

MINUTES  
REGULAR BOARD MEETING  
BRANDON BOARD OF ALDERMEN  
BUTCH LEE, MAYOR PRESIDING  
JUNE 3, 2019

1. CALL TO ORDER - Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley and Mayor Lee were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Annie McAfee led the invocation and Mark Baker led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS – Gracie Wilcox, Mayor’s Youth Council President performed a drawing for Dierks Bentley concert tickets.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of May 20, 2019.

Alderman Corley made the motion to approve agenda Item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to promote Officer Reese Robins to Sergeant and Sergeant Brian Elwell to Lieutenant effective June 1, 2019 and adjust their rates of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda Item 5.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. MARK MOSS, FIRE DEPARTMENT

Monthly Reports:

a. Siren Report; functions properly: N      Issues: Value & 80 / 80 & Co-op  
b. EMS Report; # of P1 calls: 159      Average Response Time: 7:09

1. Request permission for BC Brian Roberts to travel on May 29-31, 2019 and Lt. Samantha Raner to travel on June 2-4, 2019 to attend the Helicopter Aquatic Rescue Team training in Grenada, MS; and for BC Brian Roberts to travel on June 20, 2019 for a Search and Rescue Refresher class in Meridian, MS.

2. Request permission to remove inactive part-time Firefighters from the roster and payroll system pursuant to the memo.

Alderman Vison made the motion to approve agenda Items 6.1 & 6.2, in accordance with the related memos from the Fire Chief which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Middleton exited the boardroom.

3. Accept the resignation of Travis Martin effective June 3, 2019.

Alderman Coker made the motion to approve agenda Item 6.3, in accordance with the related memo from the Fire Chief, which is appended hereto, seconded by Alderman Morris and upon unanimous vote, with the exception of Alderman Middleton who was absent from the boardroom, the motion carried.

Alderman Middleton returned to the boardroom.

## 7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the sewer main repair and service tap at 276 Winterfield Ct. from Utility Constructors, Inc., Southern Crushed Concrete and Southern Pipe & Supply in the total amount of \$18,390.14 and authorize payments of the same.
2. Consideration to approve the FY19 renewal of the herbicide spraying commodity bid that was awarded to Helena at the March 5, 2018 board meeting.
3. Consideration to approve Q-Solutions, Inc. invoices in the total amount of \$45,593.52 for professional smoke testing in Crossgates Subdivision and authorize payments of the same.

Alderman Dobbs made the motion to approve agenda Items 7.1-7.3, in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

4. Consideration to declare an emergency the repairs to the Richland Creek lift station from Harvey Services in the amount of \$49,796.04 and authorize payment of the same.
5. Consideration to accept the bids received on May 3, 2019 and award to Landmark Structures Management, Inc. in the base amount of \$3,282,000.00 with regard to two (2) elevated composite water tanks (Old Lakeland Drive and Burnham Road), as the lowest and best bid received.
6. Consideration to approve the utility adjustments/denials pursuant to the memo.

Alderman Williams made the motion to approve agenda Items 7.4-7.6, in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. SHELLEY JONES, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to initiate the project activation request for Transportation Alternative (TA) Projects, administered through the MPO, and authorize the Mayor to execute all related documents with regard to the:
  - a. Boyce Thompson Bike Lanes
  - b. Crossgates to Library Multi-Use Path
  - c. Downtown Brandon Highway 80 Sidewalk Connectivity

Alderman Morris made the motion to approve agenda Item 8.1, in accordance with the related memo from the Community Development Director, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

9. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to hire Christina Narvaez, Steve Watson, Tara Harrist, Peggy Smith, Rebecca Russell and Tina Gualano as seasonal runners for the Amphitheater and John Riordan as a seasonal grounds worker effective June 4, 2019 and set rate of pay pursuant to the memos.
2. Approve credit for room rental and related expenses to RME regarding the use of the Civic Center at City Hall for the Kansas City Hall Live Concert due to mechanical systems failure regarding the air conditioning in City Hall.

Alderman Williams made the motion to approve agenda Items 9.1 and 9.2, in accordance with the related memos from the Director of Parks and Recreation which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to approve the professional services agreement with Live Nation Worldwide, Inc for the Dierks Bentley concert on June 13, 2019 and authorize the Mayor to execute the same and approve all related expenditures.
2. Consideration to approve the professional services agreement with Progressive Global Agency for the Widespread Panic concerts on June 7 & 8, 2019 and authorize the Mayor to execute the same and approve all related expenditures.
3. Consideration to approve the professional services agreement with Creative Artists Agency for the Chicago concert on October 13, 2019 and authorize the Mayor to execute the same and approve all related expenditures.
4. Consideration to accept the audit report for fiscal year 2018 as prepared by Barlow & Company and authorize publication of notice.
5. Request permission to declare Friday, July 5, 2019 as an additional holiday in accordance with Governor Bryant's proclamation dated May 22, 2019.

6. Consideration to approve the:
- a. Docket of claims for May 20 and June 4, 2019.
  - b. Electronic fund transfers for May 2019.

Alderman Morris made the motion to approve agenda Items 10.1-10.6(a)-(b), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

#### EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter Executive Session to discuss potential litigation and personnel matters, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Williams made the motion to go into Executive Session for the reasons stated and specifically to discuss personnel matters involving the police department and potential litigation involving the Downtown Revitalization Project, Grants Ferry Parkway and Distoell Drive, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley made the motion to decline to accept the resignation and to terminate Employee #1509 effective May 30, 2019, for the reasons generally expressed by the Police Chief and set forth in his memo to the Board which is included in the employee's personnel file and further directed the Police Chief to complete the Law Enforcement Termination/Reassignment Report with the Board of Minimum Standards and to reflect that the employee sought to resign to prevent termination and to provide the memo regarding the employee's termination to the Minimum Standards Board in a confidential manner, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Vinson then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

The vote taken in Executive Session was announced upon return to the boardroom.

Alderman Coker made the motion adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

Minutes approved this the 17<sup>th</sup> day of June 2019.



Hon. Butch Lee, Mayor

Attest:

  
Hon. Angela Bean, City Clerk

