

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
JANUARY 21, 2020

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Coker, Williams, Vinson and Corley were present. Aldermen Morris and Corley were absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation and Pledge of Allegiance: Rev. Tyson Taylor, Lakeside Presbyterian Church

3. PUBLIC COMMENTS AND RECOGNITIONS – Scott Ross, Missions Pastor at Crossgates Baptist Church, Rev. Tyson Taylor, Lakeside Presbyterian Church, and Rev. Ryan Sullivan, Grace Community Church, thanked the governing authorities for passage of the Safe City Resolution in support of the protection for the preborn. Representatives of at least 15 churches were present in support of the adoption of the Resolution.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of January 6, 2020.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to accept the proposal from Wier Boerner Allin Architecture for concept design professional services at an hourly rate of \$150.00 and authorize the Mayor to execute the same.
2. Append to Minutes First Addendum to Option and License Agreement and the Memorandum of License between the City of Brandon and Airspaces, LLC with regard to the tower site at Quarry Park.

Alderman Williams made the motion to approve agenda items 5.1 and 5.2, in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission for Officer Drew Decker and Officer Timothy Pierce to travel to Biloxi, MS to attend the BIOC-Interdiction Training Conference on March 3-5, 2020.

Alderman Coker made the motion to approve agenda item 6.1, in accordance with the related memo from the Police Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Request permission to promote Firefighters Jay Glenn, Marshall "Mark" Herrin, Daniel Mabus, Jaymaih McClora, Dilan Sanchez, Robert Vacek and Daniel Vance to Lieutenant effective January 20, 2020 and set rates of pay pursuant to the memo.
2. Request permission for Chief Brian Roberts and Battalion Chief Eric Stringer to travel to Warner Robbins, GA to attend the Structural Collapse Rescue refresher on February 26-29, 2020.
3. Request permission for Battalion Chief Gary Huhn to travel to Emmitsburg, MD to attend the Advanced Life Support Response to Hazardous Materials Incidents on March 15-27, 2020.

Alderman Dobbs made the motion to approve agenda items 7.1 – 7.3, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Landmark Structures pay request #3 in the amount of \$219,350.25 with regard to the Elevated Water Tank Project and authorize payment of the same.
2. Consideration to approve Wier Boerner Allin Architecture to prepare plans and specifications and authorize advertisement for bids with regard to the water administration office renovation project.
3. Consideration to accept the semi-annual joint asphalt bid effective January 2020-December 31, 2020.
4. Consideration to accept and award the commodity bids for C900 Water Pipe, Concrete Storm Drain Pipe, Polypropylene Storm Drain Pipe and Sewer Pipe pursuant to the memo effective January 22, 2020-September 30, 2020.

5. Consideration to accept bids that were received on January 14, 2020 and award to Utility Constructors, Inc., as the lowest and best bid received, in the amount of \$1,945,615.00 with regard to the Downtown Water Line Improvement Project and authorize the Mayor to execute any related documents.

Alderman Vinson made the motion to approve agenda items 8.1 – 8.5, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve Speer's Crossing, Part V Final Plat, subject to the receipt of a quitclaim deed from SK Property, Inc. and authorize to accept and file, regarding the fee interest in related public rights of way.
2. Consideration to approve Long Leaf, Phase I Final Plat, subject to the conditions as set forth in the related memo from the Community Development Department.

Alderman Williams made the motion to approve agenda items 9.1 and 9.2, in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

10. RAMIE FORD, PARKS AND RECREATION

1. Consideration to approve 601 Sports as the vendor for the 2020 spring youth sports uniforms as the lowest and best quote received.
2. Consideration to approve R&L Unlimited pay request #1 in the amount of \$63,751.14 with regard to the Shiloh Park Trail Overlay Project and authorize payment of the same.
3. Accept the termination letter from Backyard Burger for concession services.
4. Consideration to approve the Cal Ripken Tournament agreement and authorize the Mayor to execute the same.
5. Consideration to approve the Metro Building Services professional service agreements for maintenance and service of the Amphitheater refrigeration and Amphitheater, Parks and Recreation, and Quarry Park HVAC systems for a term of one year, at a total cost of \$14,724.00; amend the budget accordingly; and authorize the Mayor to execute all related documents.

Alderman Coker made the motion to approve agenda items 10.1 and 10.5, in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

6. Consideration to approve the quote from Elcon Electrical Contractors, Inc. in the amount of \$38,395.00, as the lowest and best quote received, for installing a 600-amp stage switch at the Brandon Amphitheater and authorize payment of the same.
7. Consideration to approve the quote from Musco Sports Lighting, LLC in the amount of \$17,860.00, as the lowest and best quote received, for the Shiloh Park Complexes 4 & 5 Lighting Project and authorize payment of the same.
8. Request permission to surplus light fixtures that are no longer of use or value to the City and donate them to the Rankin County Sheriff Department.

Alderman Middleton made the motion to approve agenda items 10.6 – 10.8, in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.
2. Consideration to accept the 2020-2021 municipal depository bids received on January 14, 2020 and designate Community Bank as primary depository for the City of Brandon; authorize the remaining banks to be utilized for any other needs as deemed necessary; and approve authorized signatories per the memo.
3. Consideration to approve the:
 - a. Docket of claims for January 22, 2020.
 - b. Fox Everett claims released on December 12, 2019 and January 2, 2020.

Alderman Vinson made the motion to approve agenda items 11.1 – 11.3(a)&(b), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams then made the motion to enter into Executive Session to discuss personnel matters involving the police department, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to place employee #1227, on administrative leave without pay, such leave to remain effect until further action of the Board of Aldermen, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Coker then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

The votes taken in Executive Session were announced upon return to the Board Room.

13. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting February 3, 2020)

Minutes approved this the 3rd day of February 2020.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

