

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON SEPTEMBER 2, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Williams, Coker, Vinson and Corley were present. Alderman Morris was absent. Alderman Williams led the prayer and Alderman Morrow the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING AUGUST 18, 2014, RECESSED MEETING OF AUGUST 19, 2014, SPECIAL MEETING OF AUGUST 26, 2014 AND SPECIAL MEETING OF AUGUST 29, 2014

Alderman Morrow made the motion to approve the Minutes of the Regular Board Meeting of August 18, 2014, Recessed Meeting of August 19, 2014, Special Meeting of August 26, 2014, and Special Meeting of August 29, 2014, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

2.

APPROVE THE HARRIS GLOBAL SOFTWARE PROFESSIONAL SERVICES ANNUAL RENEWAL IN THE AMOUNT OF \$36,704.00; APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LANGUAGE LINE SERVICES, INC. AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE INTERNSHIP PROGRAM GUIDELINES; APPROVE APRIL LLOYD PARTICIPATION IN THE INTERN PROGRAM EFFECTIVE SEPTEMBER 3, 2014; ACCEPT RESIGNATION OF MICHAEL IVY EFFECTIVE SEPTEMBER 9, 2014; HIRE BRADLEY CONNER AS PATROL OFFICER EFFECTIVE SEPTEMBER 3, 2014; AND SET PUBLIC HEARINGS FOR SEPTEMBER 15, 2014 FOR THE FOLLOWING: 131 SHADY LANE -- DETERMINATION OF A PUBLIC NUISANCE (PARCEL #H9L-37); AND 212 MARY MYLES DRIVE -- DETERMINATION OF A PUBLIC NUISANCE (PARCEL #H9Q-18)

Alderman Williams made the motion to approve the Harris Global Software professional services annual renewal in the amount of \$36,704.00; to approve a professional services agreement with Language Line Services, Inc. and to authorize the Mayor to execute the same; to approve Internship Program Guidelines; to approve April Lloyd participation in the Intern Program effective September 3, 2014; to accept the resignation of Michael Ivy effective September 9, 2014; to hire Bradley Conner as patrol officer effective September 3, 2014; and to set public hearing for September 15, 2014, during the Regular Board Meeting for the following: 131 Shady Lane --determination of a public nuisance (parcel #H9L-37); and 212 Mary Myles Drive -- determination of a public nuisance (parcel #H9Q-18), in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

3.

SET PUBLIC HEARINGS FOR SEPTEMBER 15, 2014, DURING THE REGULAR BOARD MEETING FOR THE FOLLOWING: CONDITIONAL USE REQUEST OF CATHOLIC DIOCESE OF JACKSON WITH REGARD TO A RESIDENCE AT 116 HIGH ST.; VARIANCE REQUEST OF PATSY ROBINSON TO ALLOW INSTALLATION OF A WOODEN PRIVACY FENCE IN THE REAR YARD AT 239 EAST TOWN DRIVE; CONDITIONAL USE REQUEST OF MARTIN AND JACKIE HARTZOG OF 115 CAINE CIRCLE; VARIANCE REQUEST OF SHANE CARTER AND STEVEN WALLACE TO REMOVE THE REQUIREMENT OF STORMWATER DETENTION ON A PROPOSED COMMERCIAL DEVELOPMENT; AND RE-ZONING REQUEST OF SHANE CARTER AND STEVEN WALLACE TO RE-ZONE AN R-1 RESIDENTIALLY ZONED PARCEL TO A C-3 COMMERCIAL ZONED PARCEL

Alderman Corley made the motion to set public hearings for September 15, 2014, during the Regular Board Meeting for the following: conditional use request of Catholic Diocese of Jackson with regard to a residence at 116 High St.; variance request of Patsy Robinson to allow installation of a wooden privacy fence in the rear yard at 239 East Town Drive; conditional use request of Martin and Jackie Hartzog of 115 Caine Circle; variance request of Shane Carter and Steven Wallace to remove the requirement of stormwater detention on a proposed commercial development; and re-zoning request of Shane Carter and Steven Wallace to re-zone an R-1 residentially zoned parcel to a C-3 commercially zoned parcel, in accordance with the memos from Community Development Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4.

APPROVE AN AGREEMENT WITH TAYLORSVILLE WATER ASSOCIATION FOR THE PURPOSE OF PAYMENT AND COLLECTION OF FEES ASSOCIATED WITH SEWER SERVICES

Alderman Morrow made the motion to approve the agreement with Taylorsville Water Association for the purpose of payment and collection of fees associated with sewer services, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

5.

HIRE OLEY SMITH AS PUBLIC WORKS FOREMAN EFFECTIVE SEPTEMBER 8, 2014; TO APPROVE JOB DESCRIPTION AND APPROVE REVISION TO PAY SCALE

Alderman Vinson made the motion to hire Oley Smith as Public Works Foreman effective September 8, 2014; and to approve job description and approve revision to pay scale, in accordance with the memo from Public Works Director, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6.

ADOPT THE TAXING AND SPENDING PLAN FOR FISCAL YEAR 2014-2015 AND AUTHORIZE PUBLICATION OF THE SAME; ADOPT A RESOLUTION COMMITTING TO MAINTAINING CDBG FUNDED IMPROVEMENTS; APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LOGICS LLC TO PROVIDE SOFTWARE AND IMPLEMENTATION IN THE AMOUNT OF \$62,930.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH BANKCARD ASSOCIATES AND ACCEPT RATES FOR CREDIT/DEBIT CARD PROCESSING AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE SALARY INCREASES EFFECTIVE OCTOBER 3, 2014; ADOPT AN ORDINANCE SETTING THE SALARY OF THE MAYOR AND ALDERMEN OF THE CITY OF BRANDON; APPROVE THE CITY TO PAY FOR FLU SHOTS FOR CITY EMPLOYEES WHICH WILL PROVIDE THE BENEFIT OF ADEQUATE STAFFING DURING THE COLD AND FLU SEASON; TO APPROVE THE DOCKET OF CLAIMS FOR PERIODS ENDING AUGUST 22, 28 AND SEPTEMBER 2, 2014; AND APPROVE THE FOX EVERETT CLAIMS RELEASED ON AUGUST 25 AND AUGUST 28, 2014

Alderman Morrow made the motion to adopt the Taxing and Spending Plan for fiscal year 2014-2015 and authorize publication of the same; to adopt a Resolution committing to maintaining CDBG funded improvements; to approve a professional services agreement with Logics LLC to provide software and implementation in the amount of \$62,930.00 and to authorize the Mayor and City Clerk to execute the same; to approve a professional services agreement with Bankcard Associates and accept rates for credit/debit card processing and to authorize the Mayor and City Clerk to execute the same; to approve salary increases effective October 3, 2014; to adopt an Ordinance setting the salary of the Mayor and Aldermen of the City of Brandon; to approve the City to pay for flu shots for city employees which will provide the benefit of adequate staffing during the cold and flu season; to approve the Docket of Claims for periods ending August 22, 28 and September 2, 2014; and to approve the Fox Everett claims released on August 25 and August 28, 2014, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

7.

#### EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams then made the motion to go into executive session for the reason stated and more specifically to discuss personnel matters involving the Police Department, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(No votes were taken in Executive Session.)

8.

8.  
TERMINATE ENGINEERING CONSULTING SERVICES AGREEMENT REGARDING  
EAST BRANDON ACCESS ROAD AND TO AUTHORIZE THE MAYOR TO SEND  
NOTICE REGARDING THE SAME

Alderman Coker made the motion to terminate the Engineering Consulting Services Agreement regarding East Brandon Access Road and to authorize the Mayor to send notice regarding the same, seconded by Alderman Corley, and upon affirmative vote of the members present, with the exception of Alderman Williams who voted "Nay," the motion carried.

9.  
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on August 18, 2014).

MINUTES APPROVED THIS THE 15<sup>th</sup> DAY OF September 2014.

  
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HON. BUTCH LEE, MAYOR

ATTEST:

  
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ANGELA BEAN, CITY CLERK

