

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
AUGUST 5, 2019

1. CALL TO ORDER

Mayor Lee and Alderman Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation-Lynnlee Hopkins, Mayor's Youth Council
- Pledge of Allegiance-Katie Kirby, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – None.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of July 15, 2019.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve a resolution establishing a reserve fund of the General Fund.

Alderman Morris made the motion to approve agenda item 5.1, seconded by Alderman Coker, whereupon, Alderman Williams made the motion to table the action until the Board Meeting on August 19, 2019, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to transfer Officer Joseph Prince from full-time to part-time effective July 28, 2019.
2. Consideration to approve the revision to Policy 3.5, Uniform and Equipment, of the General Operating Guidelines.
3. Request permission for Tara Yates to travel to Biloxi, MS to attend the 2019 Municipal Court Clerks Conference on September 10-13, 2019.

4. Request permission to hire Jordan Toney and Betty Ann McNamara as Police Officers effective August 7 & 9, 2019 and set rates of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda items 6.1-6.4, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Vison and upon unanimous vote the motion carried.

7. MARK MOSS, FIRE DEPARTMENT

1. Monthly Reports:
 - a. Siren Report; functions properly: Y Issues: None
 - b. EMS Report; # of P1 calls: 180 Average Response Time: 7:16
2. Accept the resignation of Firefighter Terrance Dixon effective July 25, 2019.
3. Accept the resignation of Firefighter Michael Leach effective July 31, 2019.
4. Request permission for BC Brian Roberts to travel to Meridian, MS to attend the Task Force II Confined Space Rescue training on August 22, 2019.
5. Request permission to promote BC Brian Roberts to Battalion Chief/Training officer effective August 5, 2019 and adjust his rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda items 7.2 – 7.5, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the repairs to the sewer main north of Golden Estates and east of Highway 18 from Utility Constructors, Inc. in the amount of \$45,471.55 and authorize payment of the same.
2. Consideration to declare an emergency the repairs to Stonehedge lift station from Harvey Services in the amount of \$6,692.98 and authorize payment of the same.
3. Authorize payment of the Adcamp invoice in the amount of \$265,420.31 with regard to the paving of Luckney Road.
4. Consideration to approve the utility adjustments/denials pursuant to the memo.

Alderman Williams made the motion to approve agenda items 8.1-8.4, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.

Alderman Coker made the motion to approve agenda item 9.1, in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Consideration to approve the agreement with Miss Mississippi for an appearance at the 2020 Princess Ball and authorize the Mayor to execute the same.
2. Consideration to approve the Southern Electric Corp. pay request #1 in the amount of \$222,846.25 with regard to the Shiloh Park Soccer Field Lighting Project and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 10.1- 10.2, in accordance with the related memos from Parks Department, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to approve the sponsorship agreement with Thrash Commercial Contractors for the 2019 Concert Series at the Brandon Amphitheater and authorize the Mayor to execute the same.
2. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.
3. Consideration to authorize the Mayor to execute artist offers as presented by Red Mountain Entertainment, LLC for the 2020 concert season at the Brandon Amphitheater and City Hall Live pursuant to the memo.
4. Consideration to approve the renewal of Adobe licensing from SHI Inc., a state contract vendor, in the amount of \$5,076.53 and authorize payment of the same.
5. Consideration to approve the:
 - a. Docket of claims for August 6, 2019.
 - b. Electronic fund transfers for July 2019.

Alderman Williams made the motion to approve agenda items 11.1-11.5, in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

EXECUTIVE SESSION

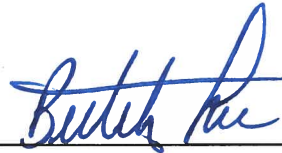
Alderman Corley made the motion to consider the need to enter into executive session to discuss personnel matters, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to accept the resignation Fire Chief Mark Moss, effective August 5, 2019, seconded by Alderman Corley and upon unanimous vote the motion carried.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Minutes approved this the 19th day of August 2019.



Hon. Butch Lee, Mayor

Attest:


Hon. Angela Bean, City Clerk