

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON OCTOBER 19, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Morris, Vinson, Coker, Williams, and Morrow were present. Alderman Williams led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: Palmer Jackson with the Mayor's Youth Council presented a check to Earline Ashley of New Day MS for proceeds from Brandon Market and Brandon Opry volunteer work. Jimmy Ross Stark, 55 Sunline Drive, demonstrated general concern regarding the condition of Carriage Court and related traffic issues.

1.
APPROVE THE MINUTES OF REGULAR BOARD MEETING OCTOBER 5, 2015

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of October 5, 2015, which are appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

2.
APPROVE TRAVEL FOR MAYOR LEE TO TRAVEL TO WASHINGTON, DC ON
NOVEMBER 12-13, 2015

Alderman Coker made the motion to approve travel for Mayor Lee to travel to Washington, DC on November 12-13, 2015, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.
APPROVE TRANSFER OF SCHOOL RESOURCE OFFICER JOHN LEWIS TO PATROL
AND APPROVE SHIFT CHANGE EFFECTIVE OCTOBER 21, 2015; HIRE BRIAN
KILBURN AS COMMUNICATION OFFICER AND APPROVE SALARY EFFECTIVE
OCTOBER 21, 2015; ADD OFFICER REESE ROBBINS TO THE RESERVE PATROL
ROSTER FOR THE CITY OF BRANDON EFFECTIVE OCTOBER 19, 2015 AND
ADMINISTER OATH; AND APPROVE ACCEPTANCE OF A SECURED PRESCRIPTION
MEDICATION DROP BOX FROM DREAM INC. FOR THE DESTRUCTION OF
MEDICATION

Alderman Morrow made the motion to approve the transfer of School Resource Officer John Lewis to Patrol and approve shift change effective October 21, 2015; to hire Brian Kilburn as Communication Officer and approve salary effective October 21, 2015; to add Officer Reese Robbins to the Reserve Patrol Roster for the City of Brandon effective October 19, 2015 and administer oath; and to approve the acceptance of a secured prescription medication drop box from Dream Inc. for the destruction of medication, in accordance with the memos from the

Police Chief, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO PHILADELPHIA, MS TO ATTEND A LEADERS MEETING ON OCTOBER 21-22, 2015; APPROVE TRANSFER AND SALE OF NINE (9) XTS 1500 PORTABLE RADIOS, ONE (1) SIX STATION BASE CHARGER, AND ONE (1) SIGNAL CHARGER TO RANKIN COUNTY FOR \$1.00 IN ACCORDANCE WITH MCA SECTION 31-7- 13(M)(IV); AND APPROVE EMERGENCY REPAIRS TO ENGINE 3 (1997 FERRARA) FROM JR HUNT ENTERPRISES IN THE AMOUNT OF \$5,819.28 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Corley made the motion to approve travel for Division Chief Craig Nash to travel to Philadelphia, MS to attend a Leaders Meeting on October 21-22, 2015; to approve the transfer and sale of nine (9) XTS 1500 Portable Radios, one (1) six station base charger, and one (1) signal charger to Rankin County for \$1.00 in accordance with MCA Section 31-7- 13(m)(iv); and to approve emergency repairs to Engine 3 (1997 Ferrara) from JR Hunt Enterprises in the amount of \$5,819.28 as the lowest and best quote received and to authorize payment of the same, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

APPROVE PAY REQUEST #1 FROM W.E. BLAIN & SONS, INC. IN THE AMOUNT OF \$46,749.72 FOR THE OVERBY STREET AND SUNSET DRIVE STREET RESURFACING PROJECT; APPROVE PAY REQUEST #1 FROM W.E. BLAIN & SONS, INC. IN THE AMOUNT OF \$28,427.80 FOR THE 2015 STREET RESURFACING PROJECT; AND APPROVE QUOTE FROM ADCAMP AS THE LOWEST AND BEST QUOTE RECEIVED FOR PAVING OF BUSICK WELLS ROAD FROM SUNSET TO JASPER IN THE AMOUNT OF \$46,750.00

Alderman Morrow made the motion to approve Pay Request #1 from W.E. Blain & Sons, Inc. in the amount of \$46,749.72 for the Overby Street and Sunset Drive Street Resurfacing Project; to approve Pay Request #1 from W.E. Blain & Sons, Inc. in the amount of \$28,427.80 for the 2015 Street Resurfacing Project; and to approve the quote from Adcamp as the lowest and best quote received for the paving of Busick Wells Road from Sunset to Jasper in the amount of \$46,750.00, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

6.

APPROVE THE PROFESSIONAL SERVICES CONTRACT WITH RETAIL STRATEGIES OF BIRMINGHAM, AL AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Morris made the motion to approve the Professional Services Contract with Retail Strategies of Birmingham, AL and to authorize the Mayor and City Clerk to execute the same, in accordance with the memo from Economic Development, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

APPROVE ARCHITECTURAL IMPROVEMENTS AT 202 NORTH COLLEGE STREET FOR THRASH COMMERCIAL; AND APPROVE ARCHITECTURAL IMPROVEMENTS AT 1257 WEST GOVERNMENT STREET FOR KRYSTAL'S

Alderman Morrow made the motion to approve architectural improvements at 202 North College Street for Thrash Commercial; and to approve architectural improvements at 1257 West Government Street for Krystal's, all in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

ACCEPT THE RESIGNATION OF CASEY ROWE EFFECTIVE OCTOBER 12, 2015; AND APPROVE TRAVEL FOR GWEN HALES TO TRAVEL TO NEW ORLEANS, LA TO ATTEND THE NATIONAL ALLIANCE OF YOUTH SPORTS ADMINISTRATION CONFERENCE ON NOVEMBER 18-20, 2015

Alderman Vinson made the motion to accept the resignation of Casey Rowe effective October 12, 2015; and to approve travel for Gwen Hales to travel to New Orleans, LA to attend the National Alliance of Youth Sports Administration Conference on November 18-20, 2015, in accordance with the memos from the Park & Recreation Department, which are appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

9.

APPOINT BRIANNE PARDO AS PARK & RECREATION PETTY CASH CUSTODIAN; ADOPT TITLE VI NON DISCRIMINATION AGREEMENT IN ORDER TO RECEIVE FEDERAL DOLLARS FROM MDOT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND APPROVE DOCKET OF CLAIMS FOR OCTOBER 6, 9, 12, 16 & 19, 2015 AND FOX EVERETT CLAIMS RELEASED ON OCTOBER 15, 2015

Alderman Morrow made the motion to appoint Brianne Pardo as Park & Recreation Petty Cash Custodian; to adopt Title VI Non Discrimination Agreement in order to receive federal dollars from MDOT and to authorize the Mayor and City Clerk to execute the same; and to approve the Docket of Claims for October 6, 9, 12, 16 & 19, 2015 and Fox Everett claims released on October 15, 2015, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

10.
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reason stated and more specifically to discuss personnel matters involving the Water Department, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

Alderman Morrow then made the motion to terminate employee # 06500, employee # 1101, and employee # 1137, and to demote employee # 8496 to Laborer III and adjust salary accordingly, effective October 20, 2015, for reasons provided by the Public Works Director, with a memo from the Public Works Director to be placed in each employee's personnel file, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Morris, and upon unanimous vote the motion carried.

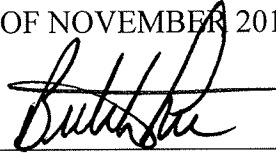
The vote in Executive Session was announced upon return to the Boardroom.

11.
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on November 2, 2015.

MINUTES APPROVED THIS THE 2nd DAY OF NOVEMBER 2015.



HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

