APRIL 1, 2015, WITH REGARD TO THE CONSTRUCTION OF FIRE STATIONS #2, 4 & 5 AND AWARD TO BARNARD & SONS CONSTRUCTION LLC IN THE AMOUNT OF \$3,520,000.00 AND ACCEPT ALTERNATE #1 IN THE AMOUNT OF \$100 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ALL RELATED DOCUMENTS

Alderman Morris made the motion to hire David Swayze Cryer as a Firefighter effective April 7, 2015; to appoint Matt Head as Fire Department Maintenance Officer effective April 7, 2015 pursuant to memo and approve job description; to declare an emergency the repairs to Engine 5, in the quoted amount of \$5,814.61 and authorize payment to AL-Trans and adjust budget accordingly; to approve Brian Roberts and Eric Stringer to travel to Meridian, MS on April 21-23, 2015 to attend a state wide task force exercise; to approve the revised General Station and Company Policies; and to accept the bids received on April 1, 2015, with regard to the construction of Fire Stations #2, 4 & 5 and award to Barnard & Sons Construction LLC in the amount of \$3,520,000.00 and accept alternate #1 in the amount of \$100 (as the lowest and best bid received) and authorize the Mayor and City Clerk to execute all related documents, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

5.

SET THE FOLLOWING PUBLIC HEARINGS FOR APRIL 20, 2015, DURING THE REGULAR BOARD MEETING: VARIANCE REQUEST OF CRAIG AND LEISA MCCOOL AT 100 SNYDER DRIVE TO BUILD AN ADDITION EXTENDING INTO SIDE SETBACK;

RE-ZONING REQUEST OF SHERRY BRITT AT 307 TOLLESON DRIVE FROM R-1 TO C-2; CONDITIONAL USE PERMIT FOR C-SPIRE IN CARE OF CMI ACQUISITIONS AT 650 CITY LIMITS ROAD FOR A WIRELESS COMMUNICATION FACILITY; VARIANCE REQUEST OF DAVID MCKAY AND DALE BLALOCK PARCEL 18L-37, A 1.52 ACRE PROPERTY AT THE CORNER OF CITY LIMITS ROAD AND WOODLAND DRIVE TO CONSTRUCT A FIVE LOT SUBDIVISION VARYING FROM THE MINIMUM SQUARE FOOTAGE AND MINIMUM LOT WIDTH; SET THE FOLLOWING PUBLIC HEARINGS FOR MAY 4, 2015, DURING THE REGULAR BOARD MEETING: ORDINANCE REGARDING A TEMPORARY MORATORIUM ON ISSUANCE OF ANY PERMIT IN SOUTHWEST BRANDON IN ACCORDANCE WITH EXHIBIT "A"; ORDINANCE REGARDING A PHASE 2015 COMPREHENSIVE SMOKE FREE ORDINANCE; TO APPROVE THE PRELIMINARY PLAT FOR A PROPOSED SINGLE-FAMILY DEVELOPMENT CONTAINING 103 LOTS TITLED GRACE POINT SUBDIVISION; AND TO APPROVE JORDAN HILLMAN TO TRAVEL TO BIRMINGHAM, AL ON APRIL 14-15, 2015, TO ATTEND THE ALABAMA REGIONAL PLANNING COMMISSION STRONG TOWN CONFERENCE

Alderman Coker made the motion to set the following public hearings for April 20, 2015, during the Regular Board Meeting: variance request of Craig and Leisa McCool at 100 Snyder Drive to build an addition extending into side setback; re-zoning request of Sherry Britt at 307 Tolleson Drive from R-1 to C-2; conditional use permit for C-Spire in care of CMI Acquisitions at 650 City Limits Road for a wireless communication facility; variance request of David McKay and Dale Blalock parcel 18L-37, a 1.52 acre property at the corner of City Limits Road and Woodland Drive to construct a five lot subdivision varying from the minimum square footage and minimum lot width; to set the following public hearings for May 4, 2015, during the Regular Board Meeting: ordinance regarding a temporary moratorium on issuance of any permit in Southwest Brandon; ordinance regarding a Phase 2015 Comprehensive Smoke Free Ordinance; to approve the preliminary plat for a proposed single-family development containing 103 lots titled Grace Point Subdivision; and to approve Jordan Hillman to travel to Birmingham, AL on April 14-15, 2015, to attend the Alabama Regional Planning Commission Strong Town Conference, in accordance with the memos from Community Development Director, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND REQUEST BOARD ACTION ON AN ORDINANCE REGARDING ADOPTION OF A TEMPORARY MORATORIUM CONCERNING THE ISSUANCE OF GROUND MOUNTED SIGN PERMITS IN ALL C-3 ZONED COMMERCIAL DISTRICTS

The Public Hearing was opened with regard to an Ordinance regarding adoption of a temporary moratorium concerning the issuance of ground mounted sign permits in all C-3 zoned commercial districts. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board that the Planning Commission voted to recommend adoption of the same and she advised the Board as to the reasons why her recommendation was to adopt the same as proposed, as set forth in her memo to the Board. The City Attorney then asked for public comments. No one other than the

Director of Community Development provided public comments. The Public Hearing was then closed. Thereafter, Alderman Morrow made the motion to adopt an Ordinance imposing a temporary moratorium as referenced herein, as proposed, for the reasons stated therein and as stated by the Director of Community Development as set forth in her memo to the Board and the Minutes and documents of the Planning Commission, which are appended hereto and incorporated herein, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND REQUEST BOARD ACTION ON AN ORDINANCE REGARDING THE TEMPORARY MORATORIUM CONCERNING THE ISSUANCE OF PRIVILEGE LICENSE AND BUILDING PERMITS FOR USED CAR AND/OR LIGHT TRUCK SALES BUSINESSES WHICH DO NOT ALSO SELL AT SUCH LOCATION, AS AN AUTHORIZED DEALER, AT LEAST ONE MAKE OF FOREIGN AND/OR DOMESTIC NEW CARS AND/OR LIGHT TRUCKS IN A COMMERCIAL ZONING DISTRICTS

The Public Hearing was opened with regard to an Ordinance regarding the temporary moratorium concerning the issuance of privilege license and building permits for used car and/or light truck sales businesses which do not also sell at such location, as an authorized dealer, at least one make of foreign and/or domestic new cars and/or light trucks in a commercial zoning districts. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board that the Planning Commission voted to recommend adoption of the same and she advised the Board as to the reasons why her recommendation was to adopt the same as proposed, as set forth in her memo to the Board. The City Attorney then asked for public comments. No one other than the Director of Community Development provided public comments. The Public Hearing was then closed. Thereafter, Alderman Morrow made the motion to adopt an Ordinance imposing a temporary moratorium as referenced herein, as proposed, for the reasons stated therein and as stated by the Director of Community Development as set forth in her memo to the Board and the Minutes and documents of the Planning Commission, which are appended hereto and incorporated herein, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8.

APPROVE ARCHITECTURAL, SITE AND LANDSCAPE PLANS FOR RENOVATIONS AT 106 OFFICE DRIVE

Alderman Corley made the motion to approve architectural, site and landscape plans for renovations at 106 Office Drive, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9.

ADOPT A RESOLUTION REGARDING THE ADOPTION OF AN ORDINANCE ADOPTING A TEMPORARY MORATORIUM OF THE ACCEPTANCE OF APPLICATIONS FOR REVIEW AND/OR ISSUANCE OF LICENSES AND/OR PERMITS

FOR ANY NEW BUSINESS, DEVELOPMENT, CONSTRUCTION, ADDITION OR ALTERATION WITHIN THE MORATORIUM AREA (AS DESCRIBED IN THE RESOLUTION), AND ESTABLISHING AND IMMEDIATE EFFECTIVE DATE IN THE CITY OF BRANDON

Alderman Morrow made the motion to adopt a Resolution regarding the adoption of an ordinance adopting a temporary moratorium of the acceptance of applications for review and/or issuance of licenses and/or permits for any new business, development, construction, addition or alteration within the moratorium area, as described in the Resolution, and establishing and immediate effective date in the City of Brandon, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10.

ACCEPT THE BIDS RECEIVED ON MARCH 17, 2015 FOR THE 2015 CITY PARKS & CITY FACILITIES GRASS CUTTING SERVICES AND AWARD TO BOYKIN LAWN SERVICE AS THE LOWEST AND BEST BID IN THE AMOUNT OF \$13,620.00; ACCEPT THE BIDS RECEIVED ON MARCH 24, 2015 FOR THE 2015 CREEK & DITCH CLEANING PROJECT AND AWARD TO CAIN, INC. AS THE LOWEST AND BEST BID IN THE AMOUNT OF \$59,062.50; APPROVE TRAVEL TO NATCHEZ, MS ON MAY 4-7, 2015 TO ATTEND THE ASSOCIATION OF FLOODPLAIN MANAGERS OF MS SPRING CONFERENCE; APPROVE THE INTERLOCAL COOPERATION AGREEMENT WITH THE RICHLAND CREEK WATERSHED DRAINAGE DISTRICT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; ACCEPT THE LETTER OF RESIGNATION FROM MATT WALKER, SEWER LABORER III FOR THE DEPARTMENT OF PUBLIC WORKS EFFECTIVE MARCH 26, 2015; RELEASE THE LETTER OF CREDIT NO. 833000467354 FOR BELLA VISTA SUBDIVISION; TO SOLICIT QUOTES FOR THE RENTAL OF DUMP TRUCKS FOR VARIOUS MAINTENANCE AND CONSTRUCTION PROJECTS; TO DECLARE AN EMERGENCY THE REPAIRS TO THE 8" SANITARY SEWER MAIN LINE LOCATED BEHIND RECKITT BENCKISER PLANT OFF HIGHWAY 471 AND APPROVE THE INVOICE FROM DELTA CONSTRUCTORS, INC. IN THE AMOUNT OF \$12,800.00 AND AUTHORIZE PAYMENT OF THE SAME; AND ENGAGE IN COMMUNICATION TOWARD THE PURCHASE OF TWO USED DUMP TRUCKS FROM RANKIN COUNTY WHICH ARE EXPECTED TO BE DECLARED SURPLUS PROPERTY UPON THE RECEIPT OF NEW EQUIPMENT BY THE COUNTY IN APRIL/MAY 2015

Alderman Morrow made the motion to accept the bids received on March 17, 2015 for the 2015 City Parks & City Facilities Grass Cutting Services and award to Boykin Lawn Service as the lowest and best bid in the amount of \$13,620.00; to accept the bids received on March 24, 2015 for the 2015 Creek & Ditch Cleaning Project and award to Cain, Inc. as the lowest and best bid in the amount of \$59,062.50; to approve travel to Natchez, MS on May 4-7, 2015 to attend the Association of Floodplain Managers of MS Spring Conference; to approve the Interlocal Cooperation Agreement with the Richland Creek Watershed Drainage District and authorize the Mayor to execute the same; to accept the letter of resignation from Matt Walker, Sewer Laborer III for the Department of Public Works effective March 26, 2015; to release the Letter of Credit No. 833000467354 for Bella Vista Subdivision; to solicit quotes for the rental of dump trucks for various maintenance and construction projects; to declare an emergency the repairs to the 8" sanitary sewer main line located behind Reckitt Benckiser Plant off Highway 471 and approve

the invoice from Delta Constructors, Inc. in the amount of \$12,800.00 and authorize payment of the same; and to engage in communication toward the purchase of two used dump trucks from Rankin County which are expected to be declared surplus property upon the receipt of new equipment by the County in April/May 2015, in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11.

HIRE PART-TIME EMPLOYEES EFFECTIVE APRIL 9, 2015; AND APPROVE QUOTE FROM ASHLEY TRANSPORT, INC. IN THE AMOUNT OF \$11,970.00 FOR GRINDING DEBRIS AT SHILOH PARK FOR FUTURE SITE OF SOCCER FIELDS

Alderman Morris made the motion to hire part-time employees effective March 30, 2015; and to approve quote from Ashley Transport, Inc. in the amount of \$11,970.00, as the lowest and best quote received, for grinding debris at Shiloh Park for future site of soccer fields, in accordance with the memos from Director of Parks and Recreation, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

12.

PAY CMPDD \$13,750.00 FOR APPLICATION PREPARATION AND ENVIRONMENTAL CHARGES WITH REGARD TO THE LUCKNEY ROAD SEWER PROJECT AND AUTHORIZE THE MAYOR TO EXECUTE THE CDBG REQUEST FOR CASH APPLICATION IN THE AMOUNT OF \$8,000.00; TO PUBLISH AN ADVERTISEMENT TO BID FOR THE RANKIN TRAILS PARK TIMBER SALE; AND TO APPROVE: DOCKET OF CLAIMS FOR MARCH 26, 2015 AND APRIL 6, 2015; FOX EVERETT CLAIMS RELEASED ON MARCH 16 & 31, 2015; AND ELECTRONIC TRANSFERS FOR MARCH 2015

Alderman Morrow made the motion to pay CMPDD \$13,750.00 for application preparation and environmental charges with regard to the Luckney Road Sewer project and authorize the Mayor to execute the CDBG request for cash application in the amount of \$8,000.00; to publish an advertisement to bid for the Rankin Trails Park Timber Sale; and to approve: the Docket of Claims for March 26, 2015 and April 6, 2015; Fox Everett claims released on March 16 & 31, 2015; and electronic transfers for March 2015, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

13.

EXECUTIVE SESSION

Alderman Williams made the motion to consider the need to go into executive session to discuss personnel matters and the acquisition of real property, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving the Fire Department and the acquisition of real property regarding the East Brandon Sewer Project and Hwy. 471 and related street development, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Morrow made the motion to transfer Jared Thomas to the Fire Department as a firefighter and to adjust his pay accordingly, effective April 7, 2015, in accordance with the memo from Fire Chief, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Morris made the motion to approve an Overtime Agreement for Secondary Employment in accordance with 29 C.F.R. 778.419 and to utilize for employees of the City who have CDL licenses to operate dump trucks and other equipment in accordance with the memo from the City Clerk which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Vinson made the motion to authorize the purchase of the sewer easement from Kennedy Investments, LP per prior approved agreement (Agenda Item #2 of the Minutes of Regular Board Meeting of March 16, 2015) in this respect, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Morris and upon unanimous vote the motion carried.

(The votes in Executive Session were announced upon return to the Board Room).

14.

APPROVE RESOLUTION FOR CAP LOAN NOT TO EXCEED \$2,000,000.00 FOR EAST BRANDON SEWER PROJECT

Alderman Morrow made the motion to adopt a Resolution seeking a CAP loan not to exceed \$2,000,000.00 for the East Brandon Sewer Project and to authorize the Mayor and City Clerk to execute all related documents, seconded by Alderman Corley, and upon unanimous vote the motion carried.

15.

ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

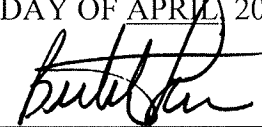
(Next Regular Board Meeting will be on April 20, 2015).

MINUTES APPROVED THIS THE 20th DAY OF APRIL, 2015.

ATTEST:


ANGELA BEAN, CITY CLERK




BUTCH LEE, MAYOR