

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON AUGUST 21, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Middleton, Dobbs, Morris, Williams, Corley, Vinson and Coker were present. Mayor Butch Lee led the prayer and the Pledge of Allegiance. Public Comments/ Recognitions: Jimmy Ross Stark of Crossgates presented general complaints about the pool at 53 Sunline Drive leaking onto his property.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 7, 2017  
AND THE SPECIAL BOARD MEETING OF AUGUST 14, 2017

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of August 7, 2017 and the Special Board Meeting of August 14, 2017, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

2.

ACCEPT RESIGNATION OF COMMUNICATIONS OFFICER ZACHARY MITCHELL EFFECTIVE AUGUST 29, 2017; ACCEPT RESIGNATION OF COMMUNICATIONS OFFICER JESSE TURBERVILLE EFFECTIVE AUGUST 21, 2017; SURPLUS ONE 1999 DODGE RAM 1500 TRUCK BEARING VIN ENDING #2693 AND AUTHORIZE MID-SOUTH AUCTION TO SELL THE SAME; ADD OFFICER AUTHUR PARK TO THE RESERVE PATROL ROSTER; CHANGE EMPLOYMENT STATUS OF COMMUNICATIONS OFFICER SAM HARGROVE FROM PART-TIME TO FULL-TIME EFFECTIVE AUGUST 22, 2017 AND SET RATE OF PAY; APPROVE TRAVEL FOR CHIEF WILLIAM THOMPSON TO TRAVEL TO BILOXI, MS TO ATTEND THE MS POLICE CHIEFS ASSOCIATION EXECUTIVE BOARD MEETING ON OCTOBER 11, 2017; APPROVE TRAVEL FOR LT. BEAU EDGINGTON AND SGT. GERALD DUCKWORTH TO TRAVEL TO TUSCALOOSA, AL TO ACCOMPANY THE TUSCALOOSA POLICE DEPARTMENT FOR A CONCERT EVENT ON OCTOBER 10-11, 2017; AND AUTHORIZE ADDITIONAL POLICE VEHICLES TO BE GARAGED AT RESIDENCES PURSUANT TO SPREADSHEET

Alderman Vinson made the motion to accept the resignation of Communications Officer Zachary Mitchell effective August 29, 2017; to accept the resignation of Communications Officer Jesse Turberville effective August 21, 2017; to surplus one 1999 Dodge Ram 1500 truck bearing vin ending #2693 and authorize Mid-South Auction to sell the same; to add Officer Authur Park to the Reserve Patrol Roster; to change employment status of Communications Officer Sam Hargrove from part-time to full-time effective August 22, 2017 and set rate of pay; to approve travel for Chief William Thompson to travel to Biloxi, MS to attend the MS Police Chiefs Association Executive Board Meeting on October 11, 2017; to approve travel for Lt. Beau Edgington and Sgt. Gerald Duckworth to travel to Tuscaloosa, AL to accompany the Tuscaloosa Police Department for a concert event on October 10-11, 2017; and to authorize additional police

vehicles to be garaged at residences pursuant to spreadsheet, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

PROMOTE FIREFIGHTERS CODY MOSS AND PHILLIP WALLS TO LIEUTENANT EFFECTIVE AUGUST 14, 2017 AND ADJUST THEIR RATE OF PAY; APPROVE TRAVEL FOR CAPTAIN ERIC STRINGER, LIEUTENANT SAMANTHA RANER, AND DIVISION CHIEF CRAIG NASH TO TRAVEL TO HATTIESBURG, MS TO ATTEND HOMELAND SECURITY TASK FORCE TRAINING ON SEPTEMBER 17-24, 2017; AND PURCHASE KENWOOD 700/800 RADIOS AND SUPPLIES FROM SHANKS COMMUNICATION, A STATE CONTRACT VENDOR (\$109,780.00) AND THE LOWEST AND BEST QUOTE RECEIVED (14,742.00), IN THE TOTAL AMOUNT OF \$124,522.00 AND AMEND THE BUDGET ACCORDINGLY

Alderman Middleton made the motion to promote Firefighters Cody Moss and Phillip Walls to Lieutenant effective August 14, 2017 and adjust their rate of pay; to approve travel for Captain Eric Stringer, Lieutenant Samantha Raner, and Division Chief Craig Nash to travel to Hattiesburg, MS to attend Homeland Security Task Force training on September 17-24, 2017; and to purchase Kenwood 700/800 radios and supplies from Shanks Communication, a state contract vendor (\$109,780.00) and the lowest and best quote received (\$14,742.00), in the total amount of \$124,522.00 and amend the budget accordingly, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

4.

APPROVE THE ARCHITECTURAL ALTERATIONS FOR 168 W GOVERNMENT STREET; APPROVE TRAVEL FOR HEATHER PARISH TO TRAVEL TO TUNICA, MS TO ATTEND THE MS ASSOCIATION OF CODE ENFORCEMENT CONFERENCE ON OCTOBER 11-13, 2017; AND ADOPT ORDER AMENDING APPENDIX C OF THE CODE OF ORDINANCES RELATING TO PERMIT, INSPECTION, ZONING AND SIGN FEES

Alderman Morris made the motion to approve the architectural alterations for 168 W Government Street; to approve travel for Heather Parish to travel to Tunica, MS to attend the MS Association of Code Enforcement Conference on October 11-13, 2017; and to adopt an order amending Appendix C of the Code of Ordinances relating to permit, inspection, zoning and sign fees, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5.

ADOPT AN ORDINANCE REPEALING CHAPTER 2, ARTICLE IV, DIVISION 4, SECTIONS 2-186 THROUGH 2-193 OF THE BRANDON CODE OF ORDINANCES WITH REGARD TO THE ECONOMIC DEVELOPMENT COUNCIL

Alderman Vinson made the motion to adopt an ordinance repealing Chapter 2, Article IV, Division 4, Sections 2-186 through 2-193 of the Brandon Code of Ordinances with regard to the

Economic Development Council, in accordance with the memo from the Economic Development Department, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

6.

APPROVE CONSULTING SERVICE AGREEMENT WITH SAMPLE, HICK & ASSOCIATES, INC. WITH REGARD TO THE IMPLEMENTATION OF DWSIRLF LOAN #DWI-L610003-03 FOR THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; ADOPT AN ORDINANCE AMENDING CHAPTER 82, ARTICLE II, SECTION 82-60 OF THE CODE OF ORDINANCES WITH REGARD TO UTILITY LATE PAYMENT PENALTY; ADOPT AN ORDER TO ADJUST UTILITY RATES IN APPENDIX C OF THE CODE OF ORDINANCES OF THE CITY OF BRANDON AND AUTHORIZE THE CITY ATTORNEY TO PREPARE AND FILE A TARIFF WITH THE MPSC; APPROVE NOTICE OF INTENT TO INCREASE GARBAGE RATES AND AUTHORIZE THE PUBLICATION OF THE SAME; AUTHORIZE CITY ATTORNEY TO PURSUE COLLECTION OF A DELINQUENT SEWER ACCOUNT AT 151 LUDLOW ROAD; APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PEARL AND CITY OF BRANDON WITH REGARD TO UTILITY CUSTOMERS ON LUDLOW ROAD AND LAKESHORE DRIVE IN PEARL; AND DECLARE AS AN EMERGENCY, THE FLOURIDE PUMP REPLACEMENTS AT HIGHWAY 468 WELL AND MARQUETTE WELL AND APPROVE HARVEY SERVICES, INC. INVOICES IN THE AMOUNT OF \$7,120.00 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Morris made the motion to approve the consulting service agreement with Sample, Hick & Associates, Inc. with regard to the implementation of DWSIRLF Loan #DWI-L610003-03 for the water system improvement project and authorize the Mayor to execute the same; to adopt an ordinance amending Chapter 82, Article II, Section 82-60 of the Code of Ordinances with regard to utility late payment penalty; to adopt an order to adjust utility rates in Appendix C of the Code of Ordinances of the City of Brandon and authorize the City Attorney to prepare and file a tariff with the MPSC; to approve the Notice of Intent to increase garbage rates and authorize the publication of the same; to authorize the City Attorney to pursue collection for a delinquent sewer account at 151 Ludlow Road; to approve an interlocal agreement between the City of Pearl and City of Brandon with regard to utility customers on Ludlow Road and Lakeshore Drive in Pearl; and to declare as an emergency, the flouride pump replacements at Highway 468 Well and Marquette Well and approve Harvey Services, Inc. invoices in the amount of \$7,120.00 and authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

EXTEND BACKYARD BURGER D/B/A RESOLUTE BURGERS, LLC SERVICE AGREEMENT THROUGH NOVEMBER 30, 2017; APPROVE AGREEMENT WITH RED MOUNTAIN ENTERTAINMENT, LLC WITH REGARD TO "CITY HALL LIVE" AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE THRASH COMMERCIAL CONTRACTORS PAY REQUEST #10 IN THE AMOUNT OF \$1,229,722.24 WITH REGARD TO THE RANKIN TRAILS AMPHITHEATER AND BASEBALL PARK

PROJECT/THE QUARRY AND AUTHORIZE PAYMENT OF THE SAME; AND CHANGE  
JOB DESCRIPTION OF AUSTIN CAIN TO WEEKEND SUPERVISOR EFFECTIVE  
AUGUST 21, 2017 AND ADJUST RATE OF PAY

Alderman Middleton made the motion to extend the Backyard Burger d/b/a Resolute Burgers, LLC Service Agreement through November 30, 2017; to approve the agreement with Red Mountain Entertainment, LLC with regard to "City Hall Live" and authorize the Mayor to execute the same; to approve Thrash Commercial Contractors Pay Request #10 in the amount of \$1,229,722.24 with regard to the Rankin Trails Amphitheater and Baseball Park Project/The Quarry and authorize payment of the same; and to change job description of Austin Cain to Weekend Supervisor effective August 21, 2017 and adjust rate of pay, in accordance with the memos from the Parks & Recreation Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

APPROVE THE BARLOW, WALKER & COMPANY, PA ENGAGEMENT LETTER FOR THE FY18 AUDIT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; ADOPT THE CDBG PROGRAM SECTION 3 PLAN RESOLUTION AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE FLU SHOTS FOR CITY EMPLOYEES; SURPLUS TECHNOLOGY EQUIPMENT THAT IS NO LONGER OF USE OR VALUE TO THE CITY AND TRANSFER IT TO THE MS OFFICE OF SURPLUS PROPERTY AND THE RANKIN COUNTY DUMP FOR DISPOSAL; ACCEPT DONATED TECHNOLOGY EQUIPMENT FROM THE VILLAGE OF NORTHBROOK, IL; AND APPROVE THE DOCKET OF CLAIMS FOR AUGUST 11 & 21, 2017, ELECTRONIC FUND TRANSFERS FOR AUGUST 2017, AND FOX EVERETT CLAIMS RELEASED ON AUGUST 16, 2017

Alderman Vinson made the motion to approve the Barlow, Walker & Company, PA Engagement Letter for the FY18 audit and authorize the Mayor to execute the same; to adopt the CDBG Program Section 3 Plan Resolution and authorize the Mayor to execute the same; to approve flu shots for City employees; to surplus technology equipment that is no longer of use or value to the City and transfer it to the MS Office of Surplus Property and the Rankin County dump for disposal; to accept donated technology equipment from the Village of Northbrook, IL; and to approve the Docket of Claims for August 11 & 21, 2017, Electronic Fund Transfers for August 2017, and Fox Everett Claims released on August 16, 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss property acquisition and personnel matters, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and in particular to discuss the acquisition of property for a water tank site and personnel matters

involving water department employees, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Vinson made the motion to authorize the purchase of a water tank site from the Rankin County School District for Old Lakeland Drive Site in the amount of \$6,000.00 and authorize the Mayor, City Clerk, and City Attorney to execute documents related to the same, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

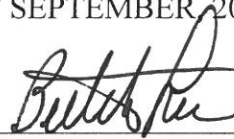
(The vote taken in Executive Session was announced upon return to the Board Meeting Room.)

10.  
RECESS

Alderman Morris made the motion to recess the Regular Board Meeting to August 28, 2017 at 6:00 pm for the purposes of holding the public hearing on the FY 2017-2018 Taxing and Spending Plan and for the adoption of the FY 2017-2018 Tax Levy, and related matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

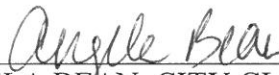
(Next Regular Board Meeting September 5, 2017.)

MINUTES APPROVED THIS THE 5<sup>th</sup> DAY OF SEPTEMBER, 2017.



HON. BUTCH LEE, MAYOR

ATTEST:

  
ANGELA BEAN, CITY CLERK

