

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON FEBRUARY 6, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Dobbs, Morris, Williams, Vinson, Coker, and Corley were present. Alderman Vinson led the prayer and Alderman Corley led the Pledge of Allegiance. Public Comments/ Recognitions: Hap Spann - presentation of Mayor's Award. Steve Pope received the Proclamation for Merit Health Rankin. Don Bass presented a complaint with regard to an ambulance which was not able to find an address. Chief Terry Wages spoke about plan to update the City's CAD system.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING  
OF JANUARY 17, 2017

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of January 17, 2017, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

2.

APPROVE THE RESOLUTION IN SUPPORT OF THE RANKIN COUNTY SCHOOL  
DISTRICT'S "GREAT TO BEST" SCHOOL BOND ELECTION ON MARCH 7, 2017 AND  
AUTHORIZE THE MAYOR AND ALERMEN TO EXECUTE THE SAME

Alderman Corley made the motion to approve the Resolution in support of the Rankin County School District's "Great to Best" School Bond Election on March 7, 2017 and to authorize the Mayor and Aldermen to execute the same, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

3.

APPROVE TRAVEL FOR MAYOR BUTCH LEE TO TRAVEL TO BILOXI, MS TO  
ATTEND THE 2017 ANNUAL MAPDD CONFERENCE ON MARCH 21-24, 2017;  
APPROVE TRAVEL FOR CRIS VINSON TO TRAVEL TO NEW ORLEANS, LA TO  
ATTEND THE CITYBUILDING EXCHANGE CONFERENCE ON MARCH 8-10, 2017;  
AND ACCEPT WARRANTY DEED FROM OLD BRANDON ROAD PROPERTIES, LLC,  
FOR PROPERTY LOCATED ON OLD BRANDON ROAD (PARCEL 012-0-00-W) FOR THE  
EAST METRO CORRIDOR PROJECT

Alderman Morris made the motion to approve travel for Mayor Butch Lee to travel to Biloxi, MS to attend the 2017 Annual MAPDD Conference on March 21-24, 2017; to approve travel for Cris Vinson to travel to New Orleans, LA to attend the CityBuilding Exchange

Conference on March 8-10, 2017; and to accept the Warranty Deed from Old Brandon Road Properties, LLC, for property located on Old Brandon Road (parcel 012-0-00-W) for the East Metro Corridor Project, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR OFFICER BOBBI THOMASSON TO MERIDIAN, MS TO ATTEND THE GRACIE SURVIVAL TACTICS COURSE ON MARCH 7, 2017; AND APPROVE TRAVEL FOR OFFICER BRAD TURNER TO ORANGE BEACH, AL TO ESCORT THE BRANDON HIGH SCHOOL GIRL SOFTBALL TEAM ON MARCH 12-15, 2017

Alderman Williams made the motion to approve travel for Officer Bobbi Thomasson to Meridian, MS to attend the Gracie Survival Tactics Course on March 7, 2017; and to approve travel for Officer Brad Turner to Orange Beach, AL to escort the Brandon High School girl softball team on March 12-15, 2017, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO BIRMINGHAM, AL TO ATTEND CLASSES AT THE UNIVERSITY OF ALABAMA ON FEBRUARY 20-23, MARCH 5-9, AND APRIL 2-6, 2017; APPROVE TRAVEL FOR CHIEF TERRY WAGES TO CHARLESTON, SC TO ATTEND THE SOUTHEASTERN ASSOCIATION OF FIRE CHIEFS ON JUNE 18-23, 2017; ACCEPT THE RESIGNATION OF FIREFIGHTER CHRIS CRISWELL EFFECTIVE FEBRUARY 2, 2017; HIRE HARRY HORTON AS A FULL-TIME CERTIFIED FIREFIGHTER/EMT AND ADMINISTER OATH AND SET RATE OF PAY EFFECTIVE FEBRUARY 7, 2017; AND HIRE ROBERT FISHER, KEITH HALL, AND WILLIAM M. LONG AS PART-TIME FIREFIGHTERS, ADMINISTER OATHS AND SET RATE OF PAY EFFECTIVE FEBRUARY 7, 2017

Alderman Williams made the motion to approve travel for Division Chief Craig Nash to Birmingham, AL to attend classes at the University of Alabama on February 20-23, March 5-9, and April 2-6, 2017; to approve travel for Chief Terry Wages to Charleston, SC to attend the Southeastern Association of Fire Chiefs on June 18-23, 2017; to accept the resignation of Firefighter Chris Criswell effective February 2, 2017; to hire Harry Horton as a full-time certified Firefighter/EMT and administer oath and set rate of pay effective February 7, 2017; and to hire Robert Fisher, Keith Hall, and William M. Long as part-time Firefighters, administer oaths and set rate of pay effective February 7, 2017, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION REGARDING THE VARIANCE REQUEST OF JOY COTTON AND 1032 COLLEGE SOUTH COVE FOR THE KEEPING OF LIVESTOCK

The Public Hearing was opened with regard to a variance request by Joy Cotton of 1032 College South Cove for the keeping of livestock, to wit: 2 pygmy goats. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same with conditions. The Staff Report from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. Todd Coker, Joy Cotton, Tamara Fields, Bob Spinello of 117 Dana Street, Scott Melear of 119 Dana Street, Delynn Spinello of 117 Dana Street, Garrett Robinson of 1030 College South Cove, Brandy Murphy, Don Bass of 107 Glen Artney and Ashley Bowen of 1029 South College Cove spoke in favor of the request. Pat Robinson of 1034 South College Cove spoke in opposition to the request. The Public Hearing was then closed. Alderman Corley made the motion to approve the variance request with the conditions as recommended by the Planning Commission, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application and otherwise submitted in connection with the application and Public Hearing, seconded by Alderman Williams, whereupon Aldermen Dobbs, Christopher, Williams, and Corley voted "Aye" and Aldermen Morris, Coker and Vinson voted "Nay", and accordingly the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING THE PROPOSED AMENDMENTS TO SECTIONS 78-89 AND 78-89.1 CONTAINED IN THE CODE OF ORDINANCES PERTAINING TO THE OBSTRUCTION OF STREET, ALLEY OR PASSAGEWAY

The Public Hearing was opened with regard to proposed amendments to Sections 78-89 and 78-89.1 contained in the Code of Ordinances pertaining to the obstruction of streets, alleys or passageways. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board as to the reasons why her recommendation was to adopt the same as proposed. The City Attorney then asked for public comments. No one other than the Community Development Director provided

public comments. Alderman Vinson made the motion to adopt an ordinance amending Sections 78-89 and 78-89.1 contained in the Code of Ordinances pertaining to the obstruction of streets, alleys or passageways, as presented, seconded by Alderman Williams, and upon unanimous vote the motion carried.

8.

APPROVE COMPREHENSIVE SIGN PLAN FOR GRAY DANIELS TOYOTA

Alderman Coker made the motion to approve a Comprehensive Sign Plan for Gray Daniels Toyota, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

APPROVE TRAVEL FOR HEATHER PARISH TO MERIDIAN, MS TO ATTEND THE MS ASSOCIATION OF CODE ENFORCEMENT CONFERENCE ON MARCH 9, 2017; APPROVE TRAVEL FOR MATTHEW HINTON AND JORDAN HILLMAN TO NEW ORLEANS, LA TO ATTEND THE CITYBUILDING EXCHANGE CONFERENCE ON MARCH 9-10, 2017; AND APPROVE THE SITE AND ARCHITECTURAL PLANS FOR THE ADDITION OF A NEW CLUBHOUSE AT BRANDON SUNSET HILLS II LOCATED AT 415 SUNSET

Alderman Morris made the motion to approve travel for Heather Parish to Meridian, MS to attend the MS Association of Code Enforcement Conference on March 9, 2017; to approve travel for Matthew Hinton and Jordan Hillman to New Orleans, LA to attend the CityBuilding Exchange Conference on March 9-10, 2017; and to approve the site and architectural plans for the addition of a new clubhouse at Brandon Sunset Hills II located at 415 Sunset, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

10.

HIRE JACODY BROWN AS A FULL-TIME SEWER LABORER I AND SET RATE OF PAY EFFECTIVE FEBRUARY 7, 2017; APPROVE THE OVERLAY OF PAIGE MCDILL ROAD, CANERIDGE COURT, FREEHILL COURT AND LAKESHORE DRIVE UTILIZING COMMODITY PRICING; APPROVE CONSULTING SERVICES AGREEMENT FOR THE WPCRLF PROGRAM WITH SAMPLE, HICKS & ASSOCIATES, INC., WITH REGARD TO THE EAST BRANDON SEWER PROJECT, PHASE IV AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND APPROVE HEMPHILL CONSTRUCTION CO. PAY REQUEST #8 IN THE AMOUNT OF \$186,112.52 AND PAY REQUEST #9 (FINAL) IN THE AMOUNT OF \$0.00 WITH REGARD TO THE LUCKNEY ROAD SEWER PROJECT AND AUTHORIZE PAYMENT OF THE SAME

Alderman Williams made the motion to hire Jacody Brown as a full-time Sewer Laborer I and set rate of pay effective February 7, 2017; to approve the overlay of Paige McDill Road,

Caneridge Court, Freehill Court and Lakeshore Drive utilizing commodity pricing; to approve the Consulting Services Agreement for the WPCRLF Program with Sample, Hicks & Associates, Inc., with regard to the East Brandon Sewer Project, Phase IV and authorize the Mayor to execute the same; and to approve Hemphill Construction Co. Pay Request #8 in the amount of \$186,112.52 and Pay Request #9 (final) in the amount of \$0.00 with regard to the Luckney Road Sewer Project and authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

11.

ADOPT ORDER OF THE BOARD AMENDING WATER AND SEWER UTILITY RATES AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME, WITH RATE CHANGE FOR CUSTOMERS OF 1 MILE OF CITY LIMITS NOT EFFECTIVE UNTIL TARIFF BY MISSISSIPPI PUBLIC SERVICE COMMISSION IS APPROVED; AWARD THE SUNSET DRIVE SEWER DITCH PROJECT BID TO HEMPHILL CONSTRUCTION CO., AS THE LOWEST AND BEST BID RECEIVED, IN THE AMOUNT OF \$28,680.00; APPROVE ADCAMP INVOICE IN THE AMOUNT OF \$76,365.92 WITH REGARD TO THE OVERLAY OF CROSSWOODS DRIVE AND HUNTERS POINT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE ADCAMP PAY REQUEST #3 IN THE AMOUNT OF \$406,237.77 WITH REGARD TO THE 2016 STREET RESURFACING PROJECT AND AUTHORIZE PAYMENT OF THE SAME

Alderman Morris made the motion to to adopt an Order of the Board amending water and sewer utility rates and authorize the Mayor and City Clerk to execute the same, with rate change for customers 1 mile or more outside of the city limits not effective until tariff by Mississippi Public Service Commission is approved; to award the Sunset Drive Sewer Ditch Project bid to Hemphill Construction Co., as the lowest and best bid received, in the amount of \$28,680.00; to approve the Adcamp invoice in the amount of \$76,365.92 with regard to the overlay of Crosswoods Drive and Hunters Point and authorize payment of the same; and to approve Adcamp Pay Request #3 in the amount of \$406,237.77 with regard to the 2016 Street Resurfacing Project and authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

12.

APPROVE THRASH COMMERCIAL CONTRACTORS PAY REQUEST #3 IN THE AMOUNT OF \$385,489.43 WITH REGARD TO THE RANKIN TRAILS BASEBALL AND AMPHITHEATER PROJECT (THE QUARRY) AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THRASH COMMERCIAL CONTRACTORS PAY REQUEST #4 IN THE AMOUNT OF \$742,761.72 WITH REGARD TO THE RANKIN TRAILS BASEBALL AND AMPHITHEATER PROJECT (THE QUARRY) AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THRASH COMMERCIAL CONTRACTORS CHANGE ORDER #3 IN THE AMOUNT OF \$591,327.32 WITH REGARD TO THE RANKIN TRAILS BASEBALL

AND AMPHITHEATER PROJECT (THE QUARRY) AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND HIRE CHRISTOPHER PARDO AS A PART-TIME LABORER AND SET RATE OF PAY EFFECTIVE FEBRUARY 7, 2017

Alderman Corley made the motion to approve Thrash Commercial Contractors Pay Request #3 in the amount of \$385,489.43 with regard to the Rankin Trails Baseball and Amphitheater Project (The Quarry) and authorize payment of the same; to approve Thrash Commercial Contractors Pay Request #4 in the amount of \$742,761.72 with regard to the Rankin Trails Baseball and Amphitheater Project (The Quarry) and authorize payment of the same; to approve Thrash Commercial Contractors Change Order #3 in the amount of \$591,327.32 with regard to the Rankin Trails Baseball and Amphitheater Project (The Quarry), first finding that the change is being made in a commercially reasonable manner and further finding that the change is not being made to circumvent the public purchasing statutes, and authorize the Mayor to execute the same; and to hire Christopher Pardo as a part-time Laborer and set rate of pay effective February 7, 2017, in accordance with the memos from the Park & Recreation Department, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

13.

APPROVE ANGELIA PRYOR AS SENIOR SERVICE PETTY CASH CUSTODIAN IN THE AMOUNT OF \$100.00; APPROVE PROMISSORY NOTE #16-128-CP-01 WITH REGARD TO THE LUCKNEY ROAD SEWER IMPROVEMENT PROJECT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; SURPLUS PHONE EQUIPMENT THAT IS NO LONGER OF USE TO THE CITY AND AUTHORIZE PUBLICATION FOR THE SALE OF SAID EQUIPMENT BY ACCEPTING SEALED BIDS; APPROVE THE ENGAGEMENT LETTER FROM BUTLER SNOW FOR PERPARATION OF THE 2017 CONTINUING DISCLOSURE STATEMENT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND APPROVE THE DOCKET OF CLAIMS FOR JANUARY 19, 2017 AND FEBRUARY 6, 2017, AND ELECTRONIC TRANSFERS FOR JANUARY 2017

Alderman Coker made the motion to approve Angelia Pryor as Senior Service petty cash custodian in the amount of \$100.00; to approve promissory note #16-128-CP-01 with regard to the Luckney Road Sewer Improvement Project and authorize the Mayor and City Clerk to execute the same; to surplus phone equipment that is no longer of use to the city and authorize publication for the sale of said equipment by accepting sealed bids; to approve the engagement letter from Butler Snow for perparation of the 2017 Continuing Disclosure Statement and authorize the Mayor to execute the same; and to approve the Docket of Claims for January 19, 2017 and February 6, 2017, and Electronic Transfers for January 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

14.  
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reason stated, and more particularly to discuss a personnel matter involving a Community Development Department employee, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the Board Meeting Room.)

15.  
ACCEPT RESIGNATION OF HUMAN RESOURCE MANAGER, CHAD EDWARDS,  
EFFECTIVE FEBRUARY 17, 2017

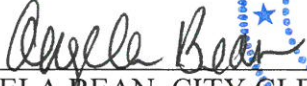
Alderman Coker made the motion to accept the resignation of Human Resource Manager, Chad Edwards, effective February 17, 2017, seconded by Alderman Corley, and upon unanimous vote the motion carried.

16.  
ADJOURN


Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 21<sup>ST</sup> DAY OF FEBRUARY, 2017.

ATTEST:

  
ANGELA BEAN, CITY CLERK



  
HON. BUTCH LEE, MAYOR