

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON NOVEMBER 7, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Dobbs, Coker, Williams, Morris, Christopher and Corley were present. Alderman Vinson was absent. Michael Wheelan led the prayer and Michael Weaver led the Pledge of Allegiance. Public Comments/ Recognitions: The Mayor awarded the Brandon FFA Chapter which were introduced and recognized with a proclamation for attending service to the community. The Mayor presented a report regarding the savings to the City in excavating soil from Crossgates Lakes which is appended hereto. Steve Bullock, 638 Speers Drive, Pecan Ridge, commented to the Board that the Gold Coast odor is getting to be a problem again. He indicated that there had not been much of an issue for the past couple of years, but over the last three or four months the odor problems have begun again. He indicated that there was a lack of familiarity with dispatch, although they were very professional and helpful, with the call-in system set up in the past for odor complaints. Alderman Dobbs passed along compliments she received from constituents on Glenartney regarding work recently completed by the public works department.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 17, 2016  
AND SPECIAL BOARD MEETING OF OCTOBER 31, 2016

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of October 17, 2016 and Special Board Meeting of October 31, 2016, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

2.

APPROVE THE TRAVEL EXPENSES FOR JAMIE WIER AND MARK BAKER FOR  
OBSERVATION OF AMPHITHEATER OPERATIONS IN TUSCALOOSA, AL ON  
OCTOBER 18-19, 2016

Alderman Morris made the motion to approve the travel expenses for Jamie Wier and Mark Baker for observation of amphitheater operations in Tuscaloosa, AL on October 18-19, 2016, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Dobb, and upon unanimous vote the motion carried.

3.

ACCEPT THE RESIGNATION OF COMMUNICATIONS OFFICER BRANDY WOLFF  
EFFECTIVE OCTOBER 28, 2016; ACCEPT THE REVISED FEE SCHEDULE FOR THE  
BRANDON MUNICIPAL COURT WITH REGARDS TO OFFENSE REPORTS, ACCIDENT  
REPORTS AND FINGERPRINT CARDS; APPROVE SGT. JOSEPH FRENCH TO TRAVEL  
TO CAMP SHELBY, MS TO ATTEND COMMERCIAL INTERDICTION ON NOVEMBER  
29, 2016; DECLARE \$2,427.00 AS FORFEITED FUNDS DEPOSITING INTO THE DRUG  
SEIZURE ACCOUNT AND AUTHORIZE DISBURSEMENT TO RANKIN COUNTY

DISTRICT ATTORNEY'S OFFICE; AND APPROVE CHIEF THOMPSON AND A MEMBER OF CID TO TRAVEL TO BILOXI, DECEMBER 16-17, 2016 TO ATTEND THE RADICALIZATION AND TERRORISM TRAINING COURSE

Alderman Coker made the motion to accept the resignation of Communications Officer Brandy Wolff effective October 28, 2016; to accept the revised fee schedule for the Brandon Municipal Court with regard to offense reports, accident reports and fingerprint; to approve Sgt. Joseph French to travel to Camp Shelby, MS to attend Commercial Interdiction on November 29, 2016; to declare \$2,427.00 as forfeited funds depositing into the drug seizure account and authorize disbursement to Rankin County District Attorney's Office; and to approve Chief Thompson and a member of CID to travel to Biloxi, December 16-17, 2016 to attend the Radicalization and Terrorism training course, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

4.

APPROVE DIVISION CHIEF CRAIG NASH TO TRAVEL TO GULFPORT, MS TO ATTEND A MEETING TO DISCUSS HOMELAND SECURITY 2017 FUNDING AND TRAINING ON NOVEMBER 9-10, 2016; ADD CERTIFIED FIREFIGHTER/PARAMEDIC PART-TIME POSITIONS AND SET RATE OF PAY PURSUANT TO THE MEMO; AND ACCEPT RESIGNATION OF FIREFIGHTER DAVID EDWARDS EFFECTIVE OCTOBER 27, 2016

Alderman Christopher made the motion to approve Division Chief Craig Nash to travel to Gulfport, MS to attend a meeting to discuss Homeland Security 2017 funding and training on November 9-10, 2016; to add certified firefighter/paramedic part-time positions and set rate of pay pursuant to the memo; and to accept resignation of Firefighter David Edwards effective October 27, 2016, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Recognitions: Firefighter Sanchez completed the smoke diver course at MS Fire Academy (1 of 3 to complete the course out of 22 who were in class). Firefighter Parks and his team competed in the Firefighter Challenge and in the process set the world record for completing the combat challenge course.

5.

APPROVE THE AGREEMENT WITH MISS MISSISSIPPI FOR HER APPEARANCE AT THE 2017 PRINCESS BALL AT A COST OF \$341.60 AND AUTHORIZE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Corley made the motion to approve the agreement with Miss Mississippi for her appearance at the 2017 Princess Ball at a cost of \$341.60 and authorize Mayor to execute the same, in accordance with the memo from the Event Coordinator, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

6.

HIRE MATTHEW HINTON AS CITY PLANNER, SET SALARY AND APPROVE THE JOB DESCRIPTION EFFECTIVE JANUARY 3, 2017; AND APPROVE ARCHITECTURAL IMPROVEMENTS TO THE DOWNTOWN BRANDON FAST LANE GAS STATION LOCATED AT 320 WEST GOVERNMENT STREET

Alderman Williams made the motion to hire Matthew Hinton as City Planner and set salary and approve the job description effective January 3, 2017; and to approve architectural improvements to the Downtown Brandon Fast Lane Gas Station located at 320 West Government Street, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

HIRE SUSAN GILBERT AS A WATER CLERK I AND SET RATE OF PAY EFFECTIVE NOVEMBER 8, 2016; APPROVE HEMPHILL CONSTRUCTION CO., INC. CHANGE ORDER #1 AND PAY ESTIMATE #1 (FINAL) IN THE AMOUNT OF \$58,537.00 AND AUTHORIZE PAYMENT OF THE SAME WITH REGARD TO THE CROSSGATES DAM SEWER LINE REPAIR PROJECT; APPROVE ADCAMP, INC. CHANGE ORDER #1 AND PAY REQUEST #1 IN THE AMOUNT OF \$376,542.23 AND AUTHORIZE PAYMENT OF THE SAME WITH REGARD TO THE 2016 STREET RESURFACING PROJECT; AND APPROVE THE QUOTE RECEIVED FROM HEMPHILL CONSTRUCTION CO., AS THE LOWEST BIDDER, IN THE AMOUNT OF \$21,135.00 FOR REPLACEMENT OF WATER VALVES AND AUTHORIZE PAYMENT OF THE SAME

Alderman Williams made the motion to hire Susan Gilbert as a Water Clerk I and set rate of pay effective November 8, 2016; to approve Hemphill Construction Co., Inc. change order #1 and pay estimate #1 (final) in the amount of \$58,537.00 and authorize payment of the same with regard to the Crossgates Dam Sewer Line Repair Project for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City; to approve Adcamp, Inc. change order #1 and pay request #1 in the amount of \$376,542.23 and to authorize payment of the same with regard to the 2016 Street Resurfacing Project, first finding that such change order is being made in a commercially reasonable manner and is not being made to circumvent the public purchasing statutes; and to approve the quote received from Hemphill Construction Co., as the lowest bidder, in the amount of \$21,135.00 for replacement of water valves and to authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

8.

APPROVE THE PROFESSIONAL SERVICE AGREEMENT WITH GUEST CONSULTANTS, INC FOR THE 2016 STORM DRAIN REPAIR PROJECT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE THE OVERLAY OF ROXIE STREET IN THE AMOUNT OF \$40,000.00 WITH COMMODITY PRICING AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH SCOTT WELLS FOR BEAVER TRAPPING AND ERADICATION AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND ACCEPT THE CORPS OF ENGINEERS LETTER DATED OCTOBER 24, 2016, WITH REGARD TO PERMIT REQUIREMENTS FOR CONSTRUCTION ACTIVITIES AT GRANTS FERRY PARKWAY

Alderman Corley made the motion to approve the professional service agreement with Guest Consultants, Inc for the 2016 Storm Drain Repair Project and to authorize the Mayor and City Clerk to execute the same; to approve the overlay of Roxie Street in the amount of \$40,000.00 through commodity pricing and to authorize payment of the same; to approve the professional services agreement with Scott Wells for beaver trapping and eradication and to authorize the Mayor and City Clerk to execute the same; and to accept the Corps of Engineers letter dated October 24, 2016, with regard to permit requirements for construction activities at Grants Ferry Parkway, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

9.

APPROVE THE WAGE INCREASE FOR VAN CROXTON EFFECTIVE OCTOBER 24, 2016, AND AMEND THE BUDGET ACCORDINGLY; APPROVE THRASH COMMERCIAL CONTRACTORS, INC. CHANGE ORDER #2 WITH REGARD TO THE RANKIN TRAILS, AMPHITHEATER AND BASEBALL PARK PROJECT; APPROVE THRASH COMMERCIAL CONTRACTORS, INC PAY REQUEST #1 IN THE AMOUNT OF \$838,835.76 WITH REGARD TO THE RANKIN TRAILS, AMPHITHEATER AND BASEBALL PARK PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH EVENT CONCESSIONS, INC. WITH REGARD TO THE OPERATION OF FOOD AND BEVERAGE CONCESSIONS AT THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE CONSENT AND LICENSE AGREEMENT WITH ENTERGY WITH REGARD TO THE BRANDON AMPHITHEATER SITE ELECTRIC SERVICES AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND ACCEPT THE PROFESSIONAL SERVICES FROM MID DELTA EQUIPMENT, LLC FOR LIMESTONE CRUSHING

Alderman Corley made the motion to approve the wage increase for Van Croxton effective October 24, 2016, and amend the budget accordingly; to approve Thrash Commercial Contractors, Inc. change order #2 with regard to the Rankin Trails, Amphitheater and Baseball Park Project, first finding that the change is being made in a commercially reasonable manner and is not being made to circumvent the public purchasing statutes; to approve Thrash Commercial Contractors, Inc pay request #1 in the amount of \$838,835.76 with regard to the Rankin Trails, Amphitheater and Baseball Park Project and to authorize payment of the same; to approve the professional services agreement with Event Concessions, Inc. with regard to the operation of food and beverage concessions at the Brandon Amphitheater and to authorize the

Mayor and City Clerk to execute the same, which agreement replaces the agreement approved on April 4, 2016; to approve the consent and license agreement with Entergy with regard to the Brandon Amphitheater site electric service and authorize the Mayor and City Clerk to execute the same; and to accept professional services from Mid Delta Equipment, LLC for limestone crushing, in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

10.

ACCEPT THE RESIGNATION OF PAYROLL CLERK JANICE JONES EFFECTIVE OCTOBER 19, 2016; HIRE NIKI JOBE AS PAYROLL CLERK AND SET SALARY EFFECTIVE NOVEMBER 21, 2016; APPROVE THE FISCAL YEAR 2016 BUDGET AMENDMENTS AND AUTHORIZE THE PUBLICATION OF THE SAME; APPROVE THE DOCKET OF CLAIMS FOR OCTOBER 14, 20, 21 & 28, 2016; APPROVE THE FOX EVERETT CLAIMS RELEASED ON OCTOBER 17, 2016, AND NOVEMBER 7, 2016 AND TRANSITIONAL REINSURANCE FEE TO BE RELEASED ON JANUARY 13, 2017; AND APPROVE THE ELECTRONIC FUND TRANSFERS FOR OCTOBER 2016

Alderman Coker made the motion to accept the resignation of Payroll Clerk Janice Jones effective October 19, 2016; to hire Niki Jobe as Payroll Clerk and set salary effective November 21, 2016; to approve the fiscal year 2016 budget amendments and authorize the publication of the same; to approve the Docket of Claims for October 14, 20, 21 & 28, 2016; to approve the Fox Everett claims released on October 17, 2016, and November 7, 2016 and transitional reinsurance fee to be released on January 13, 2017; and to approve the Electronic Fund Transfers for October 2016, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

11.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss property acquisition, potential litigation and personnel matters, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reasons stated and more specifically to discuss property acquisition regarding Highway 80 property, potential litigation regarding Gold Coast and personnel matters regarding the Human Resources and Senior Center departments, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morris made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

No votes were taken in Executive Session.

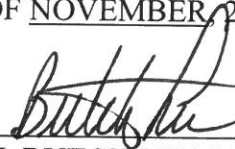


12.  
ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(Next Regular Board Meeting - November 21, 2016).

MINUTES APPROVED THIS THE 21<sup>ST</sup> DAY OF NOVEMBER 2016.



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HON. BUTCH LEE, MAYOR

ATTEST:

  
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ANGELA BEAN, CITY CLERK

