

MINUTES  
REGULAR BOARD MEETING  
BRANDON BOARD OF ALDERMEN  
BUTCH LEE, MAYOR PRESIDING  
MARCH 4, 2019

1. CALL TO ORDER – Mayor Lee, Aldermen Middleton, Morris, Coker, Williams, Vinson and Dobbs. Alderman Corley was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Vinson led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS – Mandy Arinder with Rankin County Chamber discussing the successful Rankin County Leadership Mardi Gras Parade and Gumbo Festival and Wade Hankins with Tri County Mountain Bike Association spoke about the benefits of the trails coming to the City.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of February 19, 2019 and special called board meeting minutes of February 26, 2019.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Request permission to travel to Biloxi, MS to attend the 2019 MAPDD Conference on April 23-26, 2019.

Alderman Coker made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. DAN CARTER, POLICE DEPARTMENT

1. Consideration to approve a Memorandum of Understanding between the City of Brandon Police Department and Flock Group, Inc. that will allow access at no charge to the License Plate Reader system data for Legacy Subdivision and authorize the Mayor to execute the same.
2. Consideration to approve a Memorandum of Understanding between the City of Brandon and the United States Marshals Service with regard to a Regional Fugitive Task Force and authorize the Mayor to execute the same.
3. Request permission for Sgt. Seth Brown, Sgt. Brad Conner, Office Tim Fisackerly and Officer Todd King to travel to Desoto County, MS to participate in the 18<sup>th</sup> Annual National Lawfit Challenge on June 26-29, 2019.

4. Consideration to remove one (1) Glock firearm bearing serial number AAGH-959 from city inventory and sell to Rick Fowler in accordance with MCA Code 45-9-131.
5. Request permission for Officers Reese Robins and Tim Pierce to travel to Tupelo, March 5-6, 2019 to attend the Impaired Driving Enforcement class.

Alderman Morris made the motion to approve agenda items 6.1 through 6.5 in accordance with the related memos from the Police Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. PATRICK WOFFORD, FIRE DEPARTMENT

1. Monthly Reports:
  - a. Siren Report; functions property Y/N – Issues: 1 Siren required repair.
  - b. EMS Report; # of P1 calls: 130 and Average Response Time is 7:07.
2. Request permission to travel for Battalion Chief Brian Roberts on April 21-26, 2019 and Lt. Chris Nickens on April 24-26, 2019 to Picayune, MS to attend the Swift Water Rescue Course.
3. Request permission for Carolyn Palmer to travel to Biloxi, MS to attend the Emergency Services Administrative Professionals Association Conference on May 1-3, 2019.
4. Request permission for BC Patrick Wofford, BC Brian Roberts and BC Gary Huhn to travel to Vicksburg, MS to attend the Summer MS Fire Chiefs Conference on May 31-June 2, 2019.
5. Consideration to approve a Memorandum of Understanding between the City of Brandon Fire Department and the Mississippi State Fire Academy with regard to training sessions at the academy and authorize BC Patrick Wofford to execute the same.
6. Request permission to surplus and destroy items that are no longer of value or use to the City pursuant to the memo.

Alderman Williams made the motion to approve agenda items 7.2 through 7.6 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Core & Main addendum #2 and #3 adding a total amount of \$106,000.00 to the existing contract with regard to the Water Meter Installation Project, as the changes to the original contract are necessary and would better serve the purposes of the City under the circumstances, are commercially reasonable and are not proposed for purposes of circumventing the public purchasing statutes and authorize the Mayor to execute any related documents.
2. Consideration to approve the utility adjustments/denials as presented.

3. Consideration to approve the Elcon Electrical professional services quote in the amount of \$16,312.00 with regard to generator installation at the PD and authorize payment of the same.
4. Consideration to approve Techsource professional services quote in the amount of \$2,500.00 and Elcon Electrical professional services quote in the amount of \$6,061.00 with regard to the installation of the UPS System at the Brandon Police Department and authorize payments of the same.
5. Consideration to declare an emergency the sewer repair on Richmond Drive from Utility Constructors, Inc., Southern Crushed Concrete and Southern Pipe & Supply in the total amount of \$17,593.78 and authorize payments of the same.
6. Consideration to declare an emergency the water line repair near 761 Marquette Road from Utility Constructors, Inc. and Frederick's Sales and Services in the total amount of \$16,471.58 and authorize payments of the same.

Alderman Coker made the motion to approve agenda items 8.1 through 8.6 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. Consideration to declare an emergency the sewer line repairs at 102 Easthaven Circle from Utility Constructors, Inc. in the amount of \$6,812.00 and authorize payment of the same.
8. Consideration to approve the renewal of the professional services grass cutting bid with The Ground Guys for the 2019 cutting season at the original bid price and authorize the Mayor to execute any related documents.
9. Request permission to purchase concrete materials for the detention pond drainage system from Design Precast & Pipe, at commodity pricing, in the estimated cost of \$17,156.00 with regard to the City Hall connector road project.
10. Request permission to hire Robert Ramage as Shop Manager/Mechanic and Cody Ferguson as Water Laborer I effective March 5, 2019 and set rates of pay pursuant to the memos.
11. Rescind board action taken on February 4, 2019 under Section 8.6 with regard to the hiring of Justin Harrell.
12. Consideration to approve the Hemphill Construction Co. pay request #3 in the amount of \$152,404.07 with regard to the Mary Myles CDBG Sewer Project and authorize payment of the same.

Alderman Morris made the motion to approve agenda items 8.7 through 8.12 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve the site and architectural plan for Carr Plumbing Supply located at 306 Value Park Drive.

Alderman Vinson made the motion to approve agenda item 9.1 in accordance with the related memo from the Community Development Department which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to purchase a fence for the Amphitheater CBC entrance from Jefcoat Fence, as the lowest and best quote received, in the amount of \$8,877.00 and authorize payment of the same.
2. Accept the resignation of Brent Leach effective March 1, 2019.
3. Consideration to approve a professional services agreement with The Club for services at the City Park Tennis Facility and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda items 10.1 through 10.3 in accordance with the related memos from the Parks and Recreation Department which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to approve the Sample, Hicks & Associates, Inc. invoice in the amount of \$4,500.00 with regard to the Mary Myles CDBG Sewer Project and authorize payment of the same.
2. Consideration to approve the MDA cash request #3 in the amount of \$162,554.07 with regard to the Mary Myles CDBG Sewer Project and authorize the Mayor to execute the same.
3. Consideration to approve the Amphitheater sponsorships agreements as presented and authorize the Mayor to execute the same.
4. Consideration to approve the:
  - a. Docket of Claims for March 5, 2019.
  - b. Fox Everett claims released on February 27, 2019.

Alderman Williams made the motion to approve agenda items 11.1 through 11.4 in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session to discuss personnel matters, seconded by Alderman Williams and upon unanimous vote the motion carried

Alderman Vinson made the motion to enter into Executive Session for the reason and specifically to discuss personnel matters regarding several departments, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

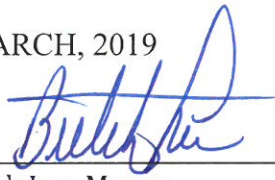
Alderman Dobbs made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

That no votes were taken in Executive Session was announced upon return to the boardroom.

ADJOURN UNTIL MONDAY, MARCH 18, 2019.

Alderman Coker made the motion to adjourn the Regular Board Meeting until March 18, 2019 subject to any special called meetings in the interim called in accordance with applicable law, seconded by Alderman Williams and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 18<sup>th</sup> DAY OF MARCH, 2019

  
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Butch Lee, Mayor

Attest:

  
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Angela Bear, City Clerk

