

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON AUGUST 15, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Dobbs, Christopher, Coker, Williams, Vinson, Morris and Corley were present. Alderman Williams led the prayer and Alderman Vinson led the Pledge of Allegiance. Public Comments/ Recognitions: The Brandon U-8 All-stars were recognized for receiving the team sportsmanship award.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING AUGUST 1, 2016

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of August 1, 2016, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2.

APPROVE FRANKLIN ENVIRONMENTAL GROUP 2016 GENERAL SERVICE AGREEMENT AND TASK ORDER #1 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE WAGGONER ENGINEERING, INC. PRELIMINARY ENGINEERING SERVICE AGREEMENT WITH REGARD TO THE EAST BRANDON BYPASS PROJECT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND RELEASE EXISTING LETTER OF CREDIT (07-054-SP) FOR MORGAN'S WAY IN EXCHANGE FOR A NEW LETTER OF CREDIT (#398) FROM PRIORITYONE FOR BRIAN C. ROLLINS

Alderman Coker made the motion to approve the Franklin Environmental Group 2016 General Service Agreement and Task Order #1 and authorize the Mayor and City Clerk to execute the same; to approve the Waggoner Engineering, Inc., Preliminary Engineering Service Agreement with regard to the East Brandon Bypass Project and authorize the Mayor and City Clerk to execute the same; and to authorize release of existing letter of credit for Morgan's Way (07-054-SP) in exchange for new letter of credit (#398) from PriorityOne Bank for Brian C. Rollins, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

APPROVE INTERGOVERNMENTAL AGREEMENT BETWEEN BRANDON, BYRAM AND CLINTON POLICE DEPARTMENTS ALLOWING INFORMATION SHARING AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; TRANSFER COMMUNICATION OFFICER PAIGE RAMAGE TO PATROLMAN AND ADJUST SALARY EFFECTIVE SEPTEMBER 11, 2016; AND HIRE IVANA WILLIAMS AND CARY GADDY AS PATROLMEN AND SET SALARY EFFECTIVE AUGUST 16, 2016

Alderman Morris made the motion to approve an Intergovernmental Agreement between Brandon, Byram and Clinton Police Departments allowing information sharing and authorize the Mayor and City Clerk to execute the same; to transfer Communication Officer Paige Ramage to Patrolman and adjust salary effective September 11, 2016; and to hire Ivana Williams and Cary Gaddy as Patrolmen and set salary effective August 16, 2016, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

RESCIND BOARD ACTION TAKEN ON AUGUST 1, 2016 IN SECTION 5 WITH REGARD TO VEHICLE PURCHASE FROM GRAY DANIELS FORD AND AUTHORIZE PURCHASE OF ONE (1) 2016 DODGE RAM 2500 FROM LANDERS CHRYSLER DODGE JEEP, INC., A STATE CONTRACT VENDOR, IN THE AMOUNT OF \$26,190.00 AND AUTHORIZE PAYMENT OF THE SAME; REMOVE PART-TIME FIREFIGHTERS FROM ROSTER DUE TO INACTIVITY; ACCEPT RESIGNATION OF FULL-TIME FIREFIGHTER ADRIAN JOHNSON AND CHANGE STATUS TO PART-TIME EFFECTIVE AUGUST 15, 2016; AND APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO CAMP SHELBY, MS ON AUGUST 29-SEPTEMBER 2, 2016

Alderman Corley made the motion to rescind board action taken on August 1, 2016 in Section 5 with regard to vehicle purchase from Gray Daniels Ford and to approve the purchase of one (1) 2016 Dodge Ram 2500 from Landers Chrysler Dodge Jeep, Inc., a state contract vendor, in the amount of \$26,190.00 and authorize payment of the same; to remove part-time Firefighters from roster due to inactivity; to accept the resignation of full-time Firefighter Adrian Johnson and change status to part-time effective August 15, 2016; and to approve travel for Division Chief Craig Nash to travel to Camp Shelby, MS on August 29-September 2, 2016, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5.

PUBLIC HEARING AND BOARD ACTION ON THE CONSIDERATION OF A CONDITIONAL USE REQUEST OF SHARLI WORTHINGTON AND WILLIE WARD, III FOR A MOBILE HOME REPLACEMENT AT 122 STERLING OAK DRIVE (PARCEL #H9Q-8)

A Public Hearing was opened with respect to the conditional use request of Sharli Worthington and Willie Ward, III for a mobile home replacement at 122 Sterling Oak Drive (Parcel H9Q-8) whereupon the Director of Community Development advised that all pre-requisites to the Public Hearing had been met and that the recommendation of the Planning Commission was to approve the request. The Director of Community Development presented a Staff Report which is appended to the Minutes which includes pertinent information relative to the request. Thereafter those in favor of or in opposition to the request were asked to come forward and address the board. Those in favor were: David Redd, 100 Sterling Drive, Judy Hughes, 129 Sterling Drive, Linda Redd, 100 Sterling Drive, and Sharli Worthington, the applicant, who also presented a petition of her neighbors on Sterling Drive in favor of the request which petition is appended to the Minutes. No one spoke in opposition. The Public Hearing was then closed. Thereafter, Alderman Williams, first incorporating the matters and things contained in the Staff Report presented in this matter and the public comments in support of the request and all other attendant facts and circumstances, made the motion to approve the request with the condition that the existing mobile home be removed before or contemporaneously with the location of the replacement mobile home on the subject property, seconded by Alderman Corley and upon unanimous vote the motion carried.

6.

SET A PUBLIC HEARING FOR SEPTEMBER 5, 2016 REGARDING THE REZONING REQUEST OF DAVE VAN AND JEFF GOODWIN FOR PARCELS 19-25- 150 AND 19-25- 170 LOCATED AT 1175 HIGHWAY 471

Alderman Williams made the motion to set a public hearing for September 5, 2016 regarding the rezoning request of Dave Van and Jeff Goodwin for Parcels 19-25- 150 and 19-25- 170 located at 1175

Highway 471, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

APPROVE ARCHITECTURAL CHANGES FOR 217 COMMERCE DRIVE

Alderman Corley made the motion to approve architectural changes for 217 Commerce Drive, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

PURCHASE EQUIPMENT FOR CONCESSION STANDS AT SHILOH PARK FROM HOTEL & RESTAURANT SUPPLY, INC., AS THE LOWEST AND BEST QUOTE RECEIVED, IN THE AMOUNT OF \$22,781.20 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Vinson made the motion to purchase equipment for concession stands at Shiloh Park from Hotel & Restaurant Supply, Inc., as the lowest and best quote received, in the amount of \$22,781.20 and authorize payment of the same, in accordance with the memo from the Park & Recreation Department, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

APPROVE MCCARTY KING CONSTRUCTION PAY APPLICATION #10 IN THE AMOUNT OF \$619,818.77 WITH REGARD TO THE SHILOH PARK RENOVATION PROJECT AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT BID RECEIVED ON AUGUST 15, 2016 WITH REGARD TO THE SALE OF A NEGOTIABLE NOTE IN THE PRINCIPAL AMOUNT OF \$2,000,000.00 AND AWARD TO COMMUNITY BANK AS THE LOWEST AND BEST BID RECEIVED AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE A PROMISSORY NOTE REGARDING THE SAME AND SUCH OTHER RELATED DOCUMENTS; AND TO APPROVE DOCKET OF CLAIMS FOR JULY 29, 2016 AND AUGUST 1, 3, 9 & 15, 2016 AND FOX EVERETT CLAIMS RELEASED ON AUGUST 15, 2016

Alderman Williams made the motion to approve McCarty King Construction Pay Application #10 in the amount of \$619,818.77 with regard to the Shiloh Park Renovation Project and authorize payment of the same; to accept bid received on August 15, 2016 with regard to the sale of a negotiable note in the principal amount of \$2,000,000.00 and award to Community Bank as the lowest and best bid received and authorize the Mayor and City Clerk to execute a promissory note regarding the same and such other related documents; and to approve Docket of Claims for July 29, 2016 and August 1, 3, 9 & 15, 2016 and Fox Everett Claims released on August 15, 2016, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

10.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss the transaction of business and discussion regarding the prospective purchase, sale or leasing of land, the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a

business or industry and personnel matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reasons stated, and more specifically to discuss matters involving the development of Rankin Trails and personnel matters involving the Public Works department, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the Board Room.)

11.  
RECESS BOARD MEETING

Alderman Corley made the motion to recess the Regular Board Meeting until Tuesday, August 16, 2016, at 9:30 a.m., for purposes of action related to the Rankin Trails Amphitheater and Ballfields Project, seconded by Alderman Vison, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 6<sup>th</sup> DAY OF SEPTEMBER, 2016

ATTEST:

Angela Bean  
ANGELA BEAN, CITY CLERK



Butch Lee  
HON. BUTCH LEE, MAYOR