

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMAN
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 18, 2020

1. CALL TO ORDER- Mayor Lee and Aldermen Dobbs, Middleton, Coker, Williams, Corley, and Vinson were present. Alderman Morris was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation and Pledge of Allegiance: Sophia Caviness, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS
 1. Consideration to approve the regular board meeting minutes of February 3, 2020 and special board meeting minutes of February 6, 2020.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Request permission to attend the MAPDD Conference in Biloxi, MS on April 28-May 1, 2020 and the Mississippi Municipal League Annual Conference in Biloxi, MS on June 28 -July 1, 2020.

Alderman Corley made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT
 1. Request permission to surplus two cabinets that are no longer of use or value to the city and dispose of through Waste Management.
 2. Request permission for Sergeant Bradley Turner to travel to Biloxi, MS to attend the Violent Offender Training Course on April 12-14, 2020.
 3. Consideration to approve A&B Mechanical pay request #2 in the amount of \$83,125.00 and pay request #3 in the amount of \$165,775.00 with regard to the Police Department HVAC Mechanical Upgrade Project and authorize payment of the same.

4. Request permission for Sergeant Joseph French to travel to Hoover, AL to attend the National Computer Forensics Institute, Basic Computer Evidence Recovery Training on May 24-June 26, 2020.
5. Consideration to approve the application and receipt of FY21 Mississippi Office of Highway Safety grant funds in the amount of \$75,000.00 and authorize the Mayor to execute any related documents.

Alderman Corley made the motion to approve agenda items 6.1- 6.5 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Landmark Structures pay request #4 in the amount of \$208,470.63 with regard to the Elevated Water Tanks Project and authorize payment of the same.
2. Consideration to approve the SCA, Inc. quotes in the total amount of \$12,499.99 for street sweeping professional services in the Crossgates and Eastgate Subdivision areas and authorize the payment of the same.
3. Consideration to declare an emergency the drainage repair services at 402 Overlook Drive from Murphy's Landscape, Inc. in the amount of \$5,245.95 and authorize payment of the same.
4. Consideration to declare an emergency the water line repairs at 306 E. Government Street from Utility Constructors, Inc. in the amount of \$6,305.00 and authorize payment of the same.
5. Consideration to declare an emergency the water line repairs at 410 Brenmar Street from Utility Constructors, Inc. in the amount of \$4,652.00 and authorize payment of the same.

Alderman Vinson made the motion to approve agenda items 7.1-7.5 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

6. Consideration to declare an emergency the repairs to the sewer main at 30 Stonegate Drive from Utility Constructors, Inc. in the amount of \$21,075.50 and authorize payment of the same.
7. Consideration to approve Core & Main invoices totaling \$45,738.59 for the annual Sensus professional service fee and materials with regard to the Water Meter Replacement Project and authorize payment of the same.

8. Accept the resignation of James "Ray" Sims due to retirement from the Street Department effective February 14, 2020.
9. Consideration to approve TL Wallace, as the lowest and best quote received, in the amount of \$48,600.00 to provide the chip seal road service on E. Value Road.
10. Consideration to approve the utility agreement with Entergy Mississippi, LLC for the relocation of power on Dining Street at a cost of \$200,145.21 and authorize the Mayor and City Clerk to execute the same.
11. Adopt a resolution requesting assistance from the Central MS Planning and Development District with the intent to apply for Community Development Block Grant funds; designate the Mayor as representative of the City; and authorize the Mayor to execute all necessary documents and forms regarding the same.

Alderman Williams made the motion to approve agenda items 7.6 - 7.11 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to adopt an Ordinance amending Chapter 78 of the Code of Ordinances to establish truck routes, classifications, and related matters and to approve truck route map and application.

Alderman Coker made the motion to approve agenda item 8.1 in accordance with the related memos from the Community Development Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. RAMIE FORD, PARKS AND RECREATION

1. Request permission for Lori Farrar to travel to Hattiesburg, MS with four Mayor's Youth Council members to attend the MML Youth Retreat at University of Southern Mississippi on February 29, 2020.
2. Authorize Lori Farrar to receive \$1,000.00 in petty cash funds to be used for start-up money for the Krewe De Roux car show being held on Saturday, February 22, 2020.
3. Request permission to hire Carley Keyes as Assistant Event Coordinator effective February 24, 2020 and set rate of pay pursuant to the memo.
4. Request permission to purchase Epson Projectors and cables from IT Savvy, as the lowest and best quote received, in the amount of \$6,862.80 for City Hall projector upgrades.
5. Consideration to approve the professional services agreement with Total Landscape & Lawn Care, Inc., as the lowest and best quote received, in the amount of \$2,875.00

per cutting, not to exceed \$46,000.00 annually for the mowing of right of ways, medians, detention ponds and cemeteries and authorize the Mayor to execute any related documents.

6. Consideration to approve the Intent to Apply Resolution and the Matching Funds Resolution with regard to a MS Department of Wildlife, Fisheries and Parks Recreational Trails program and authorize the Mayor to execute all related documents.
7. Consideration to approve a professional services proposal from Wier Boerner Allin for an amphitheater improvements project.

Alderman Williams made the motion to approve agenda items 9.1 - 9.7 in accordance with the related memos from the Parks & Recreation Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Spread onto the minutes a permanent utility easement from Timbers and Timbers II as recorded in land records of the Rankin County Chancery Clerk in Book 2020 at Page 2372-2379.
2. Request permission for Alderman Dobbs to attend the MS Municipal League's annual conference in Biloxi, MS on June 29-July 1, 2020.
3. Request permission to attend the MS Municipal Clerk's Association conference in Bay St. Louis, MS on March 25-27, 2020.
4. Consideration to approve the:
 - a. Docket of claims for February 18, 2020.
 - b. Fox Everett claims released on February 10, 2020.

Alderman Vinson made the motion to approve agenda items 10.1-10.4 in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Vinson then made the motion to enter into Executive Session to discuss pending litigation with John Thelbert Whitley, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to approve the payment of \$9,000.00 in exchange for the dismissal, with prejudice, of the appeal of John Thelbert Whitley from the judgment of the Special Court of Eminent Domain, upon reimbursement for such in accordance with the Grants

Ferry Parkway Phase C Agreement, and to authorize the Mayor, City Clerk and City Attorney to take such action as is necessary to effectuate the same, seconded by Alderman Coker and upon unanimous vote the motion carried.

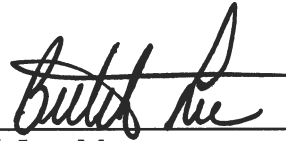
Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Middleton and upon unanimous vote the motion carried.

The votes taken in Executive Session were announced upon return to the Board Room

12. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting March 2, 2020.)

Minutes approved this the 2nd day of March 2020.



Butch Lee, Mayor

Attest:



Angela Bear, City Clerk