

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 21, 2020

1. CALL TO ORDER- Mayor Lee, Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: William Woods, Mayor's Youth Council
- Pledge of Allegiance: Cole Hall, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

- Justice Kenny Griffis spoke regarding the upcoming Supreme Court election.
- Tyler Armstrong discussed his efforts to earn his Eagle Scout Communication Merit Badge.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of September 8, 2020.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Approve promotion/merit increases effective October 1, 2020 pursuant to the memo.
2. Permission to surplus and dispose of monitors that are of no use or value to the city.
3. Approve an engagement letter with Barlow & Company for the preparation of the fiscal year 2020 audit and authorize the Mayor to execute the same.
4. Approve the docket of claims for September 22, 2020.

Alderman Morris made the motion to approve agenda items 5.1-5.4, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Approve a non-exclusive utility easement agreement with C-Spire and authorize the Mayor to execute the same.
2. Set public hearing for October 5, 2020 during the regular board meeting for consideration of a variance application request for Sun-Pine Corporation, LTD to reduce the side yard setback requirements (609 W. Government Street, 2-10 Overby Street).
3. Approve the Final Plat for Kennedy Farms Phase and authorize execution and filing.

Alderman Corley made the motion to approve agenda items 6.1-6.3 in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

4. Public hearing and board action with regard to the Conditional Use application request for Billy Weems for a secondary detached dwelling unit (5452 Warner Drive, Lot 2 Hammons Estates).

The Public Hearing was opened with respect to the referenced conditional use application. The Community Development Director advised that all pre-requisites to the Public Hearing have been met and that the matter was presented to the Planning Commission and the Planning Commission recommended approval as presented by the Community Development Department in its Staff Report which is appended hereto and incorporated herein. The Director then generally described the application whereupon those desiring to make public comment were requested to come forward and speak, whereupon Dwayne Hammons spoke in favor of the application. No one spoke in opposition. The Public Hearing was then closed.

First incorporating the matters presented at the Public Hearing and based on the recommendation of the Planning Commission and the Department of Community Development as fully set forth in the Staff Report appended hereto and finding that the requirements of Section 9.7 of the City's Zoning Ordinance have been satisfactorily shown, Alderman Williams made the motion to approve the application as presented, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5. Public hearing and board action with regard to the Conditional Use application request for Southern Pine Electric for an electric substation (15.61 acres, Parcel #J7-62-87).

The Public Hearing was opened with respect to the referenced conditional use application. The Community Development Director advised that all pre-requisites to the Public Hearing have been met and that the matter was presented to the Planning Commission and the Planning Commission recommended approval with conditions, as presented by the Community Development Department in its Staff Report which is appended hereto and incorporated herein. The Director then generally described the application whereupon those desiring to make public comment were requested to come forward and speak, whereupon Josh Peoples and Kathy Peoples spoke in opposition to the

application. David Garner with Southern Pine spoke in favor of the application. The Public Hearing was then closed.

First incorporating the matters presented at the Public Hearing and based on the recommendation of the Planning Commission and the Department of Community Development as fully set forth in the Staff Report appended hereto and finding that the requirements of Section 9.7 of the City's Zoning Ordinance have been satisfactorily shown, Alderman Vinson made the motion to approve the application subject to and contingent upon compliance with Staff Recommendations 1-5 as set forth the Staff Report, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve the professional services agreement with Neel-Schaffer with regard to the Crossgates Blvd. Sewer Line Relocation Project and authorize the Mayor to execute any related documents.
2. Approve the professional services agreement with Trane Jackson for HVAC equipment maintenance for city facilities at an annual cost of \$33,232.00 and authorize the Mayor to execute the same.
3. Approve APAC Mississippi, Inc. pay request #1 in the amount of 429,238.09 and authorize payment of the same with regard to the 2020 Asphalt Overlay Project.
4. Declare as an emergency the storm drain CCTV investigation at Brookwood Circle from Suncoast, Inc. and authorize payment in the amount of \$5,148.00.

Alderman Coker made the motion to approve agenda items 7.1-7.4 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

5. Declare an emergency the installation of a 6" water valve on Oak Crest Place from WW Solutions in the amount of \$7,471.05 and authorize payment of the same.
6. Approve the utility adjustment for the Provonce HOA in the amount of \$2,615.67 for a sprinkler line leak.
7. Accept the resignation of Garret Parker effective September 23, 2020.

Alderman Williams made the motion to approve agenda items 7.5-7.7, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

8. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Patrol Officer Cary Gaddy effective September 24, 2020.
2. Hire Bradley Martin and Lauren Welch as Patrol Officers effective September 27, 2020 and set rate of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda items 8.1 and 8.2, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. BRIAN ROBERTS, FIRE CHIEF

1. Approve purchase of turnout gear, boots and helmets from Emergency Vehicles Specialists, a state contract vendor, in the amount of \$31,877.00 and authorize payment from the Fire Rebate Fund.
2. Increase the salary of Firefighters Samuel Ethan Day and Timothy Jiles pursuant to the memo effective September 21, 2020 for passing their 1001-I-II certifications.
3. Accept the resignation of Lt. Robert Vacek effective September 20, 2020.

Alderman Dobbs made the motion to approve agenda items 9.1-9.3, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Corley made the motion to enter into Executive Session to discuss personnel matters involving the Public Works Department, and the transaction of business and discussions regarding the location of a business or an industry in the City, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

That no votes were taken in Executive Session was announced upon return to the Board Room.

11. ANGELA BEAN, CITY CLERK

1. Hire Fred Shanks as Laborer 1 in Water Department effective September 22, 2020 and set rate of pay pursuant to the memo.

Alderman Williams made the motion to approve agenda item 11.1, in accordance with the related memo from the City Clerk, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Dobbs made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting: October 5, 2020.)

Minutes approved this the 5th day of October 2020.



Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

