

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
OCTOBER 21, 2019

1. CALL TO ORDER – Aldermen Coker, Corley, Dobbs, Middleton, Morris, Vinson and Williams and Mayor Lee were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Joseph Bailey gave the invocation and led the pledge of allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of October 7, 2019.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to adopt a resolution authorizing the Mayor to enter into an agreement with the Municipal Intercept Company (MIC) to collect Brandon's debt as authorized by the Local Government Debt Collection Setoff Act and authorize City Clerk, Angela Bean, as the local debt collection coordinator.

Alderman Morris made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. BRIAN ROBERTS, FIRE DEPARTMENT

1. Request permission to remove Aaron Conerly and John Kubala from the part-time roster and payroll system.
2. Request permission for Chief Brian Roberts to travel to Grenada, MS to attend a Task Force II rescue training class on November 1, 2019.
3. Request permission to submit an application for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$13,209.00 and authorize the Mayor and City Clerk to execute any related documents.
4. Consideration to approve the Memorandum of Understanding between the Brandon Fire Department and MS State Fire Academy and authorize Chief Brian Roberts to execute the same.

Alderman Vinson made the motion to approve agenda items 6.1 – 6.4 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the storm drain repairs at Edgewater Branch from Utility Constructors, Inc. in the amount of \$28,960.00 and authorize payment of the same.
2. Declare an emergency the Grandeur lift station repairs from Harvey Services in the amount of \$6,800.00 and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 7.1 – 7.2 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. MATT DODD, COMMUNITY DEVELOPMENT

1. Approve Final Plat for Cornerstone, Part 9 and authorize the execution and filing of the same with the Rankin County Chancery Clerk, subject to the requirements/conditions as generally set forth in the memo from the Community Development Department dated October 21, 2019, the release of any liens related to any required easement, the receipt of an acceptable irrevocable letter of credit, and the addition of a deed restriction as approved by the City Attorney on the property to be used for detention drainage for Cornerstone Phase 9 and for the maintenance thereof, and further subject to the condition that no additional phases of any property on the Master Plan for Cornerstone and/or of R&S Developers, LLC and/or its successors and/or assigns shall be approved until permanent detention drainage for Cornerstone Phase 9, including the perpetual maintenance thereof is presented and approved by the City in its sole discretion.

Alderman Coker made the motion to approve agenda items 8.1 in accordance with the related memo from the Community Development Department, which is appended hereto, and as otherwise described, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to hire Angie Miles as the Assistant Event Coordinator effective November 1, 2019 and set rate of pay pursuant to the memo.
2. Consideration to accept bids received on October 18, 2019 regarding the Shiloh Park Trail Overlay Project and award to R&L Unlimited in the amount of \$73,112.50 and authorize the Mayor to execute contract documents.

Alderman Dobbs made the motion to approve agenda items 9.1 & 9.2 in accordance with the related memo from the Parks and Recreation Department which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to approve the engagement letter from Barlow & Company for the fiscal year 2019 audit services and authorize the Mayor to execute the same.
2. Consideration to approve the proposed 2020 Holiday Schedule.

3. Consideration to approve the:
 - a. Docket of claims for October 7, 11, 21 & 22, 2019.
 - b. Fox Everett claims released on October 11, 2019.

Alderman Corley made the motion to approve agenda items 10.1 – 10.3(a)-(b) in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into Executive Session to discuss potential litigation and personnel matters, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Coker made the motion to go into Executive Session for the reason stated and specifically to discuss potential litigation involving future development and personnel matters involving the Fire Department, seconded by Alderman Williams and upon unanimous vote the motion carried.


Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

That no votes were taken in Executive Session was announced upon return to the board room.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

Minutes approved this the 4th day of November 2019.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

