

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 17, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Williams, Morris, Vinson and Coker were present. Alderman Corley was absent. Mayor Lee led the prayer and led the Pledge of Allegiance. Public Comments/ Recognitions: Angela Jones, 108 Springridge Drive, owner of Lee Lee's Gardens, a home based plant nursery asked for consideration with regard to the transient vendor ordinance; and the Mayor announced a Proclamation he issued for the American Red Cross.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING MARCH 3, 2014

Alderman Morrow made the motion to approve the Minutes of the Regular Board Meeting of March 3, 2014, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

2.

APPROVE AN ORDER ADOPTING STANDARD DESIGN REQUIREMENTS FOR
TRAFFIC SIGNALIZATION IN THE CITY OF BRANDON

Alderman Vinson made the motion to approve an order adopting standard design requirements for traffic signalization in the City of Brandon, in accordance with the memo from Mayor Lee, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

3.

ACCEPT LETTER FROM FEMA DATED FEBRUARY 24, 2014, WITH REGARD TO THE
FLOOD INSURANCE STUDY (FIS) AND THE FLOOD INSURANCE RATE MAP (FIRM)
WHICH WILL BECOME EFFECTIVE JUNE 9, 2014

Alderman Morrow made the motion to accept letter from FEMA dated February 24, 2014, with regard to the Flood Insurance Study (FIS) and the Flood Insurance Rate Map (FIRM) which will become effective June 9, 2014, in accordance with the memo from Mayor Lee, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4.

MOTION TO APPROVE REVISED JOB DESCRIPTIONS AND EMPLOYMENT STATUS
OF THE PARKS & RECREATION DEPARTMENT REGARDING JULIE THOMPSON AND
DERICK THURMAN FROM NON-EXEMPT TO EXEMPT EMPLOYEES

Alderman Morrow made the motion to approve revised job descriptions and employment status of the Parks & Recreation Department regarding Julie Thompson and Derick Thurman

from non-exempt to exempt employees, in accordance with the memo from Mayor Lee, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5.

ACCEPT THE TOURNAMENT SCHEDULE AS SUBMITTED
BY FRANCHISE ATHLETICS

Alderman Williams made the motion to accept the tournament schedule as submitted by Franchise Athletics, in accordance with the memo from Mayor Lee, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6.

ACCEPT ONE OFFICE DESK DONATED BY JFH ARMY NATIONAL GUARD; DECLARE \$1,074.35 AS DRUG FORFEITED FUNDS AND DEPOSIT INTO THE DRUG SEIZURE ACCOUNT; DECLARE \$643.22 AS DRUG FORFEITED FUNDS AND DEPOSIT INTO THE DRUG SEIZURE ACCOUNT; DECLARE \$987.87 AS DRUG FORFEITED FUNDS AND DEPOSIT INTO THE DRUG SEIZURE ACCOUNT; APPROVE PAY INCREASES FOR COMMUNICATIONS OFFICERS EFFECTIVE MARCH 1, 2014; APPROVE OFFICER SAM VERSELL TO TRAVEL TO MOBILE, ALABAMA TO ACCOMPANY BRANDON HIGH SCHOOL JROTC TO THE USS ALABAMA ON APRIL 10, 2014; DECLARE AS FORFEITED PROPERTY (1) ONE 2000 BUICK LESABRE VIN#1G4HP54KXY4180191, DECLARE AS SURPLUS AND AUTHORIZE THOMAS AUCTION TO SELL THE SAME; APPROVE OFFICER JOSEPH FRENCH TO TRAVEL TO BIRMINGHAM, ALABAMA FOR TRAINING AT THE BIRMINGHAM POLICE ACADEMY ON APRIL 14-17, 2014; AND ACCEPT RESIGNATION OF COMMUNICATION OFFICER MCCARTY ANDERSON EFFECTIVE MARCH 17, 2014

Alderman Williams made the motion to accept one office desk donated by JFH Army National Guard; to declare \$1,074.35 as drug forfeited funds and deposit into the Drug Seizure account; to declare \$643.22 as drug forfeited funds and deposit into the Drug Seizure account; to declare \$987.87 as drug forfeited funds and deposit into the Drug Seizure account; to approve pay increases for communications officers effective March 1, 2014; to approve Officer Sam Versell to travel to Mobile, Alabama to accompany Brandon High School JROTC to the USS Alabama on April 10, 2014; to declare as forfeited property (1) one 2000 Buick Lesabre Vin#1G4HP54KXY4180191 and declare as surplus property having no further value or use to the City and authorize Thomas Auction to sell the same; to approve Officer Joseph French to travel to Birmingham, Alabama for training at the Birmingham Police Academy on April 14-17, 2014; and to accept resignation of Communication Officer McCarty Anderson effective March 17, 2014, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7.

APPROVE THE PROPOSED SITE PLAN FOR "BIG SPRIG PINE STRAW" PROPOSED TO BE LOCATED AT 1024 HWY. 471, SUITE B IN A

C-3 HIGHWAY COMMERCIAL DISTRICT

Alderman Christopher made the motion to approve the proposed site plan for “Big Sprig Pine Straw” proposed to be located at 1024 Hwy. 471, Suite B in a C-3 highway commercial district, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

8.

DECLARE AN EMERGENCY THE REPAIRS TO THE WATER LINE AT THE INTERSECTION OF STONEBRIDGE BLVD. AND HIGHWAY 18 IN THE AMOUNT OF \$5,500 AND APPROVE PAYMENT OF THE SAME TO DELTA CONSTRUCTORS, INC.; APPROVE A PREVENTIVE MAINTENANCE AGREEMENT FOR THE 430E CATERPILLAR BACKHOE WITH PUCKETT MACHINERY IN THE AMOUNT OF \$7,470.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE HWY 471 UTILITY RELOCATION PROJECT PAY ESTIMATE #6 IN THE AMOUNT OF \$28,846.04 AND AUTHORIZE PAYMENT TO CORNERSTONE UNDERGROUND & EXCAVATION, INC.; APPROVE THE I-20 WESTBOUND DOWNTOWN ON-RAMP UTILITY RELOCATE PROJECT IN THE AMOUNT OF \$53,694.95 AND AUTHORIZE PAYMENT TO CORNERSTONE UNDERGROUND & EXCAVATION, INC.; AND ADOPT A PROCLAMATION DESIGNATING APRIL 2014 AS “SAFE DIGGING MONTH”

Alderman Morrow made the motion to declare an emergency the repairs to the water line at the intersection of Stonebridge Blvd. and Highway 18 in the amount of \$5,500 and approve payment of the same to Delta Constructors, Inc.; to approve a preventive maintenance agreement for the 430E Caterpillar Backhoe with Puckett Machinery in the amount of \$7,470.00 and authorize payment of the same; to approve the Hwy 471 Utility Relocation Project pay estimate #6 in the amount of \$28,846.04 and authorize payment to Cornerstone Underground & Excavation, Inc.; to approve the I-20 Westbound Downtown On-Ramp Utility Relocate Project in the amount of \$53,694.95 and authorize payment to Cornerstone Underground & Excavation, Inc.; and to adopt a proclamation designating April 2014 as “Safe Digging Month,” in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

9.

APPROVE BRANDON DAY ENTERTAINMENT CONTRACTS AD AMENDED AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Vinson made the motion to approve Brandon Day entertainment contracts as amended and to authorize the Mayor and City Clerk to execute the same, in accordance with the memo from Events Coordinator, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10.

APPROVE THE DOCKET OF CLAIM FOR MARCH 17, 2014; AND THE FOX EVERETT CLAIMS RELEASED FEBRUARY 27, MARCH 7, AND MARCH 10, 2014

Alderman Morris made the motion to approve the Docket of Claim for March 17, 2014; and to approve the Fox Everett claims released February 27, March 7, and March 10, 2014, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11.
ADD TO THE AGENDA AND ADOPT RESOLUTION IN SUPPORT OF HB 785

Alderman Morrow made the motion to add to the agenda and adopt Resolution in Support of HB 785, seconded by Alderman Vinson and upon unanimous vote the motion carried.

12.
EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into executive session to discuss the acquisition of real property and personnel matters, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Morrow then made the motion to go into executive session for the reasons stated and more specifically to discuss the acquisition of real property at Shiloh Park and for a sports complex and personnel matters regarding an employee of the Fire Department, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Morrow made the motion to terminate employee No. 2105, effective March 4, 2014, for the reasons set forth by the Fire Chief in his memo regarding this matter which memo and attachments shall be placed in the employee's personnel file, and further to declare that this employee is not eligible for re-employment with the City, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Morrow made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Morris and upon unanimous vote the motion carried.

(The vote in Executive Session was announced upon returning to the Board Room.)

13.
RECLASSIFY TIM MARTIN AS ASSET/GIS/ PROJECT MANAGER AND ADOPT JOB DESCRIPTION

Alderman Williams made the motion to reclassify Tim Martin as Asset/GIS/ Project Manager and to adopt job description in accordance with the memos from Mayor Lee which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.