

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON FEBRUARY 2, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Morris, Williams, Vinson and Corley were present. Alderman Corley led the prayer and Alderman Morrow the Pledge of Allegiance. Public Comments/ Recognitions: George Paris asked about a stop sign on Woodgate and N. Terrapin Hill Rd. and Clay Hobbs from Pafford gave the board an update regarding emergency ambulance services of session.

1.  
APPROVE MINUTES OF REGULAR BOARD MEETING OF JANUARY 20, 2015

Alderman Morrow made the motion to approve Minutes of Regular Board Meeting of January 20, 2015, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

2.  
ACCEPT RESOLUTION ADOPTED BY RANKIN COUNTY IN SUPPORT OF CONCEPTUAL  
PLAN OF CITY OF BRANDON FOR DEVELOPMENT OF ADDITIONAL TRANSPORTATION  
CORRIDORS IN AND AROUND  
DOWNTOWN BRANDON AND ADOPT RESOLUTION IN SUPPORT OF THE SAME

Alderman Morris made the motion to accept the Resolution adopted by Rankin County in support of a conceptual plan of City of Brandon for the development of additional transportation corridors in and around downtown Brandon and to adopt a Resolution in furtherance of the same, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3.  
DECLARE AS SURPLUS AND DISPOSE UNSERVICEABLE UNIFORMS

Alderman Coker made the motion to declare as surplus and to dispose unserviceable uniforms, in accordance with the memo from the Police Chief, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

4.  
CHANGE EMPLOYMENT DESIGNATION OF DONALD FORTIN FROM PART-TIME TO FULL-  
TIME STATUS AND TO THE POSITION OF LIEUTENANT; APPROVE DIVISION CHIEF CRAIG  
NASH AND CAPTAIN BRIAN ROBERTS TO ATTEND THE REGION 2 TASK FORCE  
REFRESHER IN MERIDIAN, MS ON MARCH 16-19, 2015; APPROVE CAROLYN PALMER TO  
ATTEND THE 2015 EMERGENCY SERVICES ADMINISTRATIVE PROFESSIONALS  
CONFERENCE IN BILOXI, MS ON APRIL 29-MAY 1, 2015; ACCEPT PROPOSAL FROM B&B  
ELECTRICAL FOR THE REMOVAL OF A WEATHER SIREN AT BUSICK WELLS ROAD IN THE  
AMOUNT OF \$2,600.00 AND THE REMOVAL AND RELOCATION OF A SIREN AT SHILOH  
PARK IN THE AMOUNT OF \$5,800.00 AND AMEND THE BUDGET ACCORDINGLY; AND  
APPROVE DIVISION CHIEF, CRAIG NASH TO TRAVEL TO MEMPHIS, TN FROM MARCH 2-6,  
2015, TO ATTEND A FEMA CANINE SEARCH SPECIALIST CLASS

Alderman Corely made the motion to change the employment designation of Donald Fortin from part-time to full-time status and to the position of Lieutenant; to approve Division Chief Craig Nash and Captain Brian Roberts to attend the Region 2 Task Force Refresher in Meridian, MS on March 16-19, 2015; and to approve Carolyn Palmer to attend the 2015 Emergency Services Administrative Professionals Conference in Biloxi, MS on April 29-May 1, 2015; to accept proposal from B&B Electrical for the removal of a weather siren at Busick Wells Road in the amount of \$2,600.00 and the removal and relocation of a siren at Shiloh Park in the amount of \$5,800.00 and amend the budget accordingly; and to approve Division Chief, Craig Nash to travel to Memphis, TN from March 2-6, 2015, to attend a FEMA Canine Search Specialist Class, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried

5.

SET PUBLIC HEARING ON FEBRUARY 17, 2015 FOR CONSIDERATION OF AMENDMENTS TO THE SECTIONS 16-55 AND 16-56 OF THE DEVELOPMENT ORDINANCE

Alderman Coker made the motion to set public hearing on February 17, 2015, during the Regular Board Meeting for consideration of amendments to the Sections 16-55 and 16-56 of the Development Ordinance, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6.

ADOPT AN ORDINANCE AMENDING SECTION 66-48 OF THE CODE OF ORDINANCE OF THE CITY PERTAINING TO DUMPSTER ENCLOSURES

Alderman Morris made the motion to adopt an Ordinance amending Section 66-48 of the Code of Ordinance of the City pertaining to dumpster enclosures, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

7.

HIRE JERVOLIER ALLEN, JOHN BEARDEN AND RODERICK WOODS AS PART-TIME GROUNDS CREW EFFECTIVE MONDAY, FEBRUARY 9, 2015

Alderman Morrow made the motion to approve hire Jervolier Allen, John Bearden and Roderick Woods as part-time grounds crew effective Monday, February 9, 2015, in accordance with the memo from Director of Parks and Recreation, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8.

DENY ACCESS TO THE CITY OF BRANDON WATER AND SEWER UTILITIES AND RIGHT-OF-WAY TO 640 BRIARS BEND

Alderman Corley made the motion to deny access to the City water and sewer utilities and right-of-way to 640 Briars Bend, in accordance with the memo from the Public Works Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9.

PURCHASE A MULTI-TERRAIN LOADER AND BRUSH CUTTER ATTACHMENT FROM PUCKETT RENTS IN THE AMOUNT OF \$59,359.85; SUBMIT A LETTER TO MDOT REQUESTING TO EXTEND THE HIGHWAY 80 MEDIAN AS PART OF THE I-20 WEST BRANDON INTERCHANGE PROJECT; REJECT BIDS RECEIVED FOR THE PURCHASE OF A HYDRAULIC EXCAVATOR AND TO RE-ADVERTISE; APPROVE A RIGHT-OF-WAY AGREEMENT WITH ENTERGY FOR A 30 FOOT RIGHT-OF-WAY FOR THE RELOCATION OF THEIR UTILITIES IN SHILOH PARK AND APPROVE PAYMENT TO ENTERGY IN THE AMOUNT OF \$15,803.86

Alderman Morrow made the motion to accept the bid of Puckett Rents for the purchase of a Multi-Terrain Loader and Brush Cutter Attachment in the amount of \$59,359.85 which is the lowest and best bid received; to submit a letter to MDOT requesting the extension of the Highway 80 median as part of the I-20 West Brandon Interchange Project; to reject bids received for the purchase of a Hydraulic Excavator and to re-advertise for the same; to approve a Right-of-Way Agreement with Entergy for a 30 foot right-of-way and to authorize the Mayor to execute the same and to approve payment in the amount of \$15,803.86 for the relocation of utilities in Shiloh Park, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10.

APPROVE THE CREATION OF THE CENTRAL BRANDON BUSINESS REDEVELOPMENT DISTRICT AND APPROVE THE INCENTIVE PACKAGE

Alderman Morrow made the motion to approve the creation of the Central Brandon Business Redevelopment District and to approve the related incentive package, in accordance with the memo from the Economic Development Department, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11.

TABLE CONSIDERATION OF REQUEST FOR REFUND AND WAIVER OF PERMIT FEES BY TERRAPIN SKIN CREEK PROPERTIES, LLC

Alderman Corley made the motion to table for consideration the request for a refund and waiver of permit fees by Terrapin Skin Creek Properties, LLC, seconded by Alderman Morrow and upon unanimous vote the motion carried.

12.

APPROVE PROFESSIONAL SERVICES CONTRACT WITH CMPDD FOR SERVICES RELATED TO THE 2014 CDBG PUBLIC FACILITY AWARD

Alderman Morrow made the motion to approve a professional services contract with CMPDD for services related to the 2014 CDBG Public Facility Award including preparation of application, technical assistance and environmental assessment in the amount of \$13,750.00 and to authorize the Mayor and City Clerk to execute the same, in accordance with the memo from Economic Development Department, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

13.

APPROVE LEASE PURCHASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE FOR VARIOUS EQUIPMENT AND VEHICLES IN THE AMOUNT OF \$228,476.23; APPROVE AN

AGREEMENT WITH SHRED-IT FOR THE DESTRUCTION OF DOCUMENTS; SURPLUS AND DESTROY TWO SANITAIRE VACUUMS; APPROVE TRAVEL TO BILOXI, JUNE 21-24, TO ATTEND THE MML CONFERENCE PURSUANT TO THE MEMO; APPROVE THE DOCKET OF CLAIMS FOR FEBRUARY 2, 2015; AND APPROVE THE FOX EVERETT CLAIMS RELEASED JANUARY 23, 2015

Alderman Corley made the motion to approve a Lease Purchase Agreement with Regions Equipment Finance for various equipment and vehicles in the amount of \$228,476.23 and to authorize the Mayor and City Clerk to execute all related documents pending approval by the City Attorney; to approve an agreement with Shred-It for the destruction of documents in accordance with approval disposal schedules and to authorize the Mayor and City Clerk to execute the same; to surplus and destroy two Sanitaire Vacuums as having no further use or value; to approve travel to Biloxi, June 21-24, to attend the MML Conference; to approve the Docket of Claims for February 2, 2015; and to approve the Fox Everett claims released January 23, 2015, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

14.  
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Morrow and upon unanimous vote the motion carried.

Alderman Morrow then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving employees assigned to the Fire Department, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Morrow made the motion to dismiss employee #1441 and employee #1445, effective immediately, in accordance with the memos from Fire Chief, which are to be placed in their respective personnel files, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Morrow made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Morris and upon unanimous vote the motion carried.

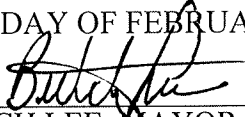
(The vote in Executive Session was announced in open meeting).

15.  
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Morris and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on February 17, 2015).

MINUTES APPROVED THIS THE 17th DAY OF FEBRUARY, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

