

MINUTES  
REGULAR BOARD MEETING  
BRANDON BOARD OF ALDERMEN  
BUTCH LEE, MAYOR PRESIDING  
OCTOBER 7, 2019

1. CALL TO ORDER – Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley and Mayor Lee were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Anna Grace Carter gave the invocation and Leah Carter led the pledge of allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS -

Paul Smith – 125 Glen Arbor Court. Presented a slide show of pictures of Brandon and Jackson and provided comments with regarding code enforcement in Brandon.

Kendra Wright – Partnership specialist with the United States Census Bureau. Ms. Wright provided information regarding the upcoming 2020 Census.

Jeri Ausbon – 217 Tolleson Place. Expressed concerns about water bills.

Thomas Luke - 449 Pecan Circle. Expressed concerns about water bills.

4. OLD BUSINESS

1. Consideration to approve the Regular Board Meeting Minutes of September 16, 2019 and Special Board Meeting Minutes of September 30, 2019.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve a resolution with regard to the East Brandon Parkway Project.

2. Consideration to approve resolutions with regard to the 2020 Census Partnership and the Creation of the 2020 City of Brandon Complete Count Committee.

Alderman Corley made the motion to approve agenda items 5.1 & 5.2 in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to change the employment status of Officer Todd King from full-time to part-time effective October 2, 2019 and set rate of pay pursuant to the memo.
2. Consideration to approve the salary increase for Lt. Rod Burch pursuant to the memo effective October 7, 2019 for the completion of paramedic course and amend the budget accordingly.
3. Request permission to hire Samuel Brown as a Police Officer effective October 28, 2019 and set rate of pay pursuant to the memo.
4. Request permission to promote Reserve Officer Jason Witcher to Sergeant effective October 7, 2019.
5. Request permission to surplus and sell at auction 2005 Ford Crown Vic with VIN ending 4716 that is no longer of use or value to the city and deposit funds into the Drug Seizure account.

Alderman Morris made the motion to approve agenda items 6.1 – 6.5 in accordance with the related memos from the Police Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:
  - a. Siren Report; functions properly: Y      Issues: N/A
  - b. EMS Report; # of P1 calls: 167      Average Response Time: 7:00
2. Request permission to change the employment status of Firefighter Aaron Lowther from full-time to part-time effective October 1, 2019.
3. Request permission to change the employment status of Firefighter Daniel Mabus from part-time to full-time effective October 7, 2019 and set rate of pay pursuant to the memo.
4. Request permission to promote Captain Justin Adcock and Captain Eric Stringer to Battalion Chief effective October 7, 2019 and adjust their rates of pay pursuant to the memo.
5. Accept the donation of \$500.00 from Specialty Management Services, LLC (Cornerstone Homeowners Association, Inc.).
6. Request permission to hire Samuel Day, Timothy Jiles, Marcale Mangum, DeVante Nichols, Brandon Pennypacker and Brian Puckett as firefighters effective October 8, 2019 and set rates of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda items 7.2 -7.6 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Q Solutions, Inc. invoice in the amount of \$53,048.87 for professional smoke testing services and authorize payment of the same.
2. Consideration to declare an emergency the water line repairs at 354 Lakebend Drive from Utility Constructors, Inc. in the amount of \$6,200.00 and authorize payment of the same.
3. Consideration to approve the Core & Main invoices in the total amount of \$539,833.16 for materials and labor with regard to the Water Meter Installation Project and authorize payment of the same.
4. Consideration to approve the utility adjustments/denials pursuant to the memo.
5. Request permission to publish advertisement for bids with regard to the Crossgates Sewer Rehabilitation Project – Phase 1.

Alderman Williams made the motion to approve agenda items 8.1 – 8.5 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve the site and architectural plan for Chateau Pines Assisted Living Facility to be located on Morgan's Lane (Parcel #17N-1-60, Lot 6 Morgan's Way).
2. Consideration to initiate the project activation request for the following Federal Surface Transportation Grant (STBG) projects administered through the MPO and authorize the Mayor to execute all related documents:
  - a. Hwy 18 and Louis Wilson New Traffic Signal and Intersection Improvements.
  - b. Hwy 80 Traffic Signal Upgrade.
  - c. Burnham Road Mill and Overlay City Limits to Old Brandon Road.
  - d. Shiloh Road Mill and Overlay Louis Wilson to Shiloh Parkway.
3. Consideration to approve the Brandon Historic Preservation Commission appointments pursuant to the memo.

4. Consideration to approve the agreement between the MS Department of Archives and History (MDAH), the City of Brandon and Consultant Tricia Nelson with regard to the survey and National Register nomination project work performed as part of the Certified Local Grant Program and authorize the Mayor to execute the same.

Alderman Morris made the motion to approve agenda items 9.1 – 9.4 in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. Public hearing and board action with regard to the consideration of proposed zoning map amendments for the following properties:
  - a. Parcel #I9F-1-64
  - b. Parcel #I9B-12
  - c. Parcel #I8I-17
  - d. Parcel #I9F-1-40
  - e. Parcel #J8-10-70 and J8-10-73
  - f. Parcel #I9E-9-24
  - g. Parcel #H9B-1
  - h. Parcel #I8D-4-20
  - i. Parcel #J8-7-10
  - j. Parcel #I8C-12-280
  - k. Parcel #H8D-24-10
  - l. Parcel #H8-6
  - m. Parcel #H9L-10-40, H9L-10-41, H9L-11 and H9L-12
  - n. Parcel #I9-11-20, I9-11, I9-10-20 and I9-10-21

The public hearing with respect to the proposed zoning amendments and map amendments are set forth herein-above. The Director of Community Development advised that all of the pre-requisites to the public hearing have been met and that the Planning Commission vote to recommend approval of the same. A Staff Report incorporating the requisite information, recommendations, findings of the Department and related information was then presented to the Board and is incorporated herein by reference. The public hearing on the proposed amendments was then opened and those interested in providing public comment, for, against or in any respect related thereto were requested to come forward and speak and none other than the Director addressed the board. Thereafter the public hearing was closed and Alderman Vinson made the motion to approve agenda item 9.5 and to adopt an ordinance which is appended hereto rezoning the subject properties and making the proposed map changes and replacing the Official Zoning Map of the City accordingly, first incorporating the Staff Report and related exhibits and the information provided at the public hearing and otherwise, all of which is incorporated herein, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. Consideration to approve a Resolution to replace the Official Zoning Map pursuant to Section 3.2.5 of the Zoning Ordinance.

Alderman Corley made the motion to approve agenda item 9.6 in accordance with the related memo from the Community Development Department which is incorporated herein, and first incorporating the matters addressed when approving agenda item 9.5, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to hire Nathan Matheny as a Park Laborer III effective October 14, 2019 and Michael Douglas as a seasonal laborer effective October 8, 2019 and set rates of pay pursuant to the memo.
2. Request permission to promote Robert Tallant to Laborer III effective October 1, 2019; change his employment status to Exempt; and adjust his rate of pay pursuant to the memo.
3. Request permission to adjust the salaries of Corey Voyles and Matt Hopkins effective October 1, 2019 pursuant to the memo.
4. Rescind board action taken on September 16, 2019 under section 10.1 of the minutes with regard to terminating John Riordan as a seasonal worker.
5. Request permission to purchase pine straw from Swift Straw, as the lowest and best quote received, in the amount of \$6,802.50 and authorize payment of the same.
6. Consideration to approve the Event Concession agreement with regard to City Hall Live; City hosted/offered events and authorize the Mayor to execute any related documents.

Alderman Williams made the motion to approve agenda items 10.1 – 10.6 in accordance with the related memos from the Parks and Recreation Department which are incorporated herein, seconded by Alderman Corley and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.
2. Consideration to accept the Municipal Compliance Questionnaire for FY 19 and authorize the Mayor and City Clerk to execute the same.
3. Consideration to approve the:
  - a. Docket of claims for September 16, 19, 24 & 30 and October 7 & 8, 2019.
  - b. Fox Everett claims released on September 26, 2019.
  - c. Electronic fund transfers for September 2019.

Alderman Williams made the motion to approve agenda items 11.1 – 11.3(a)-(c) in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into Executive Session to discuss potential litigation involving the Downtown Revitalization Project, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley made the motion to go into Executive Session for the reason stated and specifically to discuss the acquisition of that certain property owned by Barbara McAllister in conjunction with the Downtown Revitalization Project, seconded by Alderman Williams and upon unanimous vote the motion carried.

Thereupon the City Attorney advised that counsel for Barbara McAllister offered on her behalf to accept the sum of \$12,000 in full settlement of all claims and for the conveyance of the needed property for the Downtown Revitalization Project and first finding that the associated costs to pursue the matter through eminent domain proceedings and to resolve the contingent claims will equal or exceed the sum offered, Alderman Williams made the motion to accept the offer in exchange for the acquisition of the required property, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

The vote taken in Executive Session was announced upon return to the board room.

ADJOURN

Alderman Dobbs made the motion to adjourn the Regular Board Meeting, seconded by Alderman Middleton and upon unanimous vote the motion carried.

Minutes approved this the 21<sup>st</sup> day of October 2019.

Hon. Butch Lee, Mayor

Attest:

Hon. Angela Bean, City Clerk

