

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 6, 2020

1. CALL TO ORDER – Mayor Lee, Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson, and Corley
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation and Pledge of Allegiance: Alderman Williams
3. PUBLIC COMMENTS AND RECOGNITIONS – Jacqueline Anderson asked about the downtown statue. Vicky Jones asked about improvements for basketball goals in Brandon. Jalissa Harvey asked about a traffic light at Sunset and Hwy. 18.
4. OLD BUSINESS
 1. Consideration to approve the Regular Board Meeting Minutes of June 15, 2020 and Special Board Meeting Minutes of June 24, 2020.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve a legal services agreement for City Attorney in accordance with MCA Section 21-15-25 (1972 as amended).

Alderman Morris made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

2. Approve the resolution finding and determining that a notice of resolution of intent to issue either General Obligation Bonds of the City or a General Obligation Bond of the City for sale to the Mississippi Development Bank was duly published as required by law and that no written protest or other objection of any kind or character against the issuance of said bonds or bond or against said loan has been filed by qualified electors of said city; authorizing and directing the issuance of said bonds or bond or the entering into said loan, all in the aggregate principal amount of not to exceed four million dollars (\$4,000,000) to raise money for the purpose of establishing sanitation, storm, drainage and sewage systems and repairing, improving and extending the same, constructing bridges and culverts, constructing, improving and paving streets, sidewalks, driveways, parkways, walkways and public parking facilities and purchasing land therefor; and for related purposes.

3. Approve the resolution authorizing and directing the issuance of City of Brandon, MS General Obligation Bonds (Capital Improvements Project), series 2020 in the aggregate principal amount of not to exceed four million dollars (\$4,000,000) to raise money for the purpose of financing the cost of establishing sanitation, storm, drainage and sewer systems and repairing, improving and extending the same, constructing bridges and culverts, constructing, improving and paving streets, sidewalks, driveways, parkways, walkways and public parking facilities and purchasing land therefor; providing the form of and authorizing the publication of a notice of sale of said bonds; approving the form of and authorizing the distribution of an official bid form in connection with said bonds; and for related purposes.

Alderman Williams made the motion to approve agenda items 5.2 & 5.3 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4. Public hearing and action with regard to the Proposed Amendments to Amended and Restated Tax Increment Financing Plan for the Grants Ferry Parkway Project.

The Public Hearing was opened with respect to the adoption of the 2020 amended and restated TIF Plan for the Grant's Ferry Parkway Project, whereupon the City Clerk advised that all of the prerequisites to the Public Hearing have been met and presented proof of publication of the same which is appended hereto. Those interested in providing public comment with respect to the proposed plan were given the opportunity to address the governing authorities whereupon Tom Cook spoke in favor of the adoption of the said Plan as amended and restated. No other public comments were provided, and the Public Hearing was closed. Thereafter, Alderman Corley made the motion to adopt the 2020 Amended and Restated TIF Plan for the Grant's Ferry Parkway Project, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. Approve the resolution declaring the intention of the City of Brandon, MS to issue Tax Increment Financing Bonds of said city in an aggregate principal amount of not to exceed twenty million dollars (\$20,000,000) to finance the costs of improvements, including, but not limited to, installation of utilities (such as domestic water, fire suppression water, sanitary sewer, storm drainage, electricity, natural gas and telecommunication facilities), site improvements, parking facilities, and the construction of commercial roads and streets, sidewalks, surface water detention facilities, traffic signalization, signage, lighting and landscaping, acquisition of rights of way, construction of a fire station, related engineering fees, attorney's fees, financial advisory and other consultant fees, Tax Increment Financing Plan preparation fees, capitalized interest, construction of the Grant's Ferry Parkway, and other costs related to a proposed retail-oriented traditional neighborhood development and commercial development and a related parkway within said city; and for related purposes.

Alderman Williams made the motion to approve agenda item 5.5 in accordance with the related memo from Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.

Alderman Morris made the motion to approve agenda item 5.6 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

7. Declare one (1) dead tree as surplus property and having no value, in accordance with MCA 17-25-25 (5) and authorize the Pearl River Woodcarvers to remove and dispose of the same, first finding that the costs to the City associated to remove and dispose of the dead tree exceeds the value of the tree.

Alderman Dobbs made the motion to approve agenda item 5.7 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Adopt a resolution allocating matching funds in the amount of \$600,000.00 to be used in conjunction with the State's Community Development Block Grant Project and authorize the Mayor to execute the same.
2. Spread onto the minutes the Partial Release of Judgement Lien as recorded in Rankin County Chancery Land Records Book 2020, Page 9184-9187.
3. Approve the Docket of Claims for June 16 & 23 and July 1 & 7, 2020.

Alderman Vinson made the motion to approve agenda items 6.1 – 6.3 in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. PARKS AND RECREATION DEPARTMENT

1. Hire Daniel Simkins as a seasonal part-time laborer effective July 7, 2020 and set rate of pay pursuant to the memo.
2. Accept the letter from The Club terminating the City Park Tennis agreement effective June 1, 2020.
3. Approve the City Park Tennis agreement with David Kimball and authorize the Mayor to execute the same.
4. Approve credit of \$38,000.00 in room rental for the City Hall Facility for Journey Church in exchange for its purchase and installation of carpet for the Civic Center in the amount of \$38,000.00.

Alderman Williams made the motion to approve agenda items 7.1–7.4, in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Approve temporary relief to certain conditions and permit fees associated with temporary signs.

Alderman Vinson made the motion to approve agenda 8.1, in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the utility adjustments/denials.
2. Accept the resignation of Street Laborer I, Jalen Hughes effective July 3, 2020.
3. Declare as an emergency the 14” sewer force main repairs at West Sunset and Orr Drive from Utility Constructors, Inc. in the amount of \$4,945.00 and authorize payment of the same.
4. Declare as an emergency the storm drain repairs at 402 Provision Parkway from Utility Constructors, Inc. in the amount of \$7,897.00 and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 9.1–9.4 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

5. Declare as an emergency the Overby Well repairs from Griner Drilling Service, Inc. in the amount of \$7,996.00 and authorize payment of the same.
6. Declare as an emergency the altitude valve purchase for the Highway 471 Tank from Central Pipe Supply in the amount of \$10,850.00 and authorize payment of the same.
7. Award the 2020 Sewer Rehabilitation Project to Suncoast Infrastructure, Inc., as the lowest and best bid received in the amount of \$1,064,560.00, first finding that the S&P bid was non-compliant with the bid specifications and state law, and authorize the Mayor to execute any related documents.
8. Purchase an Ingersoll-Rand SD700 ProPac drum roller compactor from Josh Trash, as the lowest and best quote received, in the total amount of \$22,000.00 (with option to purchase at end of rental for \$10,000) and authorize payment of the same pursuant to the memo.

Alderman Coker made the motion to approve agenda items 9.5-9.8 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

10. DAN CARTER, POLICE DEPARTMENT LEUITENANT

1. Accept the \$2,400.00 donation to the Brandon Police Department from Larry and Carolyn Boozer.
2. Declare \$365,040.00 as forfeited funds and deposit into the Drug Seizure Fund and authorize disbursements to the Rankin County District Attorney and the Rankin County Sheriff's Department in accordance with MS Code 41-29-181.
3. Hire Jamie Donald as Communications Officer, effective July 20, 2020 and set rate of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda items 10.1-10.3, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report: Rankin Chamber malfunction Issues: TBD
 - b. EMS Report; # of P1 calls: 168 Average Response Time: 8:11
2. Accept the resignation of Firefighter Marcale Mangum effective June 25, 2020.
3. Consideration to approve the repairs to the 1991 Pierce Lance Pumper truck from Emergency Equipment Services, LLC, as the lowest and best quote received, in the amount of \$7,996.56 and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 11.2 & 11.3, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to enter into Executive Session to discuss personnel matters and potential litigation, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Williams made the motion to demote employee #0731 from Captain to Lieutenant for the reasons expressed by the Fire Chief in his memo to the Mayor and Board of Aldermen, a copy of which is to be maintained in the employee's personnel file, and to revise the employee's rate of pay as recommended by the Fire Chief, with the said employee being ineligible for promotion until October, 2021, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon resumption of the Regular Board Meeting out of Executive Session).

13. ANGELA BEAN, CITY CLERK

1. Accept resignation of Andy Stogner effective July 17, 2020.

Alderman Williams made the motion to approve agenda item 13.1, in accordance with the related memo from the City Clerk, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

14. ADJOURN

Alderman Vinson made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried. (Next Regular Board Meeting: July 20, 2020).

Minutes approved this the 20th day of July 2020.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

