

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 3, 2020

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation: Dr. Ava Harvey
 - Pledge of Allegiance: Mayor Lee
3. PUBLIC COMMENTS AND RECOGNITIONS – Dr. Ava Harvey addressed the Board regarding the monument downtown.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of July 20, 2020.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.

Alderman Morris made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

2. Authorize Wier Boerner Allin Architects to proceed with preliminary design work for the police station, senior center, and fire stations #1 & #5.

Alderman Corley made the motion to approve agenda item 5.2 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
 1. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.

2. Consideration to approve:
 - a. Docket of Claims for July 21 & 24 and August 4, 2020.
 - b. Electronic Funds Transfer for July 2020.

Alderman Vinson made the motion to approve agenda items 6.1 & 6.2 in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

7. PARKS AND RECREATION DEPARTMENT

1. Approve 601 Sports to be the 2020 Fall Youth Sports uniform vendor, as the lowest and best quote received.
2. Remove part-time seasonal employees from the payroll system effective August 3, 2020 pursuant to the memo.
3. Hire Jacob Turner as a part-time seasonal laborer effective August 4, 2020 and set rate of pay pursuant to the memo.

Alderman Dobbs made the motion to approve agenda items 7.1 – 7.3 in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

8. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Set a public hearing August 17, 2020 during the Regular Board Meeting with regard to the rezoning application request from The Canon Company to rezone 2.68 acres of parcel J8-7-30 from CC Community Center Commercial to RM-8 Suburban Mixed Neighborhood.

Alderman Coker made the motion to approve agenda item 8.1 in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Declare as an emergency the water line repairs to Towne Station HOA sprinkler system and authorize payment to Utility Constructors, Inc. in the amount of \$5,110.20 for repairs.
2. Declare an emergency the sewer main repairs south of Windsor Lake Apartments and authorize payment to Utility Constructors, Inc. in the amount of \$5,151.00 for repairs.
3. Approve Carraway Properties, Inc. change order #1 increasing the amount \$432.00, first finding the same to be in accordance with MCA Section 31-7-13(g) and authorize the Mayor to execute the same; and approve Carraway Properties, Inc. pay request #1 (final) in the amount of \$48,102.00 with regard to the Water Administration Renovation Project and authorize payment of the same.

4. Approve the utility adjustments/denials pursuant to the memo.
5. Accept a non-exclusive permanent utility easement and right-of-way from Bowling Construction Co., Inc.
6. Approve advertisement for bids with regard to the 2020 Water Improvements Crossgates Blvd. and Old Lakeland Dr. Project.

Alderman Williams made the motion to approve agenda items 9.1 – 9.6, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report; functions properly: Y Issues: N/A
 - b. EMS Report; # of P1 calls: 145 Average Response Time: 7:43
2. Accept Firefighter Devante Nichols resignation effective August 3, 2020.

Alderman Vinson made the motion to approve agenda item 10.2 in accordance with the related memo from the Fire Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss a new business or industry proposed to be located in the city and potential litigation involving a certain right-of-way in the city, and personnel matters involving various departments, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Vinson made the motion to approve Non-Disclosure Agreement with Fortune and Williamson and to authorize the Mayor to execute the same and to direct that the executed agreement and documents and things received in furtherance thereof shall not be subject to inspection, examination, copying or reproduction except in accordance with the provisions of MCA Section 25-61-9 (1972, as amended) and other applicable statutes of the Mississippi Public Records Act of 1983, seconded by Alderman Corley and upon unanimous vote the motion carried.

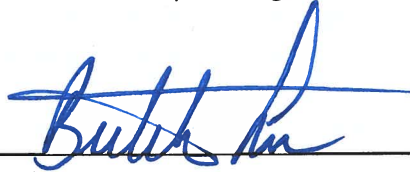
Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Room.)

ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs and upon unanimous vote the motion carried. (Next Regular Board Meeting August 17, 2020).

Minutes approved this the 17th day of August 2020.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

