

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
OCTOBER 19, 2020

1. CALL TO ORDER- Mayor Lee and Aldermen Dobbs, Middleton, Coker, Williams, Vinson, Corley and Morris were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Ben Miller, Mayor's Youth Council
- Pledge of Allegiance: Marlee Blush, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS- None.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of October 5, 2020.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Spread onto the Minutes the Order Amending Style of Case entered on October 13, 2020 in the Rankin County Circuit Court Cause No. 20-185 to correct a Scrivener's error in the Default Judgement and the Agreed Order of Forfeiture that was accepted on October 5, 2020 at the City of Brandon Regular Board Meeting.
2. Spread onto the Minutes the Agreed Final Judgment in the case of the City of Brandon vs. Cross Country Grocery regarding the East Metro Corridor.
3. Accept the Municipal Compliance Questionnaire for FY2020 and authorize the Mayor and City Clerk to execute the same.
4. Approve a sole source/ professional services agreement for the renewal of phone services with Broadband Voice DBA Fuse.Cloud for services in the amount of \$2,497.15 per month and authorize the City Clerk to execute all related documents.
5. Transfer Robert Robinson from Conference Center to Water Department as Laborer I, effective October 20, 2020.
6. Approve:
 - a. Docket of claims for October 6, 7, 12, 19 & 20, 2020.
 - b. Fox Everett claims released on October 8, 2020.
7. Approve professional services agreement with Stephen Dicke for forestry/arborist services for the City at \$100.00 per hour/\$500.00 per day.

Alderman Coker made the motion to approve agenda items 5.1- 5.7, in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action regarding the consideration of a conditional use permit requested for Edward Kemp for a secondary detached dwelling unit located at 2015 Guest Drive, Lot 4 Brenmar Place.

The Public Hearing was opened with respect to the referenced conditional use application. The Community Development Director advised that all pre-requisites to the Public Hearing have been met and that the matter was presented to the Planning Commission and the Planning Commission recommended approval without conditions, as presented by the Community Development Department in its Staff Report which is appended hereto and incorporated herein. The Director then generally described the application whereupon those desiring to make a public comment were requested to come forward and speak and Edward Kemp appeared and spoke in favor of the application. No one appeared to speak in opposition or to provide any other public comment with respect to the same. The Public Hearing was then closed.

First incorporating the matters presented at the Public Hearing and based on the recommendation of the Planning Commission and the Department of Community Development as fully set forth in the Staff Report appended hereto and finding the requirements of Section 9.7 of the City's Zoning Ordinance have been satisfactorily shown, Alderman Corley made the motion to approve the application as presented, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Hire Jalen Hughes as a Water Laborer I effective October 20, 2020 and set rate of pay pursuant to the memo.
2. Approve Joe McGee to provide concrete crushing and trucking professional services.
3. Approve Hemphill Construction to repair the storm drain at Treeline Place at an estimated commodity amount of \$19,633.00 and authorize payment of the same.
4. Approve Hemphill Construction to install the storm drain at Oakhill Place at an estimated commodity amount of \$15,609.00 and authorize payment of the same.
5. Approve APAC Mississippi, Inc. pay request #2 in the amount of \$765,592.89 with regard to the 2020 Asphalt Overlay Project and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 7.1- 7.5, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. Approve Landmark Structures pay request #11 in the amount of \$166,677.50 with regard to the Elevated Water Tanks Project and authorize payment of the same.

7. Approve Suncoast Infrastructure, Inc. pay request #1 in the amount of \$46,400.00 with regard to the *Crossgates Sewer Rehabilitation Project* and authorize payment of the same.
8. Authorize Landmark Structures Change Order #2 increasing the project amount \$15,252.00 and the addition of 5 days and authorize the Mayor to execute any related documents, which changes to the original contract are necessary and would better serve the purposes of the City and are being made in a commercially reasonable manner and not made to circumvent the public purchasing statutes in accordance with MCA 31-7-13(g).
9. Accept and authorize filing of Perpetual and Permanent Sewer Utility Easements from:
 - NS Retail Holdings, LLC
 - Underwood Development Company
 - Don A. Wynne
 - Pittman, LLC or its successors

Alderman Corley made the motion to approve agenda items 7.6- 7.9, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. PARKS & RECREATION DEPARTMENT

1. Authorize Lori Farrar to receive \$600.00 in petty cash funds to be used for start-up money and \$1,025.00 to be used as prize money for the City of Brandon Fall Festival being held on Saturday, October 24, 2020.

Alderman Vinson made the motion to approve agenda item 8.1, in accordance with the related memo from the Parks & Recreation Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Officer Payton Jones effective October 18, 2020.
2. Approve Officer Betty Ann McNamara travel to Ridgeland, MS on October 31-November 1, 2020 and to Pelham, AL on November 14-15, 2020 for dive school.
3. Purchase three (3) 2021 Chevrolet Silverado trucks under state contract from Rogers Dabbs Chevrolet in the total amount of \$83,851.00 and authorize payment from Drug Seizure Fund.

Alderman Dobbs made the motion to approve agenda items 9.1-9.3, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Approve a rental agreement with Southern Duplicating, a state contract vendor, for a copier to be located at the Fire Department and authorize the Mayor to execute the same.

2. Increase the salary of Lt. Dylan Sanchez pursuant to the memo.
3. Permission to apply for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$13,209.39 and authorize the Mayor and City Clerk to execute the same.
4. Approve the FY 2020 Homeland Security Grant Program in the amount of \$7,926.00 and authorize the Mayor, City Clerk and Fire Chief to execute any related documents.
5. Surplus and authorize destruction and disposal of an Amana washing machine bearing serial no. C81427481 that is not longer of use or value to the city.

Alderman Morris made the motion to approve agenda items 10.1- 10.5, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to enter into Executive Session to discuss pending litigation with Gold Coast, seconded by Alderman Corley and upon unanimous vote the motion carried.


Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

12. ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs and upon unanimous vote the motion carried. (Next Regular Board Meeting: November 2, 2020)

Minutes approved this the 2nd day of November 2020.



Hon, Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

