

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 21, 2025

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of January 6, 2025.
5. BUTCH LEE, MAYOR
 1. Permission for Benchmark Engineering & Surveying, LLC to begin design and initiate the MDOT Local Public Agency (LPA) project activation request for the Grants Ferry Parkway Phase A Project from US Highway 80 to Trickhambridge Rd. and authorize the Mayor to execute all related documents.
 2. Consideration to adopt a Memorandum of Understanding (MOU) between the City of Brandon and the Rankin County Board of Supervisors.
 3. Consideration to designate Georganna Keenum as the Interim Event Services Director effective immediately.
 4. Consideration to approve enrollment for Tracie Riggan for the Spring Certification Training Program for Municipal Clerks and authorize payment of the registration fee and all related travel expenses.
6. MARY ANN HESS, CITY CLERK
 1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
Willie Nelson - 04.10.2025 - Brandon Amphitheater - Contract
Treaty Oak Revival Contract Brandon 2025
License/Use Agreement Awakening Events
 2. Consideration to adopt an ordinance of the City of Brandon, Mississippi to abolish the Municipal Election Commission and to establish the City's intent to enter into an agreement with the County Election Commissioners to conduct municipal elections and other functions performed by Municipal Election Commissioners for the benefit of the efficiency and conformity of elections and to abolish the election commissioners.
 3. Consideration to approve a quote from Rankin County Board of Supervisors for setting up the election equipment for the primary elections on April 1.

4. Consideration to approve a contract for Labor Standards Consulting Services with Sample, Hicks & Associates. This is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.
5. Spread on Minutes that the December 2024 Revenue and Expense Reports were provided to the Board by link.
6. Consideration to approve:
 - a. Docket of Claims for January 21, 2025.
 - b. Fox Everett claims released on January 21, 2025.

7. GEORGANNA KEENUM, INTERIM EVENTS SERVICES DIRECTOR

1. Consideration to approve the attached vendor list to provide goods and services for City Hall rentals for 2025. Request permission to add or remove vendors as necessary.

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request in the amount of \$87,588.57 from Hemphill Construction Company for the Dining Poindexter New Parking Lot Project and authorize payment of the same.
2. Consideration to approve the quote in the amount of \$6,943.19 from Darrell's Auto Electric for repairs to the 2020 Dodge Ram 5500 4X4 - vin #: 4852. A second quote was not received as the vehicle is currently dismantled at Darrell's Auto Electric.
3. Consideration to purchase two (2) 83X12 Iron Bull Dump Trailers in the amount of \$10,300.00 each from MC Trailer Sales, Inc. Both trailers were budgeted in FY25 - (1) Water Department & (1) Sewer Department.
4. Consideration to accept the Rankin County commodity term bids as listed on the attached memo and as advertised, bid, and awarded by Rankin County to be effective immediately through June 30, 2025. The City of Brandon entered into an Interlocal Agreement with Rankin County in 2021 for use of Rankin County's commodity term bids.
5. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs in the month of October 2024 at the FY25 commodity bid pricing and authorize payment of the same.
 1. 55 Pebble Hill Drive - ER water leak repair - invoice #H24192-01-55516 - \$12,260.77
 2. 3041 Louis Wilson Drive - ER sewer repair - invoice #H24192-01-55074 - \$15,036.84
 3. Eastmark Drive - ER sewer line repair caused by Rankin County construction - invoice #H24192-01-55408 - \$7,422.96
 4. Eastmark Drive - ER sewer manhole repair caused by Rankin County construction - invoice #H24192-01-55373 - \$20,639.82
6. Consideration to approve invoice #H24192-01-55075 in the amount of \$7,144.50 from Hemphill Construction Company for an emergency sewer repair on Highway 18 across from Sunchase Subdivision at the FY24 commodity bid pricing and authorize payment of the same.

7. Consideration to approve the following invoices from Hemphill Construction Services for repairs in the month of October 2024 at the FY25 commodity bid rates and authorize payment of the same.
 1. Woodgate Drive at Highway 80 - water issue - invoice #H24192-01-56064 - \$25,763.66
 2. 300 Provision Parkway - water leak repair - invoice #H24192-01-54913 - \$6,6387.78
 3. 2121 Shadowlawn Street - storm drain inlet repair - invoice #H24192-01-54804 - \$6,691.96
 4. 581 Lincolns Drive - storm drain inlet repair - invoice #H24192-01-55136 - \$15,168.77
 5. 305 Peachtree Street - storm drain inlet repair - invoice #H24192-01-54436 - \$15,581.17
 6. 82 Summit Ridge Drive - water leak repair - invoice #H24192-01-55303 - \$6,387.78
 7. 513 Belle Oak Place - storm drain inlet repair due to ATT bore - invoice #H24192-01-51790 - \$6,691.96
 8. 56 Sagewood Cove - water leak repair - invoice #H24192-01-55355 - \$4,275.34
 9. 107 Bentonwood Drive - water leak repair - invoice #H24192-01-53914 - \$4,833.27
 10. 306 Woodland Drive - water leak repair - invoice #H24192-01-54324 - \$6,387.78
 11. 22 Crosswoods Road - storm drain pipe repair damaged by Centerpoint Energy gas line - invoice #H24192-01-49387 - \$3,971.16
 12. 1811 West Government Street - water leak repair - invoice #H24192-01-55397 - \$7,029.78
 13. 59 Springview Drive - water leak repair - invoice #H24192-01-55405 - \$2,951.62
 14. 205 East Toulon Street - storm drain pipe repair damaged by ATT - invoice #H24192-01-55022 - \$5,009.56
 15. South College Street (near 995 S College St) - water leak repair - invoice #H24192-01-55263 - \$2,647.44
 16. Value Road at Highway 471 - water leak repair - invoice #H24192-01-55169 - \$7,280.46
 17. Highway 18 at West Sunset Drive - water leak repair - invoice H24192-01-55276 - \$3,650.16
8. Consideration to approve Pay Request 6 in the amount of \$106,456.48 from Hemphill Construction Company for the Marquette Road Multi-use Path Project and authorize payment of the same.
9. Consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission for the Highway 80 Geometric Crossover Improvements Project and authorize the Mayor to execute the same.
10. Consideration to approve Pay Request 4 in the amount of \$81,475.33 from Hemphill Construction Company for the Burnham Road Waterline Improvements Project and authorize payment of same.
9. SAM HAWKINS, COMMUNITY DEVELOPMENT
 1. Tabled item from January 6, 2025 Board Meeting - Public hearing and board action regarding a conditional use application from James B. Polk to operate a liquor store at 332 Crossgates Blvd - Parcel # H9A-3 - case # 24-027
 2. Public hearing and board action regarding a rezoning request from Greater New Friendship Missionary Baptist Church located at 755 Shiloh Rd - Parcel # J8-14-30 -

Case # 24-047

3. Consideration to approve the agreement between the City of Brandon and Allen Engineering and Science regarding the 2025 Phase II Stormwater Program Implementation (MS4) and authorize the Mayor to execute the same.
4. Consideration to approve a development review application for GFP 10 Subdivision - Parcel # J09-27
5. Consideration to appoint the following committee to review and determine the most qualified vendor for the Efficiency Services Program in the City of Brandon:
Alderman David Farris
Alderman Lu Coker
Police Chief Joseph French
Fire Chief Brian Roberts
Public Works Representative Carly Dearman
6. Consideration to appoint Eric Skipper to the City of Brandon Planning Commission.

10. JENNIFER BYRD, PARKS AND RECREATION

1. Consideration to approve the purchase of an Exmark Kaw, Lazer E-Series Mower in the amount of \$11,138 from Frederick's Sales and Service. Item is on State Contract and budgeted.

11. JOSEPH FRENCH, POLICE CHIEF

1. Requesting permission to apply and receive grant funding in the amount of \$85,000.00 for FY26 from the Mississippi Office of Highway Safety and authorize Mayor Lee to execute any related documents.

12. BRIAN ROBERTS, FIRE CHIEF

1. Request consideration to purchase six (6) air packs, face pieces and twelve (12) air bottles from Emergency Equipment Professionals in the amount of \$62,403.60 and they are on state contract.
2. Consideration to approve travel to Vicksburg, MS for the annual Firefighters and Fire Chiefs summer conference May 28-June 1, 2025, for Chief Roberts, Deputy Chief Wofford and Division Chief King.

13. EXECUTIVE SESSION

14. ADJOURN