

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON AUGUST 17, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Corley, Christopher, Williams, Morris, Vinson, and Morrow were present. Aldermen Coker was absent. Alderman Vinson led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: Jimmy Rayford asked the board to consider allowing him to remove dirt from his property.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF AUGUST 3, 2015; AND APPROVE MINUTES OF SPECIAL BOARD MEETING OF AUGUST 10, 2015

Alderman Corley made the motion to approve Minutes of Regular Board Meeting of August 3, 2015; and to approve Minutes of Special Board Meeting of August 10, 2015, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2.

APPROVE PURCHASE OF TEN (10) 24X72 TRAINING TABLES FROM BUSINESS FURNITURE SOLUTIONS IN THE AMOUNT OF \$1,600.00; AND APPROVE PURCHASE OF A KAWAI GRAND PIANO FROM ALLEGREZZA PIANO COMPANY, INC. IN THE AMOUNT OF \$16,500.00

Alderman Morris made the motion to approve the purchase of ten (10) 24x72 training tables from Business Furniture Solutions in the amount of \$1,600.00 as the lowest and best quote received; and to approve the purchase of a Kawai Grand Piano from Allegrezza Piano Company, Inc. in the amount of \$16,500.00 as the lowest and best quote received, in accordance with the memos from the Events Coordinator, which are appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

3.

APPROVE TRAVEL FOR SAMANTHA RANER TO TRAVEL TO MEMPHIS, TN TO TAKE HER NATIONAL REGISTRY AND SKILLS TEST FOR PARAMEDIC ON AUGUST 13-15, 2015; SURPLUS AND DESTROY TWO MICROFIBER RECLINERS THAT ARE NO LONGER FUNCTIONAL AND UNABLE TO BE REPAIRED; APPROVE DIVISION CHIEF CRAIG NASH TO GARAGE A CITY VEHICLE AT HIS RESIDENCE; APPROVE TRAVEL FOR DIVISION CHIEF/TRAINING OFFICER CRAIG NASH TO TRAVEL TO GULFPORT, MS TO ATTEND THE 2015 FIRE DEPARTMENT TRAINING CHIEFS CONFERENCE ON SEPTEMBER 29-OCTOBER 1, 2015; APPROVE PURCHASE OF ONE THERMAL IMAGING CAMERA FROM NAFECO IN THE AMOUNT OF \$4,910.95; AND APPROVE TRAVEL FOR CAPTAIN MATT HEAD TO TRAVEL TO EMMITSBURG, MD TO ATTEND THE COMMAND AND CONTROL OF INCIDENT OPERATIONS CLASS ON SEPTEMBER 13-19, 2015

Alderman Morrow made the motion to approve travel for Samantha Raner to travel to Memphis, TN to take her National Registry and Skills Test for paramedic on August 13-15, 2015; to surplus and destroy two microfiber recliners that are no longer functional and unable to be repaired; to approve Division Chief Craig Nash to garage a city vehicle at his residence; to approve travel for Division Chief/Training Officer Craig Nash to Travel to Gulfport, MS to attend the 2015 Fire Department Training Chiefs Conference on September 29-October 1, 2015; to approve purchase of one thermal imaging camera from NAFECO in the amount of \$4,910.95 as the lowest and best quote received; and to approve travel for Captain Matt Head to travel to Emmitsburg, MD to attend the Command and Control of Incident Operations Class on September 13-19, 2015, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

4.

APPROVE PAY REQUEST #2 (FINAL) FROM CAIN, INC. IN THE AMOUNT OF \$13,728.00 WITH REGARD TO THE 2015 CREEK AND DITCH CLEANING PROJECT; AND RELEASE LETTER OF CREDIT NO. 371 FOR BELLE OAK SUBDIVISION, PART 2, PHASE 1 AND LETTER OF CREDIT NO. 150009799300 FOR BELLE OAK SUBDIVISION, PART 2A

Alderman Morrow made the motion to approve Pay Request #2 (final) from Cain, Inc. in the amount of \$13,728.00 with regard to the 2015 Creek and Ditch Cleaning Project; and to release Letter of Credit No. 371 for Belle Oak Subdivision, Part 2, Phase 1 and Letter of Credit No. 150009799300 for Belle Oak Subdivision, Part 2A, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

5.

PUBLIC HEARING AND BOARD ACTION REGARDING A REZONING REQUEST OF WILLIAM BENTLY HILL TO REZONE A PORTION OF PARCEL 19E-9-20 (NE CORNER OF LUCKNEY RD AT 471) FROM R-1A TO C-2

The Public Hearing was opened regarding a rezoning request of William Bently Hill to rezone a portion of parcel 19E-9-20 (NE corner of Luckney Rd at 471) from R-1A to C-2. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. No one spoke in opposition to the request. The Director of Community Development provided general comments about the request and advised that a sufficient legal basis exists for approval. The Public Hearing was then closed. Alderman Williams made the motion to adopt an ordinance to rezone the property as presented, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, and further finding that the rezoning is necessary because the character of the neighborhood has changed to such an extent as to justify rezoning and that a public need exists for the rezoning and because the same will promote and protect the public health, safety, and

welfare than the existing provisions, seconded by Alderman Morris, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION REGARDING A DIMENSIONAL VARIANCE REQUEST OF JEFF BURRELL TO CONSTRUCT A FENCE AT 110 BELLA VISTA, LOT 6 EXCEEDING THE 6 FOOT HEIGHT MAXIMUM

The Public Hearing was opened regarding a dimensional variance request of Jeff Burrell to construct a fence at 110 Bella Vista, Lot 6 exceeding the 6 foot height maximum. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. No one spoke in opposition to the request. Scott Gilbert, President of the Bella Vista Homeowners' Association spoke in favor of the request. The Public Hearing was then closed. Alderman Morris made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

7.

APPROVE JOB DESCRIPTIONS FOR CODE ENFORCEMENT/PLAN REVIEWER AND CODE ENFORCEMENT INSPECTOR/ZONING ADMINISTRATOR; APPROVE HIRE OF JIMMY SMITH, AICP AS ZONING ADMINISTRATOR/CODE ENFORCEMENT OFFICER, APPROVE SALARY, AND APPROVE JOB DESCRIPTION EFFECTIVE AUGUST 31, 2015; APPROVE TRANSFER OF COMMUNICATIONS OFFICER, HEATHER PARISH FROM THE POLICE DEPARTMENT TO COMMUNITY DEVELOPMENT AS CODE ENFORCEMENT/PLANS EXAMINER EFFECTIVE SEPTEMBER 1, 2015 AND ADJUST SALARY PURSUANT TO THE MEMO; AND SET A PUBLIC HEARING FOR SEPTEMBER 8, 2015 WITH REGARD TO A VARIANCE REQUEST OF MAURICE WALKER AT 329 EASTRIDGE DRIVE FOR COVERING OF EXISTING PATIO EXTENDING INTO THE REAR SETBACK

Alderman Morrow made the motion to approve job descriptions for Code Enforcement/Plan Reviewer and Code Enforcement Inspector/Zoning Administrator; to hire Jimmy Smith, AICP, as Zoning Administrator/Code Enforcement Officer, and to approve salary, and approve job description effective August 31, 2015; to approve transfer of Communications Officer, Heather Parish from the Police Department to Community Development as Code Enforcement/Plans Examiner effective September 1, 2015 and to adjust salary pursuant to the memo; and to set a public hearing for September 8, 2015, during the Regular Board Meeting, with regard to a variance request of Maurice Walker at 329 Eastridge Drive for covering of existing patio extending into the rear setback, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

APPROVE PAY REQUEST #1 FROM CAL-MAR CONSTRUCTION IN THE AMOUNT OF \$134,327.15 WITH REGARD TO TENNIS COURT IMPROVEMENTS PROJECT; AND APPROVE THE DOCKET OF CLAIMS FOR AUGUST 17, 2015

Alderman Vinson made the motion to approve Pay Request #1 from Cal-Mar Construction in the amount of \$134,327.15 with regard to the Tennis Court Improvements Project; and to approve the Docket of Claims for August 17, 2015, in accordance with the memos from the City Clerk, with are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss personnel matters and pending litigation, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Morrow then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving the Police Department, raises for city employees, and pending litigation regarding the MPSC 2015 Tariff Petition, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Morris made the motion to authorize implementation of the rate increase one (1) mile outside of the city's corporate limits to encompass the 2014 Tariff increase when the 2015 Tariff is approved by MPSC, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

The vote in Executive Session was announced upon return to the Board Room.

10.

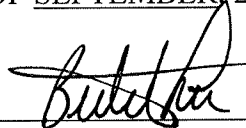
RECESS

Alderman Corley made the motion to recess the Regular Board Meeting to August 19, 2015 at 6:00 p.m., seconded by Alderman Morrow, and upon unanimous vote the motion carried.

Recessed Board Meeting on August 19, 2015.

Next Regular Board Meeting will be on September 8, 2015.

MINUTES APPROVED THIS THE 8th DAY OF SEPTEMBER, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

