

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
AUGUST 19, 2019

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation-Ben Miller, Mayor’s Youth Council
- Pledge-Kaplan Adcox, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – Bob Hudson, past commander of Post 68 Brandon, MS introduced Bert Peyton, Post Commander; Richard Stamper, District Commander, District 6; James Hogue, Post Historian and State of Mississippi Historian; and Lamar Patrick, 2nd Vice-President, and they presented Certificates of Appreciation to the City of Brandon and Mayor Lee for supporting the American Legion.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of August 5, 2019.

Alderman Dobbs made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve a resolution establishing a reserve fund of the General Fund.

No action taken. The matter was removed from the agenda.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to surplus one Uninterruptible Power Supply bearing serial #K62153 that is no longer of use or value to the City and destroy pursuant to the memo.
2. Request permission to purchase (emergency purchase) tornado siren upgrade and software replacement from Federal Signal in the amount of \$4,920.46 and authorize payment of the same.

3. Accept the resignation of Communications Officer Samuel Hargrove effective August 19, 2019.
4. Approve Interlocal Agreement and MOU regarding RCSD-LEO's in Brandon Middle School and Brandon High School and authorize the Mayor to execute the same.

Alderman Morris made the motion to approve agenda items 6.1 – 6.4, in accordance with the related memos from the Police Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. FIRE DEPARTMENT

1. Request permission for Deputy Chief Patrick Wofford and BC Brian Roberts to garage a city vehicle at their residence pursuant to the memo.
2. Request permission to adjust the rate of pay for BC Gary Huhn effective August 19, 2019 for the completion of paramedic training.
3. Accept the resignation of Alex Cauthen effective August 17, 2019.
4. Request permission to hire and administer oaths to Peyton Owens, Gavin Rhodes, Weston Stewart and Brandon Thompson as probationary Firefighters effective August 20, 2019 and set rates of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda items 7.1 – 7.4, in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to change the employment status of Jalen Hughes from seasonal part-time to full-time effective August 20, 2019 and set rate of pay pursuant to the memo.
2. Consideration to approve the Core & Main invoices in total amount of \$252,090.25 with regard to the Water Meter Replacement Project and authorize payment of the same.
3. Consideration to declare an emergency the repairs to the Rivage lift station from Harvey Services in the amount of \$6,974.96 and authorize payment of the same.
4. Consideration to declare an emergency the repairs to the Meadow Point lift station from Harvey Services in the amount of \$16,246.42 and authorize payment of the same.

Alderman Dobbs made the motion to approve agenda items 8.1 – 8.4, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. Request permission to purchase a Kubota RTV-X900WL Utility Vehicle from Deviney Equipment, as the lowest and best quote received, in the amount of \$15,150.00 and authorize payment of the same.
6. Request permission to purchase asphalt from Adcamp in the approximated amount of \$8,700.00 for the repair of Busick Well Road and authorize payment of the same.
7. Request permission to publish an advertisement for bids on the Police Department Mechanical Upgrades-HVAC Project.
8. Consideration to approve the Suncoast Infrastructure pay request #1 in the amount of \$4,275.00 and #2 in the amount of \$164,065.95 with regard to the Terrapin Skin Creek Sewer Rehabilitation Project and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 8.5 – 8.8, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Set a public hearing during the regular board meeting of September 3, 2019 with regard to the consideration of a variance request for Latoya Archie located at 203 Mary Myles Drive (Parcel #H9Q-41).

Alderman Williams made the motion to approve agenda item 9.1, in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Consideration to approve Southern Electric Corp. pay request #2 in the amount of \$10,663.75 with regard to the Shiloh Soccer Field Lighting Project and authorize payment of the same.

Alderman Vinson made the motion to approve agenda item 10.1, in accordance with the related memo from the Parks Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Set public hearing for August 26, 2019 at 6:00 p.m. regarding the proposed budget and adoption of the tax levy for fiscal year 2019-2020.
2. Consideration to approve the agreement with Creative Artists Agency for The Steel Woods to perform at the Brandon Amphitheater on September 27, 2019 and authorize the Mayor to execute the same and approve all related expenditures.
3. Consideration to approve the 33-month professional services agreement with Techsource for the continuation of support for our server system in the amount of \$6,250.00 per month and authorize the Mayor to execute the same.
4. Consideration to approve the:
 - a. Docket of claims for August 20, 2019.
 - b. Fox Everett claims released on August 15, 2019.

Alderman Vinson made the motion to approve agenda items 11.1 – 11.4(a)-(b), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into Executive Session to discuss personnel matters, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Corley made the motion to go into Executive Session for the reasons stated and specifically to discuss personnel matters involving the Public Works and Fire Department, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Upon the recommendation of the Public Works Director, a memo outlining the same to be included in the employee's personnel file, Alderman Williams made the motion to terminate employee #1373, effective August 19, 2019, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Upon the recommendation of the Mayor, based upon internal investigation findings contained in File #IA-FD-19-002, pertaining to employee #10598, Alderman Williams made the motion to terminate employee #10598, effective August 21, 2019, seconded by Alderman Vison and upon unanimous vote the motion carried.

Upon the recommendation of the Mayor, based upon internal investigation findings contained in File# IA-FD-19-002, pertaining to employee #1265, Alderman Vinson made the motion to terminate employee #1265, effective August 21, 2019, seconded by Alderman Corley and upon unanimous vote the motion carried.

Upon the recommendation of the Mayor, based upon internal investigation findings contained in File #IA-FD-19-002, pertaining to employee #4399, Alderman Vinson made the motion to terminate employee #4399 effective August 21, 2019, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Morris made the motion to authorize the Mayor to offer the position of Fire Chief (Interim) to Battalion Chief Brian Roberts, effective August 20, 2019, to set new rate of pay at a subsequent meeting, seconded by Alderman Vison, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(The votes taken in Executive Session were announced upon return to the board room).

RECESS UNTIL MONDAY, AUGUST 26, 2019 AT 6:00 P.M.

Alderman Coker made the motion to recess the Regular Board Meeting to Monday August 26, 2019 at 6:00 p.m., for purposes of the public hearing and action regarding the proposed budget and adoption of the tax levy for FY 2019-2020, and related matters, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

Minutes approved this the 2nd day of September 2019.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

