

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON MAY 2, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morris, Williams, Vinson, Corley, and Dobbs were present. Aldermen Christopher and Coker were absent. Alderman Williams led the prayer and Alderman Vinson led the Pledge of Allegiance. Public Comments/ Recognitions: Rachel Oakes with Girl Scouts is working on a Gold Award Project. Her project is awareness of pet safety in emergencies.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING APRIL 18, 2016

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of April 18, 2016, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

2.

APPROVE RESOLUTION HIRING LEGAL COUNSEL AND A FINANCIAL ADVISOR IN CONNECTION WITH THE SALE AND ISSUANCE BY THE CITY OF BRANDON OF EITHER GENERAL OBLIGATION BONDS OF THE CITY OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK AND/OR THE EXECUTION AND DELIVERY OF THE DOCUMENTS NECESSARY TO SECURE A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TWENTY-FIVE MILLION DOLLARS (\$25,000,000.00), DESIGNATING AN UNDERWRITER FOR SUCH GENERAL OBLIGATION BONDS OR MISSISSIPPI DEVELOPMENT BANK BONDS ISSUED TO FUND A LOAN TO SAID CITY AND/OR PURCHASE A GENERAL OBLIGATION BOND OF SAID CITY, AND FOR RELATED PURPOSES; AND APPROVE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF BRANDON, TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY OR ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, IN ONE OR MORE SERIES, AND/OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TWENTY-FIVE MILLION DOLLARS (\$25,000,000.00), TO RAISE MONEY FOR THE PURPOSE OF (A) ERECTING MUNICIPAL BUILDINGS AND COMMUNITY CENTERS AND PURCHASING BUILDINGS OR LAND THEREFOR, AND FOR REPAIRING, IMPROVING, ADORNING AND EQUIPPING THE SAME, AND FOR ERECTING, EQUIPPING AND FURNISHING OF BUILDINGS TO BE USED AS A MUNICIPAL OR CIVIC ARTS CENTER, AND (B) PURCHASING LAND FOR PARKS AND IMPROVING, EQUIPPING AND ADORNING THE SAME, INCLUDING THE CONSTRUCTING, REPAIRING AND EQUIPPING OF OTHER RECREATIONAL FACILITIES, ALL AS AUTHORIZED BY THE LAWS OF THE

STATE OF MISSISSIPPI, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION, AND FOR RELATED PURPOSES

Alderman Williams made the motion to approve a Resolution hiring legal counsel and a financial advisor in connection with the sale and issuance by the City of Brandon of either general obligation bonds of the city or a general obligation bond of the city for sale to the Mississippi Development Bank and/or the execution and delivery of the documents necessary to secure a loan with the Mississippi Development Bank, all in an aggregate principal amount not to exceed twenty-five million dollars (\$25,000,000.00), designating an underwriter for such general obligation bonds or Mississippi Development Bank bonds issued to fund a loan to said city and/or purchase a general obligation bond of said city, and for related purposes; and to approve a Resolution declaring the intention of the Mayor and Board of Alderman of the City of Brandon, to either issue general obligation bonds of the city or issue a general obligation bond of the city for sale to the Mississippi Development Bank, in one or more series, and/or enter into a loan with the Mississippi Development Bank, all in an aggregate principal amount not to exceed twenty-five million dollars (\$25,000,000.00), to raise money for the purpose of (A) erecting municipal buildings and community centers and purchasing buildings or land therefor, and for repairing, improving, adorning and equipping the same, and for erecting, equipping and furnishing of buildings to be used as a Municipal or Civic Arts Center, and (B) purchasing land for parks and improving, equipping and adorning the same, including the constructing, repairing and equipping of other recreational facilities, all as authorized by the laws of the State of Mississippi, directing the publication of a notice of such intention, and for related purposes, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

APPROVE RESOLUTION WITH REGARD TO THE HIGHWAY 80 WIDENING, INSTALLATION OF TWO TRAFFIC SIGNALS AND REPLACEMENT OF BOX CULVERT PROJECT NO. STP-7314-00(27) LPA/106826-701000

Alderman Corley made the motion to approve a Resolution with regard to the Highway 80 widening, installation of two traffic signals and replacement of box culvert Project No. STP-7314-00(27) LPA/106826-701000, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE ADVERTISEMENT IN THE BRANDON HOMETOWN MAGAZINE FOR THE GOD AND COUNTRY PROGRAM ON JULY 1, 2016 AT NO COST

Alderman Vinson made the motion to approve an advertisement in the Brandon Hometown Magazine for the God and Country Program on July 1, 2016 at no cost to the City, in accordance with the memo from the Event Coordinator, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote of the members present, with the exception of Alderman Dobbs, who abstained, the motion carried.

5.

APPROVE TRAVEL FOR CHIEF WILLIAM THOMPSON TO TRAVEL TO BILOXI, MS TO ATTEND THE MS ASSOCIATION OF CHIEFS OF POLICE CONFERENCE ON JUNE 20-24, 2016; AND APPROVE PURCHASE OF WIRELESS HEADSETS FROM JACKSON COMMUNICATIONS AND IN CAR RADIOS FROM MOTOROLA AT STATE CONTRACT PRICE, IN THE TOTAL AMOUNT OF \$12,237.00 AND AUTHORIZE PAYMENT OF THE SAME FROM THE DEPARTMENT OF PUBLIC SAFETY FUNDS

Alderman Morris made the motion to approve travel for Chief William Thompson to travel to Biloxi, MS to attend the MS Association of Chiefs of Police Conference on June 20-24, 2016; and to approve purchase of wireless headsets from Jackson Communications and in car radios from Motorola at state contract price, in the total amount of \$12,237.00 and authorize payment of the same from the Department of Public Safety Funds, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

APPROVE TRAVEL FOR CHIEF TERRY WAGES TO TRAVEL TO BILOXI, MS TO ATTEND THE MML CONFERENCE FOR THE MS FIRE CHIEFS ASSOCIATION ON JUNE 28-29, 2016; APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH, CAPTAIN JUSTIN ADCOCK, AND LT. SAMANTHA RANER TO TRAVEL TO MERIDIAN, MS TO ATTEND THE OVERLAND SAR CERTIFICATION TRAINING ON MAY 9-11, 2016; APPROVE THE QUOTE FOR EMERGENCY REPAIRS ON THE 2008 PIERCE ENGINE FROM EMERGENCY EQUIPMENT PROFESSIONALS IN THE AMOUNT OF \$6,099.94, AUTHORIZE PAYMENT OF THE SAME AND AMEND THE BUDGET ACCORDINGLY; HIRE JARED EVANS AND BRIAN STALEY AS PART TIME FIREFIGHTERS AND SET RATE OF PAY EFFECTIVE MAY 3, 2016; AND APPROVE PURCHASE OF TWO REFURBISHED PHYSIO CONTROL LIFEPAK 12 AED'S (AUTOMATED EXTERNAL DEFIBRILLATOR) FROM FOREMOST IN THE AMOUNT OF \$13,998.00 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Corley made the motion to approve travel for Chief Terry Wages to travel to Biloxi, MS to attend the MML Conference for the MS Fire Chiefs Association on June 28-29, 2016; to approve travel for Division Chief Craig Nash, Captain Justin Adcock, and Lt. Samantha Raner to travel to Meridian, MS to attend the Overland SAR Certification training on May 9-11, 2016; to approve the quote for emergency repairs on the 2008 Pierce engine from Emergency Equipment Professionals in the amount of \$6,099.94, as the lowest and best quote received, authorize payment of the same and amend the budget accordingly; to hire Jared Evans and Brian Staley as part time Firefighters and set rate of pay effective May 3, 2016; and to approve purchase of two refurbished Physio Control LifePak 12 AED's (Automated External Defibrillator) from Foremost in the amount of \$13,998.00, first finding that this is the lowest and best quote received when considering that the other bidder did not provide any warranty for such items and further finding that the difference in cost is more than offset by the value of the

warranty provided regarding said items, and authorize payment of the same, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

APPROVE THREE RENEWABLE PREVENTATIVE MAINTENANCE PROFESSIONAL SERVICES AGREEMENTS/INVOICES WITH PUCKETT MACHINERY IN THE AMOUNT OF \$20,830.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE QUOTE FROM JOHN RAMSEY CONSTRUCTION, LLC IN THE AMOUNT OF \$28,691.65, AS THE LOWEST AND BEST QUOTE RECEIVED FOR OAKMONT DRIVE SEWER LINE INSTALLATION PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND RELEASE LETTERS OF CREDIT NUMBERED 426, 458 & 460 DATED NOVEMBER 22, 2010 WITH REGARD TO CORNERSTONE SUBDIVISION 7, 8A & 8B

Alderman Williams made the motion to approve three renewable preventative maintenance professional services agreements/invoices with Puckett Machinery in the amount of \$20,830.00 and authorize payment of the same; to approve the quote from John Ramsey Construction, LLC in the amount of \$28,691.65, as the lowest and best quote received for the Oakmont Drive Sewer Line Installation Project and authorize payment of the same; and to release Letters of Credit numbered 426, 458 & 460 dated November 22, 2010 with regard to Cornerstone Subdivision 7, 8A & 8B, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

8.

SET PUBLIC HEARINGS FOR MAY 16, 2016 WITH REGARD TO THE REZONING REQUEST OF SHANE CARTER AND STEVEN WALLACE TO REZONE UNDEVELOPED LOTS IN COURTSIDE PARK SUBDIVISION FROM OFFICE RESEARCH CAMPUS TO VERTICAL MIXED USE AND THE DETERMINATION OF A PUBLIC NUISANCE AT 907 WEST GOVERNMENT (PARCEL #18M-8); AND APPROVE THE PRELIMINARY PLAT FOR CANNON RIDGE PART 9

Alderman Vinson made the motion to set public hearings for May 16, 2016 during the Regular Board Meeting with regard to the rezoning request of Shane Carter and Steven Wallace to rezone undeveloped lots in Courtside Park Subdivision from Office Research Campus to Vertical Mixed Use and the determination of a public nuisance at 907 West Government (Parcel #18M-8); and to approve the Preliminary Plat for Cannon Ridge Part 9, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

9.

APPROVE A PAY SCALE POLICY FOR PART TIME/SEASONAL PARK AND RECREATION EMPLOYEES PURSUANT TO THE MEMO; RENEW THE ANNUAL NATIONAL RECREATION AND PARK ASSOCIATION MEMBERSHIP FOR GWEN

HALES AT A COST OF \$165.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE QUOTE RECEIVED FROM VENABLE GLASS SERVICES IN THE AMOUNT OF \$6,675.00 FOR STOREFRONT WINDOWS AND DOORS FOR THE PARK AND RECREATION OFFICE; HIRE PART-TIME LABORERS, SEASONAL AND SPLASH PARK EMPLOYEES AND SET RATES OF PAY EFFECTIVE MAY 3, 2016 PURSUANT TO THE MEMOS; HIRE EARL HEWITT AS A TEMPORARY EQUIPMENT OPERATOR AND SET RATE OF PAY EFFECTIVE APRIL 26, 2016; AND HIRE BURNEY DIRT & GRAVEL TO PROVIDE PROFESSIONAL SERVICES AT THE RANKIN TRAILS SITE AND APPROVE RATE OF PAY PURSUANT TO THE MEMO

Alderman Morris made the motion to approve a pay scale policy for part time/seasonal Park and Recreation employees pursuant to the memo; to renew the annual National Recreation and Park Association membership for Gwen Hales at a cost of \$165.00 and authorize payment of the same; to approve the quote received from Venable Glass Services in the amount of \$6,675.00 for storefront windows and doors for the Park and Recreation Office, as the lowest and best quote received; to hire part-time laborers, seasonal and splash park employees and set rates of pay effective May 3, 2016 pursuant to the memos; to hire Earl Hewitt as a temporary equipment operator and set rate of pay effective April 26, 2016; and to hire Burney Dirt & Gravel to provide professional services at the Rankin Trails site and approve rate of pay, in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

10.

APPROVE PROFESSIONAL SERVICES AGREEMENT TO PURCHASE THE POLICE DEPARTMENT PUBLIC SAFETY SOFTWARE FROM APPLICATION DATA SYSTEMS, INC., (A SOLE SOURCE VENDOR) IN THE AMOUNT OF \$66,840.00 PER YEAR AND A ONE-TIME SETUP FEE OF \$15,000.00, AUTHORIZE PAYMENT OF THE SAME, ADJUST THE BUDGET ACCORDINGLY AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY RELATED DOCUMENTS; APPROVE PURCHASE OF THE FIRE DEPARTMENT PUBLIC SAFETY SOFTWARE FROM EMERGENCY REPORTING, (A SOLE SOURCE VENDOR) IN THE AMOUNT OF \$4,980.00 AND A ONE-TIME SETUP FEE OF \$2,045.00, AUTHORIZE PAYMENT OF THE SAME AND ADJUST THE BUDGET ACCORDINGLY; AND APPROVE THE AGREEMENT WITH SECURITY CARD SERVICES FOR A CREDIT CARD TERMINAL FOR THE SPLASH PAD AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Williams made the motion to approve the professional services agreement to purchase the Police Department public safety software from Application Data Systems, Inc., (a sole source vendor) in the amount of \$66,840.00 per year and a one-time setup fee of \$15,000.00, authorize payment of the same, adjust the budget accordingly and authorize the Mayor and City Clerk to execute any related documents; to approve purchase of the Fire Department public safety software from Emergency Reporting, (a sole source vendor) in the amount of \$4,980.00 and a one-time setup fee of \$2,045.00, authorize payment of the same and adjust the budget accordingly; and to approve the agreement with Security Card Services for a

credit card terminal for the Splash Pad and authorize the Mayor to execute the same, in accordance with the memos from the IT Network Manager, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

11.

ACCEPT THE FISCAL YEAR 2015 AUDIT AND AUTHORIZE PUBLICATION OF THE NOTICE; RESCIND BOARD ACTION TAKEN ON APRIL 4, 2016, ITEM #12; APPROVE CAL-MAR CONSTRUCTION PAY APPLICATION #1 IN THE AMOUNT OF \$43,407.00 WITH REGARD TO THE CONFERENCE CENTER PERFORMANCE HALL RENOVATION AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT BIDS RECEIVED ON APRIL 27, 2016 WITH REGARD TO THE RANKIN TRAILS MULTI-PURPOSE FACILITY FENCE PROJECT AND AWARD TO CALHOUN FENCE COMPANY IN THE AMOUNT OF \$49,526.00, AS THE LOWEST AND BEST QUOTE RECEIVED AND DIRECT THE CITY CLERK TO SEEK PAYMENT FROM RANKIN COUNTY FOR ITS PROPORTIONATE SHARE; APPROVE MCCARTY KING CONSTRUCTION PAY APPLICATION #7 IN THE AMOUNT OF \$341,932.12 WITH REGARD TO THE SHILOH PARK IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE BARNARD & SONS CONSTRUCTION PAY APPLICATION #12 IN THE AMOUNT OF \$138,025.25 WITH REGARD TO THE FIRE STATION 2, 4 & 5 PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE THE DOCKET OF CLAIMS FOR APRIL 19 & 27, 2016 AND MAY 2, 2016 AND THE FOX EVERETT CLAIMS FOR APRIL 26, 2016

Alderman Morris made the motion to accept the Fiscal Year 2015 Audit and authorize publication of the notice; to rescind board action taken on April 4, 2016, item #12; to approve Cal-Mar Construction Pay Application #1 in the amount of \$43,407.00 with regard to the Conference Center Performance Hall Renovation and authorize payment of the same; to accept bids received on April 27, 2016 with regard to the Rankin Trails Multi-Purpose Facility Fence Project and award to Calhoun Fence Company in the amount of \$49,526.00, as the lowest and best quote received and to direct the City Clerk to seek payment from Rankin County for its proportionate share; to approve McCarty King Construction Pay Application #7 in the amount of \$341,932.12 with regard to the Shiloh Park Improvements Project and authorize payment of the same; to approve Barnard & Sons Construction Pay Application #12 in the amount of \$138,025.25 with regard to the Fire Station 2, 4 & 5 Project and authorize payment of the same; and to approve the Docket of Claims for April 19 & 27, 2016 and May 2, 2016 and the Fox Everett Claims for April 26, 2016, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

12.

EXECUTIVE SESSION

Alderman Vinson made the motion to consider the need to go into executive session to discuss personnel matters and potential litigation, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated, and more specifically to discuss personnel matters involving the Police Department and potential litigation involving the City's participation as a member of the West Rankin Utility Authority, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Based on the recommendation of the Police Chief in consultation with the City's Human Resources Director, Alderman Corley made the motion to terminate employee #1478 effective April 29, 2016, seconded by Alderman Vinson, and upon unanimous vote the motion carried. A memo from the Police Chief regarding his recommendation together with any accompanying documents is to be included in the employee's personnel file.

Based on the recommendation of the Police Chief in consultation with the City's Human Resources Director, Alderman Vinson made the motion to terminate employee #606 effective May 2, 2016, seconded by Alderman Corley, and upon unanimous vote the motion carried. A memo from the Police Chief regarding his recommendation together with any accompanying documents is to be included in the employee's personnel file.

Alderman Vinson made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

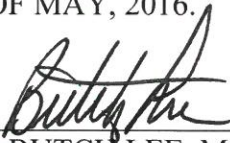
(The votes in Executive Session were announced upon return to the Board Room.)

13.  
ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on May 16, 2016.

MINUTES APPROVED THIS THE 16TH DAY OF MAY, 2016.

  
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HON. BUTCH LEE, MAYOR

ATTEST:

  
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ANGELA BEAN, CITY CLERK

