

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 18, 2019

1. CALL TO ORDER – Mayor Butch Lee and Alderman Dobbs, Middleton, Coker, Williams, Vinson and Corley were present. Alderman Morris was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Roland Ryan, Jr., 124 Summit Ridge Dr.
- Pledge of Allegiance: Keegan Lofton - Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – None.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of November 4, 2019.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Request permission to attend the MML Mid-Winter Conference in Jackson, MS on January 14-16, 2020.

Alderman Coker made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Consideration to revise action taken on November 4, 2019 under Section 6.5 of the minutes with regard to forfeited funds and authorize the acceptance and deposit upon receipt of the declaration of forfeiture.
2. Request permission to purchase two engines for two 2012 Chevy Caprices from Okay Auto Parts, as the lowest and best quote received, in the amount of \$5,550.00 and professional services installation from Roby's Auto Parts in the amount of \$2,881.00 and authorize payments of the same.

3. Request permission for Sgt. Joseph French to travel to Baltimore, MD to attend the National Interdiction Conference on April 25-May 1, 2020.

Alderman Williams made the motion to approve agenda items 6.1 – 6.3 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Request permission to hire Jay Glenn as a full-time certified Firefighter and Mark Murphy as a part-time certified Firefighter effective November 19, 2019 and set their rates of pay pursuant to the memos.
2. Request permission to remove Shannita Allen and Daryl Magee from the part-time roster and payroll system effective November 18, 2019.
3. Accept the donation of \$81.59 from Fourteen Foods, LLC (Dairy Queen).

Alderman Williams made the motion to approve agenda items 7.1 – 7.3 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4. Promote Lt. Connor Clayton; Lt. Steven Dedmon, Jr.; Lt. Donald Fortin; Lt. Christopher Nickens; and Lt. Robert Myers to Captain effective November 18, 2019 and set rates of pay pursuant to the memo.

Alderman Dobbs made the motion to approve agenda item 7.4 in accordance with the related memo from the Fire Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to hire Brittahnye Brown as a full-time Utility Clerk I effective November 19, 2019 and set rate of pay pursuant to the memo.
2. Consideration to declare an emergency the grinder pump system repairs at 103 Bulldog Circle from Harvey Services in the amount of \$6,287.00 and authorize payment of the same.
3. Consideration to declare an emergency the Hastings lift station repairs from Harvey Services in the amount of \$6,298.21 and authorize payment of the same.
4. Request permission to prepare and advertise bid documents with regard to the Appleridge Sewer Lift Station Rehabilitation Project.

Alderman Corley made the motion to approve agenda items 8.1 – 8.4 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. Consideration to approve the Suncoast Infrastructure Inc. pay request #3 (final) in the amount of \$14,265.05 with regard to the Terrapin Skin Creek Sewer Rehabilitation Project and authorize payment of the same.
6. Consideration to approve the Cummings, Inc. professional services maintenance and service agreement, as the lowest and best quote received, in the amount of \$11,770.00 for generator maintenance for a year and authorize the Mayor to execute the same.
7. Consideration to approve the Metro Mechanical professional service agreements for maintenance and service for the City Hall, Library and Police Department HVAC maintenance at a total annual cost of \$10,516.00 and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda items 8.5 – 8.7 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action with regard to the consideration of a dimensional variance request for Roland Ryan, Jr located at 124 Summit Ridge Drive (Parcel #H9J-10-330).

The Public Hearing on the application for variance request was opened whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing had been met and that the matter was presented to the Planning Commission which recommended approval of the same, with conditions, and thereafter presented a Staff Report to be appended to the minutes incorporating the matters related to the application together with related documents all of which is incorporated herein and generally described the nature of the application and the particulars thereof, whereupon those in favor of or in opposition to or having a desire to make any particular public comment in reference to the application were requested to come forward and speak, whereupon no one appeared to speak in favor of the application, Mr. Robert Hayes, 140 Post Hill Road spoke in opposition to the application, and no others made any other comments with respect to the same and the Public Hearing was then closed. First incorporating the matters and things presented at the Public Hearing of this matter and further considering the recommendations of the Planning Commission and the Community Development Department and finding that the requisite elements for the granting of a dimensional variance as set forth in Section 9.6 *et. seq.* of the Zoning Ordinance of the City of Brandon have been met, Alderman Coker made the motion to approve the application

for dimensional variance as presented and with the conditions contained in the Staff Report, seconded by Alderman Vinson and upon unanimous vote the motion carried.

2. Public hearing and board action with regard to the consideration of a conditional use permit for David and Richard Hopper (1.194 acres of parcel #J8-58).

The Public Hearing on the application for a conditional use was opened whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing had been met and that the matter was presented to the Planning Commission which recommended approval of the same, with conditions, and thereafter presented a Staff Report to be appended to the minutes incorporating the matters related to the application together with related documents all of which is incorporated herein and generally described the nature of the application and the particulars thereof, whereupon those in favor of or in opposition to or having a desire to make any particular public comment in reference to the application were requested to come forward and speak, whereupon Tom Cook, Manager of Grants Ferry Parkway, LLC spoke in favor of the application and no others spoke in opposition to the application or made any other comments with respect to the same and the Public Hearing was then closed. First incorporating the matters and things presented at the Public Hearing of this matter and further considering the recommendations of the Planning Commission and the Community Development Department and finding that the requisite elements for the granting of a conditional use as set forth in Section 9.7 *et. seq.* of the Zoning Ordinance of the City of Brandon have been met, Alderman Dobbs made the motion to approve the application for a conditional use as presented with the conditions as contained in the Staff Report, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3. Consideration to approve the Memorandum of Agreements between the Mississippi Department of Transportation and the City of Brandon and authorize the Mayor to execute the same with regard to the following projects:
 - a. Intersection Improvements and Signalization on Hwy 18 at Louis Wilson Drive (STP-0039-00(021) LPA/108387-701000).
 - b. Intersection and Signal Improvements on US Hwy 80 at Eastgate Drive and Municipal Drive (STP-7314-00(037) LPA/108386-701000).

Alderman Coker made the motion to approve agenda items 9.3 (a)&(b) in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

10. RAMIE FORD, PARKS AND RECREATION

1. Rescind board action taken on April 15, 2019 under Section 9.1 of the minutes with regard to the hiring of Benjamin Traylor and Tristan Poole.
2. Request permission to hire Noah Wolfe as a seasonal laborer effective November 19, 2019 and set rate of pay pursuant to the memo.

3. Consideration to approve the quote from Bowers Paining, as the lowest and best quote received, in the amount of \$49,850.00 for amphitheater repairs, contingent upon receipt of insurance information and performance and payment bonds as required by MCA 31-5-51 (1972 as amended).

Alderman Williams made the motion to approve agenda items 10.1 – 10.3 in accordance with the related memos from the Parks and Recreation Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to continue employee health insurance coverage with agent of record, HUB International and Specific Excess Coverage with HCC for calendar year 2020 and authorize the City Clerk to execute all related documents.
2. Request permission to terminate the agreement with Penn Credit for the collection of past due court fines and utility debt so we may proceed with collections administered by the Municipal Intercept Company.
3. Consideration to approve the:
 - a. Docket of claims for November 5, 12 & 19, 2019.
 - b. Fox Everett claims released on November 4, 2019.

Alderman Corley made the motion to approve agenda items 11.1 – 11.3 (a)&(b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session seconded by Alderman Williams and upon unanimous vote the motion carried.

Thereafter Alderman Williams made the motion to go into Executive Session to discuss pending litigation with John Thelbert Whitley re: Phase C Grants Ferry Parkway, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

That no votes were taken in Executive Session was announced upon return to the Board Room.

ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

Minutes approved this the 2nd day of December 2019.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

