

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON DECEMBER 5, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Dobbs, Morris, Coker, Williams, Vinson and Corley were present. Alderman Corley led the prayer and Alderman Dobbs led the Pledge of Allegiance. Public Comments/ Recognitions: Mayor Lee acknowledged the great work by MDOT to timely address the sinkhole on I-20.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING
OF NOVEMBER 21, 2016

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of November 21, 2016, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.

ACCEPT SPECIAL WARRANTY DEED FROM GRANTS FERRY PARKWAY, LLC FOR
PHASE A OF THE PARKWAY; AND VACATE AND ABANDON AND CLOSE TO PUBLIC
TRAFFIC THAT PORTION OF THE EXISTING PAIGE MCDILL ROAD CONSTITUTING
APPROXIMATELY 2.87 ACRES +/- AND DESCRIBED AS EXHIBIT "C" TO THE
SPECIAL WARRANTY DEED REFERENCED ABOVE

Alderman Morris made the motion to accept a Special Warranty Deed from Grants Ferry Parkway, LLC for Phase A of the Parkway consisting of 5.30 +/- acres with the conditions therein provided, subject to final review and approval of the deed and attachments (legal descriptions, survey, conditions and exceptions) by counsel for the City and the receipt by the City of a title opinion reflecting that the same is conveyed without liens or encumbrances; and to vacate and abandon and close to public traffic that portion of the existing Paige McDill Road constituting approximately 2.87 acres +/- and described as Exhibit "C" to the Special Warranty Deed referenced above, in conjunction with the acceptance of the Special Warranty Deed for Phase A of the Parkway, subject to review and approval of the terms thereof by counsel for the City, first finding that this portion of Paige McDill Road is being abandoned and vacated in accordance with MCA Sections 21-37-7 (1972 as amended) and that GFP, the sole abutting landowner will waive any claim to just compensation as provided in the Special Warranty Deed and that this portion of the road will not be abandoned or vacated or closed to public traffic until the Special Warranty Deed is received in final form and approved by counsel for the City, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

HIRE TARA YATES AS MUNICIPAL COURT CLERK AND SET RATE OF PAY EFFECTIVE DECEMBER 6, 2016; AND TO HIRE HANNAH CARMEAN AS A COMMUNICATIONS OFFICER AND SET RATE OF PAY EFFECTIVE DECEMBER 19, 2016

Alderman Coker made the motion to hire Tara Yates as Municipal Court Clerk and set rate of pay effective December 6, 2016; and to hire Hannah Carmean as a Communications Officer and set rate of pay effective December 19, 2016, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO GULFPORT, MS TO ATTEND A TASK FORCE TRAINING EXERCISE ON DECEMBER 5-8, 2016; ACCEPT THE FY2016 HOMELAND SECURITY GRANT PROGRAM (S16HS128T) IN THE AMOUNT OF \$16,000.00 FOR THE PURCHASE OF EQUIPMENT, AND AUTHORIZE THE MAYOR, CITY ATTORNEY, AND FIRE CHIEF TO EXECUTE ANY RELATED DOCUMENTS AND TO AMEND THE BUDGET ACCORDINGLY; AND HIRE JOHN MICHAEL MURRAY AS A PART-TIME FIREFIGHTER AND SET RATE OF PAY EFFECTIVE DECEMBER 6, 2016

Alderman Morris made the motion to approve travel for Division Chief Craig Nash to travel to Gulfport, MS to attend a task force training exercise on December 5-8, 2016; to accept the FY2016 Homeland Security Grant Program (S16HS128T) in the amount of \$16,000.00 for the purchase of equipment, and authorize the Mayor, City Attorney, and Fire Chief to execute any related documents and to amend the budget accordingly; and to hire John Michael Murray as a part-time Firefighter and set rate of pay effective December 6, 2016, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

(John Michael Murray was then administered the oath of office by the Mayor.)

5.

APPROVE SITE, ARCHITECTURAL AND LANDSCAPE PLANS FOR THE RANKIN COUNTY COURTHOUSE TO BE LOCATED AT NORTH STREET AND TAMBERLINE STREET; APPROVE PRELIMINARY PLAT OF SPEERS CROSSING PHASE IV; APPROVE PROPOSED PHASE B SECTION OF GRANTS FERRY PARKWAY EXTENDING APPROXIMATELY 1.2 MILES FROM TRICKHAMBRIDGE ROAD NORTHWEST TO A POINT EAST OF CORNERSTONE SUBDIVISION; AND APPROVE PRELIMINARY PLAT OF CROSSGATES CROSSING

Alderman Coker made the motion to approve the site, architectural and landscape plans for the Rankin County Courthouse to be located at North Street and Tamberline Street; to approve the preliminary plat of Speers Crossing Phase IV subject to the conditions and

requirements as set forth in the Staff Report appended hereto regarding the same and/or hereafter determined; to approve Proposed Phase B section of Grants Ferry Parkway extending approximately 1.2 miles from Trickhambridge Road northwest to a point east of Cornerstone Subdivision subject to the conditions and requirements as set forth in the Staff Report appended hereto regarding the same and/or hereafter determined, and upon the express conditions that this roadway shall not be used as construction access for any residential or commercial development or other residential or commercial or other improvements located or to be located on or adjacent to, abutting or accessed by Phase B of the Parkway and further that prior to the acceptance thereof by the City that the owners/developers, their successors and assigns of Phase B of the Parkway shall develop and fully construct a separate and distinct construction access approved by the City for all associated construction traffic for any residential or commercial development or other residential or commercial or other improvements located or to be located on, adjacent to, abutting or accessed by Phase B of the Parkway; and to approve the preliminary plat of Crossgates Crossing, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

APPROVE RETAIL STRATEGIES INVOICE IN THE AMOUNT OF \$30,000.00 FOR FY 17 PROFESSIONAL SERVICES AND AUTHORIZE PAYMENT OF THE SAME

Alderman Dobbs made the motion to approve Retail Strategies invoice in the amount of \$30,000.00 for FY 17 professional services and authorize payment of the same, in accordance with the memo from the Economic Development Director, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

7.

DECLARE AN EMERGENCY THE RENTAL AND INSTALLATION OF SEWER MONITORING AND SAMPLING STATION AT VALUE ROAD NEAR DEPOT ROAD FROM CC LYNCH IN THE AMOUNT OF \$11,193.65 AND TO APPROVE AS AN EMERGENCY AND SOLE SOURCE AND PROFESSIONAL SERVICES THE RENTAL AND DATA FEES FOR SUCH IN THE AMOUNT OF \$2,175.00 PER MONTH AND TO AUTHORIZE PAYMENT OF THE SAME

Alderman Vinson made the motion to declare an emergency the rental and installation of sewer monitoring and sampling station at Value Road near Depot Road from CC Lynch in the amount of \$11,193.65 and approve as an emergency and as a sole source and professional services the rental and data fees for such in the amount of \$2,175.00 per month and to authorize payment of the same, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

APPROVE THE 36-MONTH MANAGED FIREWALL AND WEB FILTER PROFESSIONAL SERVICES AGREEMENT WITH TECHSOURCE SOLUTIONS IN THE AMOUNT OF \$500.00 FOR SET-UP FEE AND \$530.00 PER MONTH AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Vinson made the motion to approve the 36-month managed firewall and web filter Professional Services Agreement with Techsource Solutions in the amount of \$500.00 for set-up fee and \$530.00 per month and authorize the Mayor and City Clerk to execute the same, in accordance with the memo from the Information Technology Department, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

APPROVE MDA CASH REQUEST IN THE AMOUNT OF \$4,750.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; RESCIND BOARD ACTION FROM AUGUST 1, 2016 AND NOVEMBER 21, 2016 REGARDING THE CHANGE OF EMPLOYMENT STATUS; OBTAIN A TRUSTMARK CREDIT CARD FOR USE AT PARK AND RECREATIONS AND AUTHORIZE BRIANNE PARDO AS A CARDHOLDER USER; AND APPROVE DOCKET OF CLAIMS FOR DECEMBER 5, 2016 AND FOX EVERETT CLAIMS RELEASED ON DECEMBER 5, 2016

Alderman Coker made the motion to approve the MDA cash request in the amount of \$4,750.00 and authorize the Mayor and City Clerk to execute the same; to rescind board action from August 1, 2016 and November 21, 2016 regarding the change of employment status; to obtain a Trustmark Credit Card for use at Park and Recreations and authorize Brianne Pardo to use the card in accordance with the City Credit Card Use Policy with purchases being subject to approval by the Mayor; and to approve the Docket of Claims for December 5, 2016 and Fox Everett Claims released on December 5, 2016, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

10.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss property acquisition, potential litigation and personnel matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Williams then made the motion to go into executive session for the reasons stated and more specifically to discuss property acquisition regarding Highway 80 property, potential litigation regarding Gold Coast and Langford Water Association and personnel matters regarding the Police Department, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Williams made the motion to accept the resignation of Employee #0685 effective December 5, 2016, first finding that the employee resigned to prevent termination and prior to, during, or at the conclusion of an investigation, with a memo regarding the circumstances of this personnel action to be placed in the employee's personnel file and to authorize the Police Chief to provide comments regarding this action on the Law Enforcement Termination/Reassignment Report and to indicate that the employee is ineligible for rehire, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morris made the motion to authorize the City's intervention in Langford Water Association Petition for Certificate of Public Convenience and Necessity pending in 2016-UA-234 before the Mississippi Public Service Commission and to authorize the City Attorney and Mayor to file such pleadings and to take such action necessary to effectuate the same, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(The votes taken in Executive Session were announced upon return to the Board Meeting Room.)

11.

HIRE PETER MICHAEL HUGHES AS LABORER II IN THE WATER DEPARTMENT EFFECTIVE DECEMBER 6, 2016, AND SET RATE OF PAY

Alderman Williams made the motion to hire Peter Michael Hughes as Laborer II in the Water Department effective December 6, 2016, and to set rate of pay, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.


12.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

(Next Regular Board Meeting - December 19, 2016).

MINUTES APPROVED THIS THE 19th DAY OF DECEMBER, 2016.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

