

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
DECEMBER 7, 2020

1. CALL TO ORDER- Mayor Butch Lee, Aldermen Dobbs, Middleton, Coker, Williams, Vinson, Morris were present in person and Alderman Corley was present via telephone.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Meredith Dees, Mayor's Youth Council
- Pledge of Allegiance: Kyler Buisson, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS - None.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of November 16, 2020 and Special Board Meeting Minutes of December 2, 2020.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.

Alderman Coker made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Refund MS Lottery Corporation 2020 Brandon Amphitheater Sponsorship payment pursuant to the memo.
2. Declare Thursday, December 31, 2020 as an additional holiday in accordance with Governor Reeves' proclamation dated October 16, 2020.
3. Approve:
  - a. Docket of Claims for November 18, 2020 and December 8, 2020.
  - b. Fox Everett claims released November 19, 2020.
  - c. Electronic Fund Transfers for November 2020.

Alderman Morris made the motion to approve agenda items 6.1- 6.3 (a)-(c), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopt Ordinance revising the boundaries of voting Wards 1 and 2 to include the newly annexed territories and adopt a new Ward Map reflecting said changes.
2. Approve Final Plat for Kennedy Farms, Phase 2, and authorize execution and filing of the same.

Alderman Coker made the motion to approve agenda items 7.1 & 7.2, in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3. Public hearing and board action with regard to the consideration of a conditional use application request from AT&T of Mississippi to allow for the installation of new permanent small cell technology facilities.

The Public Hearing was opened with respect to the referenced conditional use application. The Community Development Director advised that all pre-requisites to the Public Hearing have been met and that the matter was presented to the Planning Commission and the Planning Commission recommended approval with conditions, as presented by the Community Development Department in its Staff Report, which is appended hereto and incorporated herein. The Director then generally described the application whereupon those desiring to make a public comment were requested to come forward and speak. No one appeared to provide any other public comment with respect to the same. The Public Hearing was then closed.

First incorporating the matters presented at the Public Hearing and based on the recommendations of the Planning Commission and the Community Development Department as fully set forth in the Staff Report appended hereto and finding the requirements of Section 9.7 of the City's Zoning Ordinance have been satisfactorily shown, Alderman Williams made the motion to approve the application as presented, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4. Public hearing and board action with regard to the consideration of proposed amendments to the Official Zoning Map and Comprehensive Plan to incorporate territory recently annexed by the City of Brandon.

The Public Hearing was opened with respect to the referenced conditional use application. The Community Development Director advised that all pre-requisites to the Public Hearing have been met and that the matter was presented to the Planning Commission and the Planning Commission recommended approval, as presented by the Community Development Department in its Staff Report which is appended hereto and incorporated herein. The Director then generally described the application whereupon those desiring to make a public comment were requested to come forward and speak. No one appeared to provide any other public comment with respect to the same. The Public Hearing was then closed.

First incorporating the matters presented at the Public Hearing and based on the recommendations of the Planning Commission and the Community Development Department as fully set forth in the Staff Report appended hereto and in accordance with Section 2.10 of the City's Zoning Ordinance, Alderman Dobbs made the motion to approve the application as presented, and to adopt an Ordinance regarding the same, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

5. Affirm Interpretation of the Community Development Department regarding the Zoning Ordinance re: restaurant drive-through and pick-up windows

Alderman Williams made the motion to approve agenda item 7.5 in accordance with the related memo of the Community Development Department, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Hire Barry Cutrer as a Water Laborer I and Theresa Trebotich as a Utility Clerk I effective December 8, 2020 and set rates of pay pursuant to the memos.
2. Promote Quarntina Gandy to Utility Clerk II effective December 8, 2020 and adjust rate of pay pursuant to the memo.
3. Purchase five (5) lateral filing cabinets from Office Innovations, a state contract vendor, in the amount of \$5,575.00 and authorize payment of the same.
4. Declare as an emergency and approve the following repairs by Hemphill Construction utilizing commodity pricing and authorize payments of the same:
  - a. 6" sewer line repairs at 406 Louis Wilson Drive in the amount of \$5,525.00.
  - b. Water line repair at 107 Summit Ridge in the amount of \$6,202.63.
  - c. 3" water line repairs at 212 E. Government Street in the amount of \$5,441.39.
  - d. Fire hydrant repairs at Longwood Drive the amount of \$8,006.17.
  - e. Water line and valve repair at the intersection of Hemlock and Martin in the amount of \$8,360.25.
  - f. Sewer line repairs at the intersection of Treeline and Ramblewood in the amount of \$7,346.74.
  - g. Sewer line and driveway repairs at 234 Penny Lane in the amount of \$34,871.90.

Alderman Morris made the motion to approve agenda items 8.1- 8.4(a)-(h), in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. Approve APAC Mississippi, Inc. pay request #4 in the amount of \$1,222,788.08 with regard to the 2020 Asphalt Overlay Project and authorize payment of the same.
6. Approve Suncoast Infrastructure pay request #2 in the amount of \$295,655.00 with regard to the Crossgates Sewer Rehabilitation Project and authorize payment of the same.
7. Approve the installation of a 10" water line at Highway 80 and Edgewood Crossing from Hemphill Construction utilizing commodity pricing in the estimated amount of \$40,415.00.
8. Approve the installation of a storm drain at Sunline Drive and Freehill Court from Hemphill Construction utilizing commodity pricing in the estimated amount of \$13,035.00.
9. Approve the resolution with regard to the City of Brandon's Maintenance Plan which details the City's responsibility in maintaining proposed CDBG Morrow, Orr and Appleridge sewer improvements; and approve the CDBG Program resolution with regard to the Section 3 Plan.

10. Authorize advertisement for bids for the rehabilitation of the Puckett Street Well known as the Pig Well.

Alderman Coker made the motion to approve agenda items 8.5 - 8.10, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Purchase four (4) 2021 Dodge Chargers from Landers Dodge, a state contract vendor, in the amount of \$99,004.00 to be paid from the Drug Seizure Fund.

Alderman Middleton made the motion to approve agenda item 9.1, in accordance with the memo from the Police Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
  - a. Siren Report; functions properly: N Issues: Shiloh being repaired
  - b. EMS Report; # of P1 calls: 192 Average Response Time: 8:48
2. Promote Lt. Jay Glenn to Captain effective December 7, 2020 and adjust rate of pay pursuant to the memo.

Alderman Dobbs made the motion to approve agenda item 10.2, in accordance with the related memo from the Fire Chief, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Williams made the motion to enter into Executive Session to discuss personnel matters involving the Public Works Department, and pending litigation regarding pending forfeitures and Gold Coast, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Coker made the motion to terminate employee #1498, effective immediately, for the reasons generally described by the Public Works Director in his memo to the board regarding the employee, which memo shall be placed in the employee's personnel file, seconded by Alderman Morris and upon unanimous vote the motion carried.

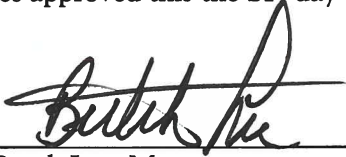
Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the board room.)

12. ADJOURN

Alderman Dobbs made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried. (Next Regular Board Meeting: December 21, 2020)

Minutes approved this the 21<sup>st</sup> day of December 2020.



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Hon. Butch Lee, Mayor

Attest:



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Hon. Angela Bean, City Clerk

