

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
APRIL 6, 2020

1. CALL TO ORDER – Mayor Lee, Aldermen Dobbs, Middleton (via telephone), Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Lee led the invocation and Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS

- Shantalena Moore – Ms. Moore addressed the board with respect to Lee Oglesby, 25 Terrapin Hill Rd. S. Ms. Moore advised that the yard has been cut, drained the pool and moved the cars. She advised that the trash is on the street and if Waste Management does not remove the same, she will do so this week. She advised that a pool cover has been ordered and the truck in the driveway will be removed once the battery is replaced.

4. OLD BUSINESS

1. Consideration to approve the Regular Board Meeting minutes of March 16, 2020 and Special Board Meeting minutes of March 23, 2020.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Request permission to purchase hand sanitizer from Bottle Tree Beverage Co. d/b/a Cathead Vodka at a cost not to exceed \$5,200.00 and authorize payment of the same, for purposes of providing for the health, safety and welfare of the general citizenry in furtherance of the declared State of Emergency relation to COVID-19 (MCA Section 33-15-17(c)(1)) by the Governor and Mayor.

Alderman Vinson made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to accept Shelby Gould into the Brandon Police Department Internship Program effective April 7, 2020.

2. Request permission to purchase an in-car radio from Motorola Solutions in the amount of \$4,620.00 and authorize payment from the Department of Public Safety fund.
3. Consideration to approve various police vehicles as unmarked in accordance with MCA Section 25-1-87 pursuant to the memo.

Alderman Dobbs made them motion to approve agenda items 6.1-6.3 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:

Siren Report; functions properly: 1 non-functioning (Windsong/Willow Dr.)
Issues: Batteries needs replacing. To be repaired 4/7
EMS Report; # of P1 calls: 145 Average Response Time: 6:45

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Landmark Structures pay request #5 in the amount of \$145,682.50 and pay request #6 in the amount of \$385,923.25, with regard to the Elevated Water Tanks Project and authorize payments of the same.
2. Consideration to approve utility adjustments/denials pursuant to the memo.
3. Consideration to approve the Core & Main invoices in the total amount of \$49,494.36 with regard to the Water Meter Installation Project and authorize payment of the same.
4. Consideration to declare an emergency the repairs to the Marquette water well from Griner Drilling Service, Inc. in the amount of \$23,280.00 and authorize payment of the same.
5. Consideration to declare an emergency the repairs to the 24-inch storm drain line at 302 Beacon Hill from Utility Constructors, Inc. in the amount of \$14,796.00 and authorize payment of the same.
6. Consideration to declare an emergency the repairs to the 42-inch storm drain line at 421 Assurance Way from Utility Constructors, Inc. in the amount of \$34,846.00 and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 8.1 – 8.6 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action with regard to the consideration of proposed amendments to the Zoning Ordinance contained in the Code of Ordinances.

The Public Hearing was opened with respect to agenda item 9.1, whereupon the Director of Community Development advised that all pre-requisites to the same had been met and presented proof of publication of the notice of such which is appended hereto. The Director advised the governing authorities that the matter had been presented to the Planning Commission which voted to recommend the approval and adoption of the proposed amendments as presented. The Director then presented Staff Report 20-011 which is appended hereto regarding the matter and explained in details the amendments proposed. Those desiring to make public comment were then asked to come forward and speak. No one addressed the governing authorities at this time and the Public Hearing was then closed.

Alderman Morris then made the motion to adopt an ordinance approving and adopting the proposed amendments as presented which is appended hereto, first incorporating the matters and things presented at the Public Hearing and first finding that the proposed amendments are necessary and required in the premises as recommended by the Planning Commission and the Community Development Department, seconded by Alderman Corley and upon unanimous vote the motion carried.

2. Set a public hearing for April 20, 2020 during the regular board meeting with regard to the consideration of a Planned Unit Development (PUD) application request from DBL, LLC to rezone parcel I8L-27 from R-12 Suburban Neighborhood District to the Saddle Ridge PUD.
3. Consideration to approve the Brenmar Place Final Plat, subject to approval of additional documents as required and approved by the Community Development.

Alderman Coker made the motion to approve agenda items 9.2 and 9.3 in accordance with the related memos from the Community Development Department, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. RAMIE FORD, PARKS AND RECREATION

1. Consideration to approve the agreement with Enterprise Rental allowing them to park cars at the City Park pursuant to the memo and authorize the Mayor and City Clerk to execute the same.
2. Request permission to terminate Laborer III Nathan Matheny effective March 30, 2020.

Alderman Coker made the motion to approve agenda items 10.1 and 10.2 in accordance with the related memos from the Parks and Recreation Department, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to approve the:
 - a. Docket of claims for April 7, 2020.
 - b. Electronic Fund Transfers for March 2020.
 - c. Fox Everett claims released on March 12, 16 & 26, 2020.

Alderman Vinson made the motion to approve agenda item 11.1(a)-(c), seconded by Alderman Morris and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Vinson made the motion to go into Executive Session to discuss potential litigation involving the police department and a recent drug interdiction seizure, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

That there were no votes taken in Executive Session was announced upon return to the Board Room.

13. ADJOURN


Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Morris and upon unanimous vote the motion carried. (Next Regular Board Meeting – April 20, 2020).

Minutes approved this the 20th day of April 2020.



Butch Lee, Mayor

Attest:


Angela Bean, City Clerk

