

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 20, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Dobbs, Williams, Vinson, Coker and Corley were present. Alderman Morris was absent. Daniel Bailey led the prayer and Carter Everett led the Pledge of Allegiance. Public Comments/ Recognitions: Ms. Mabus' Brandon Elementary 5th Grade Venture Class participated in the meeting to gain understanding on how government works; Brogan Puckett spoke with regard to sponsorship of Brandon Elementary Pup Patrol; Allison Palmer spoke on saving the Crossgates Swim and Recreation Club by raffling tickets to raise money for resurfacing the Crossgates Pool; Eddie and Jennie Smith spoke with regard to the sponsorship of the Running for Jason 5K Run/Walk; and Firefighter Ryan Mathis received his Smoke Diver Certification.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING
OF MARCH 6, 2017

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of March 6, 2017, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

2.

APPROVE SPONSORSHIP OF THE BRANDON ELEMENTARY PUP PATROL IN THE
AMOUNT OF \$500.00

Alderman Corley made the motion to approve the sponsorship of the Brandon Elementary Pup Patrol in the amount of \$500.00, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

3.

APPROVE SPONSORSHIP OF THE RUNNING FOR JASON 5K RUN/WALK IN THE
AMOUNT OF \$500.00

Alderman Vinson made the motion to approve the sponsorship of the Running for Jason 5K Run/Walk in the amount of \$500.00, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

APPROVE RIGHT-OF-WAY EASEMENT FOR ENTERGY FOR THE ADDITIONAL ELECTRICAL FEED TO THE AMPHITHEATER SITE

Alderman Coker made the motion to approve the right-of-way easement for Entergy for the additional electrical feed to the amphitheater site and authorize the execution of the same, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

5.

HIRE KRISTEN LIBERTO AS A PATROL OFFICER EFFECTIVE MARCH 21, 2017 AND SET SALARY; APPROVE PROFESSIONAL SERVICES AGREEMENT WITH TRANSUNION/TLO, AN ONLINE DATABASE TO LOCATE PEOPLE AND PROPERTY, AFTER THE TWO-WEEK TRIAL AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE TRAVEL FOR CHIEF WILLIAM THOMPSON TO TRAVEL TO BILOXI, MS TO ATTEND THE MS ASSOCIATION OF CHIEFS OF POLICE CONFERENCE ON JUNE 19-23, 2017; PURCHASE WEAPONS AND EQUIPMENT FROM DOWN RANGE OUTDOORS IN THE AMOUNT OF \$4,627.50 AND AUTHORIZE PAYMENT OF THE SAME; AND RESCIND BOARD ACTION TAKEN ON FEBRUARY 21, 2017 UNDER SECTION 4 OF THE MINUTES WITH REGARD TO KRISTEN MOSELEY BEING TRANSFERRED TO RESERVES AND APPROVE HER AS A FULL-TIME PATROL OFFICER EFFECTIVE MARCH 22, 2017 AND SET RATE OF PAY

Alderman Corley made the motion to hire Kristen Liberto as a Patrol Officer effective March 21, 2017 and set salary; to approve the Professional Services Agreement with Transunion/TLO, an online database to locate people and property, after the two-week trial and authorize the Mayor to execute the same; to approve travel for Chief William Thompson to travel to Biloxi, MS to attend the MS Association of Chiefs of Police Conference on June 19-23, 2017; to purchase weapons and equipment from Down Range Outdoors in the amount of \$4,627.50 and authorize payment of the same; and to rescind board action taken on February 21, 2017 under Section 4 of the Minutes with regard to Kristen Moseley being transferred to reserves and to approve her as a full-time Patrol Officer effective March 22, 2017 and set rate of pay, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

6.

PURCHASE A LIFEPAK 12 FROM FOREMOST MEDICAL IN THE AMOUNT OF \$5,960.95, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME; AMEND BUILDING MAINTENANCE LINE ITEM TO INCREASE BY \$10,000.00 FOR THE PURPOSE OF UPGRADING STATION 5 IN CROSSGATES; AND APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH, BATTALION CHIEF BRIAN ROBERTS, LT. SAMANTHA RANER AND FIREFIGHTER CHRIS COLEMAN TO TRAVEL TO PICAYUNE, MS TO ATTEND THE SWIFT WATER RESCUE COURSE ON APRIL 21-26, 2017

Alderman Coker made the motion to purchase a Lifepak 12 from Foremost Medical in the amount of \$5,960.95, as the lowest and best quote received, and authorize payment of the same; to amend the building maintenance line item to increase by \$10,000.00 for the purpose of upgrading Station 5 in Crossgates; and to approve travel for Division Chief Craig Nash, Battalion Chief Brian Roberts, Lt. Samantha Raner and Firefighter Chris Coleman to travel to Picayune, MS to attend the Swift Water Rescue Course on April 21-26, 2017, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

7.

APPROVE CAL-MAR CONSTRUCTION CO. PAY REQUEST #2 (FINAL) IN THE AMOUNT OF \$5,248.00 RELEASING RETAINAGE AMOUNT AND AUTHORIZE PAYMENT OF THE SAME WITH REGARD TO THE PERFORMANCE HALL RENOVATION PROJECT

Alderman Vinson made the motion to approve Cal-Mar Construction Co. Pay Request #2 (final) in the amount of \$5,248.00 releasing retainage amount and authorize payment of the same with regard to the Performance Hall Renovation Project, in accordance with the memo from the Event Coordinator, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

PUBLIC HEARING AND BOARD ACTION WITH REGARD TO THE VARIANCE REQUEST OF BRANDON HILLS II, L.P. FOR 415 & 417 SUNSET DRIVE

The Public Hearing was opened regarding a variance request of Brandon Hills II, L.P. for 415 & 417 Sunset Drive. The Director of Community Development advised that all prerequisites for the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. The applicant was present and deferred to the comments of the Director. No one spoke in opposition to the request. The Public Hearing was then closed. Alderman Corley made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

9.

SET THE FOLLOWING PUBLIC HEARINGS FOR APRIL 3, 2017 DURING THE REGULAR BOARD MEETING: (a) DETERMINATION OF A PUBLIC NUISANCE AT 212 APPLERIDGE ROAD, (b) DETERMINATION OF A PUBLIC NUISANCE AT 112 WOODCLIFF PLACE, (c) DETERMINATION OF A PUBLIC NUISANCE AT 1083 STAR ROAD, AND (d) DETERMINATION OF A PUBLIC NUISANCE AT 105 SALLIS DRIVE; AND CANCEL LIS PENDENS FOR 139 PAVILION DRIVE

Alderman Coker made the motion to set the following public hearings for April 3, 2017 during the Regular Board Meeting: (a) determination of a public nuisance at 212 Appleridge Road, (b) determination of a public nuisance at 112 Woodcliff Place, (c) determination of a public nuisance at 1083 Star Road, and (d) determination of a public nuisance at 105 Sallis Drive; and to cancel Lis Pendens for 139 Pavilion Drive, in accordance with the memos from the Community Development Director, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote, the motion carried.

10.

DECLARE AS AN EMERGENCY THE REPAIR OF APPLERIDGE LIFT STATION 18" FORCE MAIN NORTH OF SUNSET DRIVE PERFORMED BY HEMPHILL CONSTRUCTION CO. IN THE INVOICE AMOUNT OF \$9,169.00; DECLARE AS AN EMERGENCY THE REPAIR OF APPLERIDGE LIFT STATION 18" FORCE MAIN VALVES PERFORMED BY HEMPHILL CONSTRUCTION CO. IN THE INVOICE AMOUNT OF \$8,560.00; DECLARE AS AN EMERGENCY THE REPAIR OF A FORCE MAIN ADJACENT TO THE ENTRANCE OF CENTRE POINTE SUBDIVISION PERFORMED BY HEMPHILL CONSTRUCTION CO. IN THE INVOICE AMOUNT OF \$11,478.59; DECLARE AS AN EMERGENCY THE REPAIR OF THE STORM DRAIN PIPE ADJACENT TO 109 FIRECREST DRIVE PERFORMED BY HEMPHILL CONSTRUCTION CO. IN THE INVOICE AMOUNT OF \$15,897.50; APPROVE HEMPHILL CONSTRUCTION CO. PAY REQUEST #1 IN THE AMOUNT OF \$27,652.95 WITH REGARD TO THE SUNSET DRIVE SANITARY SEWER PROJECT; AND CHANGE ROBERT KING FROM LABORER II TO LABORER III/ASSISTANT WATER OPERATOR AND ADJUST RATE OF PAY EFFECTIVE MARCH 20, 2017

Alderman Corley made the motion to declare as an emergency the repair of Appleridge Lift Station 18" force main north of Sunset Drive performed by Hemphill Construction Co. in the invoice amount of \$9,169.00 and authorize payment of the same; to declare as an emergency the repair of Appleridge Lift Station 18" force main valves performed by Hemphill Construction Co. in the invoice amount of \$8,560.00 and authorize payment of the same; to declare as an emergency the repair of a force main adjacent to the entrance of Centre Pointe Subdivision performed by Hemphill Construction Co. in the invoice amount of \$11,478.59 and authorize payment of the same; to declare as an emergency the repair of the storm drain pipe adjacent to 109 Firecrest Drive performed by Hemphill Construction Co. in the invoice amount of \$15,897.50 and authorize payment of the same; to approve Hemphill Construction Co. Pay Request #1 in the amount of \$27,652.95 and authorize payment of the same with regard to the Sunset Drive Sanitary Sewer Project; and to change Robert King from Laborer II to Laborer

III/Assistant Water Operator and adjust rate of pay effective March 20, 2017, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

11.

REJECT BIDS RECEIVED ON DECEMBER 2, 2016, BID #2016-028, WITH REGARD TO THE HIGHWAY 80 ROADWAY WIDENING, TRAFFIC SIGNALS AND BOX CULVERT PROJECT; ACCEPT BIDS RECEIVED ON MARCH 10, 2017 WITH REGARD TO THE HIGHWAY 80/TACO BELL SEWER REPAIR PROJECT AND AWARD TO HEMPHILL CONSTRUCTION COMPANY, INC., AS THE LOWEST AND BEST BID RECEIVED, IN THE AMOUNT OF \$29,450.00 AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS; AND AWARD GRASS CUTTING BID #2017-003 TO THE GROUND GUYS OF BRANDON AND DEEP SOUTH LAND IMPROVEMENTS AS AN ALTERNATE, AS THE LOWEST AND BEST BIDS RECEIVED

Alderman Vinson made the motion to reject bids received on December 2, 2016, bid #2016-028, with regard to the Highway 80 Roadway Widening, Traffic Signals and Box Culvert Project; to accept bids received on March 10, 2017 with regard to the Highway 80/Taco Bell Sewer Repair Project and award to Hemphill Construction Company, Inc., as the lowest and best bid received, in the amount of \$29,450.00 and authorize the Mayor to execute any related documents; and to award Grass Cutting Bid #2017-003 to The Ground Guys of Brandon and Deep South Land Improvements as an alternate, as the lowest and best bids received, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

12.

PURCHASE TWO (2) SMITHCO SAND STAR FIELD CONDITIONERS FROM LADD'S IN THE AMOUNT OF \$15,000.00, AS THE LOWEST AND BEST QUOTE RECEIVED; APPROVE JEFCOAT FENCING TO INSTALL FENCING FOR THE PICKLEBALL COURT PROJECT IN THE AMOUNT OF \$9,875.00, AS THE LOWEST AND BEST QUOTE RECEIVED; APPROVE CAL-MAR CONSTRUCTION CO. TO PROVIDE EQUIPMENT, MATERIALS AND LABOR TO INSTALL FOUR (4) COURTS FOR THE PICKLEBALL COURT PROJECT IN THE AMOUNT OF \$20,210.45, AS THE LOWEST AND BEST QUOTE RECEIVED; AND APPROVE WILSON & WILSON IRRIGATION TO INSTALL IRRIGATION AT SHILOH PARK IN THE AMOUNT OF \$31,000.00, AS THE LOWEST AND BEST QUOTE RECEIVED

Alderman Vinson made the motion to purchase two (2) Smithco Sand Star Field Conditioners from Ladd's in the amount of \$15,000.00, as the lowest and best quote received, and authorize payment of the same; to approve Jefcoat Fencing to install fencing for the Pickleball Court Project in the amount of \$9,875.00, as the lowest and best quote received, and authorize payment of the same; to approve Cal-Mar Construction Co. to provide equipment, materials and labor to install four (4) courts for the Pickleball Court Project in the amount of \$20,210.45, as the lowest and best quote received, and authorize payment of the same; and to

approve Wilson & Wilson Irrigation to install irrigation at Shiloh Park in the amount of \$31,000.00, as the lowest and best quote received, and authorize payment of the same, in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

13.

APPROVE THE RESOLUTION REQUESTING ASSISTANCE FROM THE CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT AND SHOW INTENT OF APPLYING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS WITH THE INTENTION TO MATCH FUNDS IN THE AMOUNT OF \$444,330.00 IN CONJUNCTION WITH THE STATE’S COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT WITH REGARD TO THE LUCKNEY ROAD SEWER PROJECT PHASE II

Alderman Christopher made the motion to approve the Resolution requesting assistance from the Central Mississippi Planning and Development District and to show intent of applying for Community Development Block Grant Funds with the intention to match funds in the amount of \$444,330.00 in conjunction with the State’s Community Development Block Grant Project with regard to the Luckney Road Sewer Project Phase II, seconded by Alderman Coker, and upon unanimous vote the motion carried.

14.

APPROVE RENEWAL OF MICROSOFT LICENSING FROM IT SAVVY, LLC IN THE AMOUNT OF \$30,271.90, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME

Alderman Christopher made the motion to approve the renewal of Microsoft licensing from IT Savvy, LLC in the amount of \$30,271.90, as the lowest and best quote received, and authorize payment of the same, in accordance with the memo from the Information Technology Department, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

15.

TRANSFER SURPLUS PHONE EQUIPMENT TO THE MS OFFICE OF SURPLUS PROPERTY; APPROVE AND AUTHORIZE POSTING OF NOTICE OF PUBLIC AUCTION FOR THE SALE OF PROPERTY IN ACCORDANCE WITH MCA SEC 21-39-21; AND APPROVE THE DOCKET OF CLAIMS FOR MARCH 20, 2017 AND THE FOX EVERETT CLAIMS RELEASED ON MARCH 16, 2017

Alderman Coker made the motion to transfer surplus phone equipment to the MS Office of Surplus Property; to approve and authorize posting of Notice of Public Auction for the sale of property in accordance with MCA Sec 21-39-21; and to approve the Docket of Claims for March 20, 2017 and the Fox Everett Claims released on March 16, 2017, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

16.
EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss the acquisition of real property and pending litigation, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated, and more particularly to discuss pending litigation involving the Police Department and the acquisition of real property for potential water tank sites, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Williams made the motion to authorize the Mayor to obtain appraisals and perform other due diligence for potential water tank sites, seconded by Alderman Corley, and upon unanimous vote the motion carried.

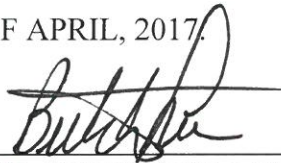
Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Meeting Room.)

17.
ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 3rd DAY OF APRIL, 2017.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK