

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 2, 2020

1. CALL TO ORDER- Mayor Lee and Aldermen Dobbs, Middleton, Coker, Williams and Corley were present. Aldermen Vison and Morris were absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Cole Hall, Mayor's Youth Council
- Pledge of Allegiance: William Woods, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS -

- Mrs. Lucille Pick - 100th Birthday Proclamation

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of October 19, 2020.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Aldermen Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
2. Approve the Small Business Saturday Resolution.
3. Permission to attend the 2021 MML Mid-Winter Legislative Conference in Jackson, MS on January 12-13, 2021.

Aldermen Dobbs made the motion to approve agenda items 5.1- 5.3, in accordance with the related memos from the Mayor, which are appended hereto, seconded by Aldermen Middleton and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve a merit increase for Street Laborer, Rod Morrow effective October 1, 2020.
2. Approve the proposed 2021 Holiday Schedule.
3. Approve an Emergency Relief Program Agreement with MEMA and designate and authorize the City Clerk as the application representative to execute any related documents.
4. Approve the fiscal year 2020 budget amendments and authorize publication of those which exceed ten percent.

5. Continue employee health insurance with agent of record, HUB International and specific excess coverage with HCC for calendar year 2021 and authorize the City Clerk to execute all related documents.
6. Approve:
 - a. Docket of Claims for October 19 & 23 and November 3, 2020.
 - b. Fox Everett claims released October 22, 2020.

Aldermen Corley made the motion to approve agenda items 6.1- 6.6(a)&(b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Aldermen Dobbs and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Continue the recessed Public Hearing and Board action regarding the consideration of a Rezoning application request for The Cannon Company to rezone 2.68 acres of Parcel J8-7-30 from CC: Community Center commercial to RM-8: Suburban Mixed Neighborhood District.

The application for rezoning was withdrawn by the applicant.

8. PARKS & RECREATION DEPARTMENT

1. Accept the donation of \$300.00 in gift cards from Buffalo Wild Wings to be used for awards of the 2020 Brandon Parks & Recreation Adult Kickball Program's League Tournament.

Aldermen Coker made the motion to approve agenda item 8.1, in accordance with the related memo from the Parks & Recreation Department, which is appended hereto, seconded by Aldermen Middleton and upon unanimous vote the motion carried.

9. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Brittahnye Brown effective October 30, 2020 and Susan Gilbert effective November 20, 2020.
2. Approve the utility adjustments/denials pursuant to the memo.
3. Approve Landmark Structures pay request #12 in the amount of \$34,959.50 with regard to the Elevated Water Tanks Project and authorize payment of the same.
4. Declare as an emergency the water line repair at 404 Highway 471 in the amount of \$6,227.50 from WW Solutions and authorize payment of the same.
5. Declare as an emergency the sewer repair at Mossdown Court in the amount of \$9,076.50 from WW Solutions and authorize payment of the same.
6. Declare as an emergency the water main repair at Crosswoods and Woodbridge from Utility Constructors, Inc. in the amount of \$8,772.00 and authorize payment of the same.

7. Approve Utility Constructors, Inc. pay request #3 in the amount of \$106,177.85 and authorize payment of the same; approve change orders #1 & #2 increasing the project total \$36,151.00 first finding in accordance with MCA Section 31-7-13(g) that the changes to the original contract are necessary and better serve the purposes of the City and that such changes are being made in a commercially reasonable manner and are not being made to circumvent the public purchasing statutes, and authorize the Mayor to execute the same, with regard to the Downtown Water Line Improvement Project.

Aldermen Williams made the motion to approve agenda items 9.1- 9.7, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Aldermen Corley and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the FY 2020 Homeland Security Grant in the amount of \$29,995.00 and authorize the Mayor, City Clerk and Police Chief to execute all related documents.
2. Spread onto the Minutes the Default Judgment entered on October 14, 2020 in the Rankin County Circuit Court Cause No. 20-1462, and declare the weapons referenced therein as forfeited property, and authorize the Brandon Police Department to add to their inventory.
3. Surplus one 2012 Chevy Caprice bearing the VIN # ending 8853, first finding the necessary repairs exceed the value, and authorize sale at auction with proceeds deposited into the Drug Seizure account.
4. Purchase Crash Event Data Software and subscription from Crash Data Group, a single source vendor in accordance with MCA Section 31-7-13(m)(viii), in the amount of \$7,340.00 and authorize payment from the Drug Seizure account, with the conditions and circumstances requiring the purchase having been presented herewith and included in this action accordingly.
5. Purchase 12 SWAT helmets from Hard Head Veterans, a single source vendor in accordance with MCA Section 31-7-13(M)(viii), in the amount of \$5,460.00 and authorize payment from the Drug Seizure account with the conditions and circumstances requiring the purchase having been presented herewith and included in this action accordingly.
6. Hire Emanuel Thurman as a police officer effective November 3, 2020 and set rate of pay in accordance with the memo.

Aldermen Coker made the motion to approve agenda items 10.1- 10.5, in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Aldermen Dobbs and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report; functions properly: No. Issues: Shiloh Rd. Repairs to be made on 11/3.
 - b. EMS Report; # of P1 calls: 169 Average Response Time: 8:29

2. Accept the resignation of Lt. Jerry Lee Bennett effective October 22, 2020.
3. Authorize Chief Brian Roberts and Deputy Chief Patrick Wofford to travel to Starkville, MS to attend the 2021 MS Fire Chiefs Mid-Winter Conference on January 11-13, 2021.

Aldermen Corley made the motion to approve agenda items 11.2- 11.3, in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Aldermen Williams and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Williams made the motion to enter into Executive Session to discuss personnel matters involving the police department, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Williams made the motion to terminate employee #1817 effective immediately, based on the recommendation of the Police Chief, and to determine that the employee is not eligible for rehire, and to include the recommendation of the Police Chief in the employee's personnel file, seconded by Alderman Corley and upon unanimous vote the motion carried.


Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the board room.)

13. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Middleton and upon unanimous vote the motion carried. (Next Regular Board Meeting: November 16, 2020)

Minutes approved this the 16th day of November 2020.



Hon, Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

