

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 6, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Dobbs, Morris, Williams, Vinson, Coker and Corley were present. Alderman Williams led the prayer and Alderman Vinson led the Pledge of Allegiance. Public Comments/ Recognitions: Lynn Ingram asked for assistance to send her son, John, to compete in the Downunder Sports Tournament in Australia. Mayor Lee presented Mary Givens and Sen. Josh Harkins with a Certificate for rendering aid to Marti Crawford at the recent Brandon Garden Club Tablescares. The Mayor reminded the audience of the School Bond Vote on March 7, 2017.

1.
APPROVE THE MINUTES OF THE REGULAR BOARD MEETING
OF FEBRUARY 21, 2017

Alderman Morris made the motion to approve the Minutes of the Regular Board Meeting of February 21, 2017, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.
APPROVE TRAVEL FOR OFFICER BOBBI THOMASSON TO TRAVEL TO MERIDIAN,
MS TO ATTEND THE GRACIE SURVIVAL TACTICS COURSE ON MARCH 7, 2017;
APPROVE TRAVEL FOR OFFICER JOHN LEWIS TO TRAVEL TO SOUTHAVEN, MS TO
ATTEND THE GANGS AND DRUGS COURSE ON APRIL 10, 2017; APPROVE TRAVEL
FOR THE BRANDON SRT TEAM TO TRAVEL TO CAMP SHELBY, MS TO
PARTICIPATE IN THE DEA SPONSORED SWAT/SRT TRAINING ON APRIL 4, 2017;
APPROVE SERGEANT BRIAN ELWELL TO BECOME A MEMBER OF THE MS URBAN
SEARCH AND RESCUE TEAM; AND APPROVE SPECIAL ORDER 17-002

Alderman Williams made the motion to approve travel for Officer Bobbi Thomasson to travel to Meridian, MS to attend the Gracie Survival Tactics Course on March 7, 2017; to approve travel for Officer John Lewis to travel to Southaven, MS to attend the Gangs and Drugs Course on April 10, 2017; to approve travel for the Brandon SRT Team to travel to Camp Shelby, MS to participate in the DEA sponsored SWAT/SRT training on April 4, 2017; approve Sergeant Brian Elwell to become a member of the MS Urban Search and Rescue Team; and to approve Special Order 17-002, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.
APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH, BATTALION CHIEF BRIAN
ROBERTS AND LT. CHRIS NICKENS TO TRAVEL TO PICAYUNE, MS TO ATTEND A

SWIFT WATER RESCUE COURSE ON MARCH 20-26, 2017; AND HIRE JERRY LEE BENNETT AS A FIREFIGHTER EFFECTIVE MARCH 7, 2017 AND SET RATE OF PAY

Alderman Christopher made the motion to approve travel for Division Chief Craig Nash, Battalion Chief Brian Roberts and Lt. Chris Nickens to travel to Picayune, MS to attend a Swift Water Rescue Course on March 20-26, 2017; and to hire Jerry Lee Bennett as a Firefighter effective March 7, 2017 and set rate of pay, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

4.

APPROVE SITE AND ARCHITECTURAL PLANS FOR RAMEY'S PHARMACY ADDITION AT 212 EAST GOVERNMENT STREET; APPROVE SITE, ARCHITECTURAL AND LANDSCAPE PLANS FOR A PROPOSED CARWASH TO BE LOCATED AT HIGHWAY 18 AND BUCKINGHAM DRIVE; APPROVE ARCHITECTURAL PLANS FOR THE RE-PAINTING OF GOLD COAST BUILDINGS LOCATED AT 816 AND 817 OLD HIGHWAY 471; SET A PUBLIC HEARING FOR MARCH 20, 2017, WITH REGARD TO A VARIANCE REQUEST OF BRANDON HILLS II, LP LOCATED AT 415 AND 417 SUNSET DRIVE; AND HIRE DONNIE SULLIVAN AS PLANS EXAMINER/BUILDING INSPECTOR EFFECTIVE APRIL 10, 2017 AND SET SALARY

Alderman Coker made the motion to approve the site and architectural plans for Ramey's Pharmacy addition at 212 East Government Street; to approve the site, architectural and landscape plans for a proposed carwash to be located at Highway 18 and Buckingham Drive; to approve the architectural plans for the re-painting of Gold Coast Buildings located at 816 and 817 Old Highway 471; to set a public hearing for March 20, 2017, with regard to a variance request of Brandon Hills II, LP located at 415 and 417 Sunset Drive; and to hire Donnie Sullivan as Plans Examiner/Building Inspector effective April 10, 2017 and set salary, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5.

APPROVE ADCAMP INVOICE IN THE AMOUNT OF \$61,437.60 FOR THE OVERLAY OF CAINE CIRCLE AND PROCTOR DRIVE; APPROVE ADCAMP INVOICES IN THE COMBINED AMOUNT OF \$107,253.28 FOR THE OVERLAY OF PAIGE MCDILL ROAD, CANERIDGE COURT, FREEHILL COURT, AND LAKESHORE DRIVE; APPROVE ADCAMP PAY REQUEST #4 IN THE AMOUNT OF \$313,284.77 FOR THE 2016 STREET RESURFACING PROJECT; APPROVE THE ORDER AMENDING WATER AND SEWER UTILITY RATES AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; CHANGE THE JOB TITLE OF DAVID "RANDY" MOREHEAD FROM LABORER II TO WATER AND SEWER SUPERINTENDENT EFFECTIVE MARCH 6, 2017; TRANSFER VAN CROXTON FROM THE PARK AND RECREATION DEPARTMENT TO THE WATER DEPARTMENT AS A LABORER III EFFECTIVE MARCH 6, 2017; AUTHORIZE THE PREPARATION OF A BID PROPOSAL BY GUEST

CONSULTANTS AND GRANT PERMISSION TO ADVERTISE FOR ACCEPTANCE OF BIDS WITH REGARD TO THE REHAB OF A SEWER LINE BEHIND 22 EASTGATE DRIVE (MAYETTE DENTAL) TO THE FIRST MANHOLE SOUTH OF HIGHWAY 80 ALONG TERRAPIN SKIN CREEK; AND ACCEPT BID OF UTILITY CONTRACTORS, INC. IN THE AMOUNT OF \$1,357,945.00 FOR THE EAST BRANDON SEWER IMPROVEMENT PROJECT PHASE IV BID #2017-001 SUBJECT TO REVIEW AND APPROVAL OF BID SUBMISSIONS BY THE CITY'S CONSULTING ENGINEER AND UPON SUCH APPROVAL, AUTHORIZE THE EXECUTION OF CONTRACT DOCUMENTS AND A NOTICE TO PROCEED

Alderman Morris made the motion to approve the Adcamp invoice in the amount of \$61,437.60 for the overlay of Caine Circle and Proctor Drive and authorize payment of the same; to approve the Adcamp invoices in the combined amount of \$107,253.28 for the overlay of Paige McDill Road, Caneridge Court, Freehill Court, and Lakeshore Drive and authorize payment of the same; to approve the Adcamp Pay Request #4 in the amount of \$313,284.77 for the 2016 Street Resurfacing Project and authorize payment of the same; to approve the Order amending the Water and Sewer Utility Rates and authorize the Mayor and City Clerk to execute the same; to change the job title of David "Randy" Morehead from Laborer II to Water and Sewer Superintendent effective March 6, 2017; to transfer Van Croxton from the Park and Recreation Department to the Water Department as a Laborer III effective March 6, 2017; to authorize the preparation of a bid proposal by Guest Consultants and grant permission to advertise for the acceptance of bids with regard to the rehab of a sewer line from behind 22 Eastgate Drive (Mayette Dental) to the first manhole South of Highway 80 along Terrapin Skin Creek; and to accept the bid of Utility Constructors, Inc. in the amount of \$1,357,945.00 for the East Brandon Sewer Improvement Project Phase IV BID #2017-001, as the lowest and best bid received, subject to review and approval of bid submissions by the City's Consulting Engineer and upon such approval, authorize the execution of contract documents and a notice to proceed, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

6.

APPROVE EQUIPMENT PURCHASE FROM LADD'S, A STATE CONTRACT VENDOR AND THE LOWEST AND BEST QUOTE RECEIVED, IN THE COMBINED AMOUNT OF \$25,403.31; APPROVE PURCHASE OF AN EXMARK MOWER FROM FREDERICK'S SALES AND SERVICE, A STATE CONTRACT VENDOR, IN THE AMOUNT OF \$11,395.23; APPROVE MCCARTY KING CHANGE ORDER #6 REDUCING THE CONTRACT AMOUNT BY \$1,700.00 AND MCCARTY KING FINAL PAY REQUEST IN THE AMOUNT OF \$48,300.00 FOR THE REMAINDER OF RETAINAGE WITH REGARD TO THE SHILOH PARK IMPROVEMENT PROJECT; AND APPROVE THRASH CONSTRUCTION CO. PAY REQUEST #5 IN THE AMOUNT OF \$1,638,780.90 WITH REGARD TO THE RANKIN TRAILS AMPHITHEATER AND BASEBALL PARK PROJECT (THE QUARRY) AND AUTHORIZE PAYMENT OF THE SAME

Alderman Williams made the motion to approve the equipment purchase from Ladd's, a state contract vendor and the lowest and best quote received, in the combined amount of \$25,403.31 and authorize payment of the same; to approve the purchase of an Exmark mower from Frederick's Sales and Service, a state contract vendor, in the amount of \$11,395.23 and authorize payment of the same; to approve McCarty King Change Order #6 reducing the contract amount by \$1,700.00 and McCarty King Final Pay Request in the amount of \$48,300.00 for the remainder of retainage with regard to the Shiloh Park Improvement Project and authorize payment of the same; and to approve Thrash Construction Co. pay request #5 in the amount of \$1,638,780.90 with regard to the Rankin Trails Amphitheater and Baseball Park Project (The Quarry) and authorize payment of the same, in accordance with the memos from the Park & Recreation Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

7.

APPROVE ADVERTISEMENT IN THE RANKIN COUNTY NEWS SENIOR LIVING EDITION IN THE AMOUNT OF \$415

Alderman Corley made the motion to approve advertisement in the Rankin County News Senior Living Edition in the amount of \$415, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from the Senior Services Director, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote, the motion carried.

8.

SURPLUS EQUIPMENT THAT IS NO LONGER OF USE TO THE CITY AND TRANSFER TO THE MS STATE OFFICE OF SURPLUS PROPERTY FOR DISPOSAL

Alderman Coker made the motion to surplus equipment that is no longer of use to the City and transfer to the MS State Office of Surplus Property for disposal, in accordance with the memo from the Information Technology Director, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

APPOINT JORDAN HILLMAN AS PETTY CASH CUSTODIAN FOR COMMUNITY DEVELOPMENT IN THE AMOUNT OF \$100.00; ACCEPT FISCAL YEAR 2016 AUDIT REPORT AS PREPARED BY BARLOW WALKER & COMPANY; AND APPROVE DOCKET OF CLAIMS FOR MARCH 6, 2017 AND FOX EVERETT CLAIMS RELEASED ON MARCH 1 & 2, 2017

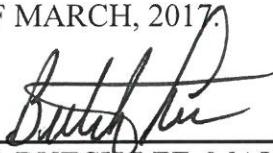
Alderman Coker made the motion to appoint Jordan Hillman as the petty cash custodian for Community Development in the amount of \$100.00; to accept the fiscal year 2016 audit report as prepared by Barlow Walker & Company; and to approve the Docket of Claims for March 6, 2017 and Fox Everett Claims released on March 1 & 2, 2017, in accordance with the

memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

10.
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 20th DAY OF MARCH, 2017.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

