

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON AUGUST 7, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Middleton, Dobbs, Morris, Williams, Corley, Vinson and Coker were present. Mark Baker led the prayer and Nathan Yow led the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 17, 2017

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of July 17, 2017, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.

PRESENT SERGEANT BRADLEY CONNER, OFFICER IVANA WILLIAMS AND OFFICER BRANDON WALTMAN WITH CERTIFICATES OF COMMENDATION

Alderman Coker made the motion to present Sergeant Bradley Conner, Officer Ivana Williams and Officer Brandon Waltman with certificates of commendation, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

3.

DECLARE ONE 2017 CHEVROLET TAHOE SSV BEARING VIN #9714 AS AN UNMARKED FOR INVESTIGATIVE AND SURVEILLANCE PURPOSES; AND INCREASE TRAFFIC FINES

Alderman Morris made the motion to declare one 2017 Chevrolet Tahoe SSV bearing VIN ending #9714 as an unmarked for investigative and surveillance purposes; and to increase traffic fines, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

ACCEPT DONATION OF \$500.00 FROM JOSE YANEZ/FAMILY DRUG MART TO BE UTILIZED TO PURCHASE CERT SUPPLIES; APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO ORANGE BEACH, AL TO ATTEND THE GOVERNOR'S SAFETY AND HEALTH CONFERENCE ON AUGUST 27-30, 2017; APPROVE TRAVEL FOR CHIEF TERRY WAGES TO TRAVEL TO BILOXI, MS TO ATTEND THE MISSISSIPPIANS FOR EMERGENCY MEDICAL SERVICES CONFERENCE ON OCTOBER 1-4, 2017; PROMOTE FIREFIGHTERS CORY ADAMS, CONNER CLAYTON, CHRISTOPHER COLEMAN AND SERGIO SANCHEZ TO LIEUTENANT POSITIONS EFFECTIVE JULY 31, 2017, AND SET RATE OF PAY; AND ADJUST SALARIES OF FIREFIGHTERS AARON LOWTHER AND ROBERT VACEK EFFECTIVE JULY 31, 2017

Alderman Corley made the motion to accept the donation of \$500.00 from Jose Yanez/Family Drug Mart to be utilized to purchase CERT supplies; to approve travel for Division Chief Craig Nash to travel to Orange Beach, AL to attend the Governor's Safety and Health Conference on August 27-30, 2017; to approve travel for Chief Terry Wages to travel to Biloxi, MS to attend the Mississippians for Emergency Medical Services Conference on October 1-4, 2017; to promote Firefighters Cory Adams, Conner Clayton, Christopher Coleman and Sergio Sanchez to Lieutenant positions effective July 31, 2017, and set rate of pay; and to adjust the salaries of Firefighters Aaron Lowther and Robert Vacek effective July 31, 2017, in accordance with the memo from the Fire Chief, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

APPROVE PURCHASE OF A HOIST FOR THE CIVIC CENTER

Alderman Morris made the motion to approve the purchase of a hoist for the Civic Center from Total Structures, as the lowest and best quote received, in the amount of \$10,328.00, in accordance with the memo appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

6.

APPROVE ARCHITECTURAL ALTERATIONS FOR 300 TOWN SQUARE; ADOPT AN ORDINANCE AMENDING CHAPTER 18, ARTICLE III, SECTION 18-61 TO ADOPT THE 2012 EDITION OF VARIOUS INTERNATIONAL CODES AND THE 2011 EDITION OF THE NATIONAL ELECTRICAL CODE AS MODIFIED; APPROVE HISTORIC COMMISSION APPOINTMENTS; APPROVE TRAVEL FOR MATTHEW HINTON AND JORDAN HILLMAN TO TRAVEL TO BIRMINGHAM, AL TO ATTEND THE MS/AL PLANNING CONFERENCE ON OCTOBER 4-6, 2017; AND APPROVE PLAT RATIFICATION TO RESOLVE PROPERTY LINE ISSUES IN LENNOX SUBDIVISION AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Vinson made the motion to approve architectural alterations for 300 Town Square; to adopt an ordinance amending Chapter 18, Article III, Section 18-61 to adopt the 2012 edition of various international codes and the 2011 edition of the national electrical code as modified; to approve Historic Commission appointments; to approve travel for Matthew Hinton and Jordan Hillman to travel to Birmingham, AL to attend the MS/AL Planning Conference on October 4-6, 2017; and to approve a plat ratification to resolve property line issues in Lennox Subdivision and authorize the Mayor to execute the same, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION WITH REGARD TO THE CONSIDERATION TO DECLARE A PUBLIC NUISANCE AT AN UNADDRESSED PROPERTY IDENTIFIED AS PARCEL #18M-18

A public hearing was held regarding the condition of the unaddressed property identified as Parcel #I8M-18, whereupon the City Attorney opened the same and asked the Director of Community Development whether all the pre-requisites to the public hearing had been met. The Director advised that they had and accordingly the statutory notice is appended hereto and incorporated herein by reference together with a memo from the Director describing in detail the current condition of the property. After presentation by the Director of the facts and matters pertaining to the subject property, the property owner or any other person having an interest in and to the subject property and/or other person desiring to make any public comment or to present and additional matters related to the subject of the public hearing were requested to come forward and address the board and none presented. Thereupon, having considered the facts and matters presented and having considered all attendant facts and circumstances related to the subject matter of the public hearing and the subject property and first incorporating all documents and things presented by the Director relative thereto, and first finding that the subject property in its current condition constitutes a menace to the public health and safety of the community, and further finding that the subject property which is 16<sup>th</sup> Section property owned by the Rankin County School District would provide an optimum training opportunity for city employees and further that the District has authorized the use of the same accordingly, Alderman Coker made the motion to adopt a Resolution regarding the same which is appended hereto, and for the use of the subject property for municipal training purposes and that at the conclusion of such training exercises, as consideration therefore, for the removal of debris, dilapidated buildings, abandoned and inoperable vehicles and weeds, grass and other debris as necessary and reasonable under the circumstances, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

8.

PUBLIC HEARING CONTINUATION AND BOARD ACTION WITH REGARD TO THE  
CONSIDERATION TO DECLARE A PUBLIC NUISANCE AT AN UNADDRESSED  
PROPERTY IDENTIFIED AS PARCEL #I8M-12-10

A public hearing was held regarding the condition of the unaddressed property identified as Parcel #I8M-12-10, whereupon the City Attorney opened the same and asked the Director of Community Development whether all the pre-requisites to the public hearing had been met. The Director advised that they had and accordingly the statutory notice is appended hereto and incorporated herein by reference together with a memo from the Director describing in detail the current condition of the property. After presentation by the Director of the facts and matters pertaining to the subject property, the property owner or any other person having an interest in and to the subject property and/or other person desiring to make any public comment or to present and additional matters related to the subject of the public hearing were requested to come forward and address the board and none presented. Thereupon, having considered the facts and matters presented and having considered all attendant facts and circumstances related to the subject matter of the public hearing and the subject property and first incorporating all documents and things presented by the Director relative thereto, and first finding that the subject property in its current condition constitutes a menace to the public health and safety of the community, and further finding that the subject property which is 16<sup>th</sup> Section property owned by the Rankin County School District would provide an optimum training opportunity for city employees and further that the District has authorized the use of the same accordingly, Alderman

Vinson made the motion to adopt a Resolution regarding the same which is appended hereto, and for the use of the subject property for municipal training purposes and that at the conclusion of such training exercises, as consideration therefore, for the removal of debris, dilapidated buildings, abandoned and inoperable vehicles and weeds, grass and other debris as necessary and reasonable under the circumstances, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

9.

APPEND TO MINUTES MS DEPARTMENT OF REVENUE ORDERS GRANTING RESORT STATUS IDENTIFIED AS THE MUNICIPAL CONFERENCE CENTER AND THE AMPHITHEATER AT QUARRY PARK

Alderman Corley made the motion to append to the Minutes the MS Department of Revenue Orders granting resort status identified as the Municipal Conference Center and the Amphitheater at Quarry Park, in accordance with the memo from the Economic Development Department, which is appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

10.

APPROVE UTILITY CONTRACTORS PAY REQUEST #2 IN THE AMOUNT OF \$195,609.47 WITH REGARD TO THE EAST BRANDON SANITARY SEWER IMPROVEMENT PROJECT, PHASE IV AND AUTHORIZE PAYMENT OF THE SAME; APPROVE HEMPHILL CONSTRUCTION CO. PAY REQUEST #1 (FINAL) IN THE AMOUNT OF \$18,450.00 WITH REGARD TO THE HIGHWAY 80/TACO BELL SEWER REPAIR PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE TRAVEL FOR DAVID MOREHEAD AND ROBERT KING TO TRAVEL TO BILOXI, MS TO ATTEND THE 2017 MWPCOA WATER SHORT COURSE ON SEPTEMBER 11-14, 2017; AND PUBLISH BID NOTICES FOR ONE (1) USED CRAWLER DOZER AND ONE (1) USED HYDRAULIC EXCAVATOR

Alderman Coker made the motion to approve Utility Contractors Pay Request #2 in the amount of \$195,609.47 with regard to the East Brandon Sanitary Sewer Improvement Project, Phase IV and authorize payment of the same; to approve the Hemphill Construction Co. Pay Request #1 (Final) in the amount of \$18,450.00 with regard to the Highway 80/Taco Bell Sewer Repair Project and authorize payment of the same; to approve travel for David Morehead and Robert King to travel to Biloxi, MS to attend the 2017 MWPCOA Water Short Course on September 11-14, 2017; and to publish bid notices for one (1) used crawler dozer and one (1) used hydraulic excavator, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

11.

ADOPT LIMB AND DEBRIS PICK-UP POLICY

Alderman Vinson made the motion to adopt a limb and debris pick-up policy, in accordance with the memo from the Public Works Department, seconded by Alderman Coker, and upon unanimous vote the motion carried.

12.

ADJUST RATE OF PAY FOR WEEKEND LABORER, WINDHAM WHATLEY EFFECTIVE AUGUST 8, 2017; AND HIRE JORDAN SMITH AS A SEASONAL LABORER EFFECTIVE AUGUST 8, 2017 AND SET RATE OF PAY

Alderman Morris made the motion to adjust the rate of pay for weekend laborer, Windham Whatley effective August 8, 2017; and to hire Jordan Smith as a seasonal laborer effective August 8, 2017 and set rate of pay, in accordance with the memos from the Parks & Recreation Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

13.

ADOPT AN ORDINANCE SETTING THE SALARY OF THE MAYOR; ACCEPT THE RESIGNATIONS OF PROGRAM COORDINATOR, ADISON JONES EFFECTIVE AUGUST 11, 2017, OFFICE MANAGER, BRIANNE PARDO EFFECTIVE AUGUST 13, 2017, AND PARKS SUPERINTENDENT, MICHAEL OLIVER EFFECTIVE AUGUST 31, 2017; AUTHORIZE PAYMENT TO THE RANKIN COUNTY SCHOOL DISTRICT FOR THE HIGHWAY 471 WATER TOWER 16<sup>TH</sup> SECTION LAND LEASE; SET A PUBLIC HEARING FOR SEPTEMBER 5 & 18, 2017 WITH REGARD TO DELINQUENT RUBBISH COLLECTION ACCOUNT ASSESSMENTS; AND APPROVE THE DOCKET OF CLAIMS FOR JULY 14 & 31, 2017 AND AUGUST 7, 2017, FOX EVERETT CLAIMS RELEASED ON JULY 19, 2017, AND ELECTRONIC TRANSFERS FOR JULY 2017

Alderman Corley made the motion to adopt an ordinance setting the salary of the Mayor; to accept the resignations of Program Coordinator, Adison Jones effective August 11, 2017, Office Manager, Brianne Pardo effective August 13, 2017, and Parks Superintendent, Michael Oliver effective August 31, 2017; to authorize payment to the Rankin County School District for the Highway 471 Water Tower 16<sup>th</sup> section land lease; to set a public hearing for September 5 & 18, 2017 with regard to delinquent rubbish collection account assessments; and to approve the Docket of Claims for July 14 & 31, 2017 and August 7, 2017, Fox Everett Claims released on July 19, 2017, and Electronic Transfers for July 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

14.

EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into executive session to discuss potential litigation, personnel matters, and transaction of business and discussion regarding the prospective exclusive use of lands which includes commercial, financial information exempt from the provisions of public access, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reasons stated and in particular to discuss matters pertaining to potential litigation involving Gold Coast, personnel matters involving employees of the Fire Department and Public Works Department, and the exclusive use of the Amphitheater on dates to be determined and the associated offers related thereto as presented by Red Mountain Entertainment, Inc., seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Vinson made the motion to terminate employee #1095 effective August 7, 2017, pursuant to the memo of the Fire Chief, which will be placed in the employee's personnel file, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

The Mayor advised that City has received commercial and financial information of a proprietary nature from Red Mountain Entertainment, Inc., (RME), who is the City's exclusive provider of promotional and booking services for the Amphitheater regarding the booking of Events #2018.002.V2 (supercedes and replaces Event #2018.002), 2018.005, 2018.006 and 2018.007, at the Amphitheater and for the exclusive use of the same on dates certain to be determined, which information is required to be submitted by RME to the City for approval in accordance with the RME's professional services agreement with the City, and based on such trade secrets and commercial and financial information submitted by RME, all of which is proprietary to RME, Alderman Williams made the motion to authorize the Mayor to execute the offers on behalf of the City for said events, as presented by RME, which offers contain trade secrets and confidential and proprietary commercial and financial information and accordingly are exempt from the provisions of the Mississippi Public Records Act of 1983, and to direct the City Clerk to maintain the approved and executed offers in a segregated files with accompanying and associated information received from RME regarding said events, which files shall, unless otherwise directed by the Mayor and Board of Aldermen, be accessible only by the Mayor, City Attorney and City Clerk and further that in the event the offers for said events are accepted, the Mayor is authorized to execute contract documents and set ticket pricing including associated fees and municipal charges, as recommended by RME, and to receive revenue and incur costs and expend monies and to take action consistent with the accepted offers and the agreement with RME relative to the advertising, promotion and staging of said events at the Amphitheater and after said event has been publically announced by RME, the City Clerk shall present the executed contract for said events to be spread on the Minutes, with any proprietary commercial or financial information or trade secrets redacted therefrom, and shall thereafter provide a full accounting of all revenue and expenditures of said events to the Mayor and Board of Aldermen, all of which shall be maintained and reflected in a segregated event file for said events, and shall be reported and reconciled based on standards acceptable to the City's auditors with proprietary commercial and financial information and trade secrets of RME redacted therefrom, to be spread on the Minutes as soon as practical after said events, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Corley made the motion to terminate employee #1415 effective August 7, 2017, pursuant to the memo of the Director of Parks and Recreation, which will be placed in the employee's personnel file, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Williams and Alderman Middleton did not return to the Board Meeting Room  
(The votes taken in Executive Session were announced upon return to the Board Meeting Room.)

15.

SET PUBLIC HEARING RE: FY 17-18 TAXING AND SPENDING PLAN AND LEVY ASSESSMENT FOR AUGUST 28, 2017 AT 6:00 P.M. AND AUTHORIZE PUBLICATION OF NOTICE OF THE SAME ON AUGUST 16 & 23, 2017, AND PROVIDE NOTICE OF INTENT TO ADOPT FY 17-18 TAX LEVY ON AUGUST 28, 2017 AND THE FY 17-18 TAXING AND SPENDING PLAN ON SEPTEMBER 5, 2017

Alderman Coker made the motion to set a public hearing re: FY 17-18 Taxing and Spending Plan and Levy Assessment for August 28, 2017 at 6:00 p.m. and authorize publication of notice of the same on August 16 & 23, 2017, and provide notice of intent to adopt FY 17-18 Tax Levy on August 28, 2017 and the FY 17-18 Taxing and Spending Plan on September 5, 2017, seconded by Alderman Corley, and upon unanimous vote the motion carried.

16.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley, and upon unanimous vote the motion carried.

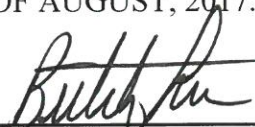
(Next Regular Board Meeting August 21, 2017.)

MINUTES APPROVED THIS THE 21<sup>ST</sup> DAY OF AUGUST, 2017.

ATTEST:

  
ANGELA BEAN, CITY CLERK



  
HON. BUTCH LEE, MAYOR