

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON OCTOBER 5, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Morris, Vinson, and Morrow were present. Alderman Coker and Williams were absent. Alderman Vinson led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: Josie Hutton, a member of the Mayor's Youth Council, provided information regarding the upcoming Brandon Market and invited all to attend. Michael Wolf, candidate for Circuit Court Judge, 55 Sagewood Drive, introduced himself and explained why he was running for office. Louann Spradley, 125 Ken Drive, discussed sewage issues with her neighbors. Betty Myers, who lived on North Street and who lost her mobile home recently generally discussed her desire to relocate a mobile home on the property.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING SEPTEMBER 21, 2015,
AND SPECIAL BOARD MEETING SEPTEMBER 28, 2015

Alderman Morrow made the motion to approve the Minutes of the Regular Board Meeting of September 21, 2015, and the Minutes of the Special Board Meeting of September 28, 2015, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2.

APPROVE PROFESSIONAL SERVICES AGREEMENTS (PRE-OPENING AND POST-
OPENING) BETWEEN RED MOUNTAIN ENTERTAINMENT, INC. AND THE CITY OF
BRANDON WITH REGARD TO THE BRANDON AMPHITHEATER AND AUTHORIZE
THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Morris made the motion to approve the professional services agreements (pre-opening and post-opening) between Red Mountain Entertainment, Inc. and the City of Brandon with regard to the Brandon Amphitheater and to authorize the Mayor and City Clerk to execute the same, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Corley, and upon affirmative vote of the members present with the exception of Alderman Christopher who voted "Nay", the motion carried.

3.

APPEND TO THE MINUTES THE MDEQ CERTIFICATE OF PERMIT COVERAGE WITH
REGARD TO THE CROSSGATES LAKE PROJECT

Alderman Morrow made the motion to append to the Minutes the MDEQ Certificate of Permit Coverage with regard to the Crossgates Lake Project, in accordance with the memo from

the Mayor, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

4.

APPROVE ADVERTISEMENT IN THE RANKIN COUNTY NEWS RE: BHS HOMECOMING GAME AT A COST OF \$60.00 FOR THE PROMOTION OF THE CITY AND ITS RESOURCES; APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GREAT SOUTHERN EVENTS FOR THE BRANDON MARKET IN THE AMOUNT OF \$2,000.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND APPROVE ADVERTISEMENT IN THE RANKIN COUNTY NEWS IN THE AMOUNT OF \$325 FOR THE PROMOTION OF THE MOTHER/SON DANCE

Alderman Corley made the motion to approve advertisement in the Rankin County News re: BHS Homecoming Game at a cost of \$60.00, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City; to approve the professional services contract with Great Southern Events for the Brandon Market in the amount of \$2,000.00 and authorize the Mayor and City Clerk to execute the same; and to approve an advertisement in the Rankin County News in the amount of \$325.00 for the promotion of the Mother/Son Dance for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, all in accordance with the memos from the Events Coordinator, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

5.

APPROVE PURCHASE OF FIVE (5) TASERS FROM TASER INTERNATIONAL IN THE AMOUNT OF \$6,969.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE PURCHASE OF EQUIPMENT FOR A 2016 DODGE CHARGER AND INSTALLATION FROM TRUE SERVICE ELECTRONICS IN THE AMOUNT OF \$5,443.00 AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT A DONATION IN THE AMOUNT OF \$100.00 AND DEPOSIT OF THE SAME INTO THE DRUG SEIZURE ACCOUNT; AND ACCEPT OF THE RESIGNATION OF INMATE SECURITY OFFICE THERESA KELLER EFFECTIVE OCTOBER 1, 2015

Alderman Morrow made the motion to approve purchase of five (5) tasers from Taser International (a sole source provider) in the amount of \$6,969.00 and to authorize payment of the same; to approve purchase of equipment for a 2016 Dodge Charger and installation from True Service Electronics in the amount of \$5,443.00 as lowest and best quote received and to authorize payment of the same; to accept a donation in the amount of \$100.00 and deposit of the same into the drug seizure account; and to accept of the resignation of Inmate Security Officer Theresa Keller effective October 1, 2015, all in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

HIRE OF JOHN BOYLES AS A FIREFIGHTER EFFECTIVE OCTOBER 6, 2015 AND APPROVE SALARY; AND APPROVE TRAVEL FOR BEN WARREN TO TRAVEL TO SOUTHAVEN, MS TO ATTEND THE 7TH ANNUAL FIRE AND LIFE SAFETY DAY ON OCTOBER 9-10, 2015

Alderman Christopher made the motion to hire of John Boyles as a Firefighter effective October 6, 2015 and to approve salary; and to approve travel for Ben Warren to travel to Southaven, MS to attend the 7th Annual Fire and Life Safety Day on October 9-10, 2015, all in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

ACCEPT QUOTE FOR THE CITY LIMITS WATER AND SEWER IMPROVEMENTS PROJECT AND AWARD TO DELTA CONSTRUCTORS, INC. IN THE AMOUNT OF \$29,395.00 AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT GRINDER PUMP EQUIPMENT COMMODITY BIDS RECEIVED ON SEPTEMBER 22, 2015, AND AWARD TO HYDRA SERVICE, INC. AND TO APPROVE ALTERNATES CONSISTENT WITH THE BIDS SUBMITTED; ACCEPT COMMODITY BIDS RECEIVED ON SEPTEMBER 22, 2015, AND AWARD PURSUANT TO THE MEMO AND TO ACCEPT ALTERNATES CONSISTENT WITH THE BIDS SUBMITTED; EXTEND WATER METER INSPECTION AND GPS PROJECT WITH GUEST CONSULTANTS, INC. AND BENCHMARK ENGINEERING & SURVEYING, LLC FOR AN ADDITIONAL FIVE (5) DAYS AT A COST OF \$900.00 EACH PER DAY; ACCEPT QUOTE FOR THE CCTV INSPECTION SERVICES AND AWARD TO SUNCOAST INFRASTRUCTURE, INC. IN THE AMOUNT OF \$17,662.00 AND AUTHORIZE PAYMENT OF THE SAME; AND ACCEPT BID RECEIVED ON SEPTEMBER 22, 2015, FROM TL WALLACE CONSTRUCTION, INC. WITH REGARD TO THE CONCRETE AND LIMESTONE CRUSHING AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE RELATED DOCUMENTS

Alderman Morrow made the motion to accept the quote for the City Limits Water and Sewer Improvements Project and award to Delta Constructors, Inc. in the amount of \$29,395.00, as lowest and best quote received, and to authorize payment of the same; to accept the Grinder Pump Equipment Commodity Bids received on September 22, 2015, and award to Hydra Service, Inc. and to approve alternates consistent with the bid submitted; to accept the commodity bids received on September 22, 2015, and award pursuant to the memo and to accept alternates consistent with the bids submitted; to extend the water meter inspection and GPS Project with Guest Consultants, Inc. and Benchmark Engineering & Surveying, LLC for an additional five (5) days at a cost of \$900.00 each per day; to accept the quote for the CCTV inspection services and award to Suncoast Infrastructure, Inc. in the amount of \$17,662.00 and

authorize payment of the same; and to accept the bid received on September 22, 2015, in the amount not to exceed \$9.50 per ton and the quantities estimated in the bid, as lowest and best bid received, from TL Wallace Construction, Inc. with regard to concrete and limestone crushing and to authorize the Mayor and the City Clerk to execute related documents, all in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

8.

SET A PUBLIC HEARING FOR NOVEMBER 2, 2015, WITH REGARD TO THE PLAN BRANDON 2035 COMPREHENSIVE PLAN; TO APPROVE THE SITE AND ARCHITECTURAL PLANS FOR RENOVATION OF THE GEA BUILDING, 1647 WEST GOVERNMENT COVE; TO APPROVE THE ARCHITECTURAL, LANDSCAPE AND SITE PLANS FOR 1476 WEST GOVERNMENT STREET, CROSSGATES LANDING FINAL PHASE; AND TO APPROVE ENTERPRISE ARCHITECTURAL IMPROVEMENTS AT 1520 WEST GOVERNMENT STREET, WITH CONDITIONS RECOMMENDED BY THE ARCHITECT

Alderman Morrow made the motion to set a Public Hearing for November 2, 2015, during the Regular Board Meeting, with regard to the Plan Brandon 2035 Comprehensive Plan; to approve the site and architectural plans for the renovation of the GEA Building, 1647 West Government Cove; to approve the architectural, landscape and site plans for 1476 West Government Street, Crossgates Landing final phase; and to approve Enterprise architectural improvements at 1520 West Government Street, with conditions recommended by the architect, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

PUBLIC HEARING AND ACTION REGARDING A CONDITIONAL USE REQUEST OF PGM PROPERTIES FOR A TEMPORARY CHRISTMAS TREE STAND ON PARCEL 18J-52

The Public Hearing was opened with respect to the conditional use request from PGM Properties for a temporary Christmas Tree Stand on Parcel 18J-52. The Director of Community Development advised that all prerequisites to the Public Hearing have been met and that the Planning Commission voted to recommend approval of the request with conditions, for the reasons stated in the Planning and Zoning Staff Report, with exhibits, which is appended hereto. Thereafter those in favor of or in opposition to the request were asked to come forward and speak, whereupon Jake Purvis appeared in favor of the request. No one spoke in opposition to the request. The Public Hearing was then closed. Alderman Morrow made the motion to approve a temporary conditional use at the location specified for the purpose specified from November 27, 2015, through December 18, 2015, with the conditions as recommended by the Planning Commission and the staff recommendations as contained in the Staff Report regarding this matter, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

10.

APPROVE THE PROFESSIONAL SERVICES CONTRACT FOR PROFESSIONAL APPRAISAL SERVICES ON A PER PARCEL BASIS REGARDING THE LUCKNEY ROAD SEWER PROJECT; AND APPROVE THE PROFESSIONAL SERVICES CONTRACT FOR REVIEW OF APPRAISALS ON A PER PARCEL BASIS REGARDING THE LUCKNEY ROAD SEWER PROJECT

Alderman Morris made the motion to approve the professional services contract for appraisal services on a per parcel basis regarding the Luckney Road Sewer Project; and to approve the professional services contract for review of appraisals on a per parcel basis regarding the Luckney Road Sewer Project, all in accordance with the memos from the Economic Development, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

11.

TRANSFER CAMERON JONES FROM PART-TIME LABORER TO FULL-TIME LABORER II AND APPROVE SALARY EFFECTIVE OCTOBER 5, 2015; TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH RESOLUTE BURGERS, LLC TO OPERATE CONCESSIONS AT SHILOH PARK EFFECTIVE OCTOBER 5, 2015 AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND TO HIRE BRIANNE PARDO AS PARK & RECREATION OFFICE MANAGER EFFECTIVE OCTOBER 6, 2015 AND SET SALARY

Alderman Morrow made the motion to transfer Cameron Jones from part-time laborer to full-time Laborer II and approve salary effective October 5, 2015; to approve the professional services agreement with Resolute Burgers, LLC to operate concessions at Shiloh Park effective October 5, 2015 and authorize the Mayor and City Clerk to execute the same; and to hire Brianne Pardo as Park & Recreation Office Manager effective October 6, 2015 and set salary, all in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

12.

ADD TO THE AGENDA AND APPROVE LOGISTIC SOFTWARE PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$5,800.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Morris made the motion to add to the agenda and approve Logistic Software professional services agreement in the amount of \$5,800.00 and authorize the Mayor and City Clerk to execute the same, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

13.

APPROVE PAY APPLICATION #5 FROM BARNARD & SONS CONSTRUCTION IN THE AMOUNT OF \$360,380.41 WITH REGARD TO THE BRANDON FIRE STATIONS

PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE CAL-MAR CONSTRUCTION PAY APPLICATION #2 IN THE AMOUNT OF \$185,740.20 WITH REGARD TO THE CITY PARK TENNIS IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE SALARY INCREASES EFFECTIVE OCTOBER 1, 2015, PURSUANT TO THE MEMO; APPEND TO THE MINUTES THE MUNICIPAL COMPLIANCE QUESTIONNAIRE AS REQUIRED BY THE STATE AUDITOR'S OFFICE; TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH SYNC STREAM, AS AMENDED, FOR A SOFTWARE LICENSE AND SET UP COST IN THE AMOUNT OF \$3,565.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; TO APPROVE DOCKET OF CLAIMS FOR SEPTEMBER 30, 2015, AND OCTOBER 1 & 5, 2015; AND APPROVE FOX EVERETT CLAIMS RELEASED ON SEPTEMBER 17, 2015, AND OCTOBER 2, 2015

Alderman Corley made the motion to approve Pay Application #5 from Barnard & Sons Construction in the amount of \$360,380.41 with regard to the Brandon Fire Stations Project and to authorize payment of the same; to approve Cal-Mar Construction Pay Application #2 in the amount of \$185,740.20 with regard to the City Park Tennis Improvements Project and to authorize payment of the same; to approve salary increases effective October 1, 2015, pursuant to the memo; to append to the Minutes the Municipal Compliance Questionnaire as required by the State Auditor's Office; to approve a professional services agreement with Sync Stream, as amended, for a software license and set up cost in the amount of \$3,565.00 and to authorize the Mayor and City Clerk to execute the same; to approve the Docket of Claims for September 30, 2015, and October 1 & 5, 2015; and to approve the Fox Everett claims released on September 17, 2015, and October 2, 2015, all in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

14.
ADJOURN

Alderman Morrow made the motion to adjourn the Regular Board Meeting, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on October 19, 2015.

MINUTES APPROVED THIS THE 19TH DAY OF OCTOBER 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

