

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON SEPTEMBER 5, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Middleton, Dobbs, Morris, Williams, Corley, Vinson and Coker were present. Abby McCardle led the prayer and Matthew Hartzog led the Pledge of Allegiance; each are members of the Mayor's Youth Council. Public Comments/ Recognitions: Proclamation - Extra Mile. The Pearl Wood Carver's Guild presented Mayor Lee with a gavel made out of Magnolia wood.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 21, 2017  
AND THE RECESSED BOARD MEETING OF AUGUST 28, 2017

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of August 21, 2017 and the Recessed Board Meeting of August 28, 2017, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

2.

ADOPT RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION  
AND DELIVERY OF A DEVELOPMENT AND REIMBURSEMENT AGREEMENT BY  
AND AMONG THE CITY AND CROSSING INVESTMENTS, LLC IN CONNECTION  
WITH THE ISSUANCE BY THE CITY OF ITS TAX INCREMENT FINANCING BONDS IN  
AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLION  
DOLLARS (\$1,000,000); AND APPROVE TRAVEL FOR MAYOR BUTCH LEE TO  
TRAVEL TO TUNICA, MS TO ATTEND THE MML EXECUTIVE COMMITTEE MEETING  
ON SEPTEMBER 27-29, 2017

Alderman Morris made the motion to adopt a Resolution approving the form and authorizing the execution and delivery of a development and reimbursement agreement by and among the City and Crossing Investments, LLC in connection with the issuance by the City of its tax increment financing bonds in an aggregate principal amount of not to exceed one million dollars (\$1,000,000); and to approve travel for Mayor Butch Lee to travel to Tunica, MS to attend the MML Executive Committee Meeting on September 27-29, 2017, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried. (The Resolution is necessary to correct a scrivener's error in the name of the developer).

3.

APPROVE TRAVEL FOR BEAU EDGINGTON AND SGT. GERALD DUCKWORTH TO  
ORANGE BEACH, AL TO ACCOMPANY ORANGE BEACH PD FOR A CONCERT  
EVENT ON OCTOBER 5-7, 2017; APPROVE TRAVEL FOR THE BRANDON MOTOR  
UNIT TO TRAVEL TO GULFPORT, MS PARTICIPATING IN THE ANNUAL  
GOVERNOR'S RIDE FOR MISSISSIPPI WOUNDED WARRIORS ON SEPTEMBER 23,  
2017; AND APPROVE THE FY 2018 MCOPS GRANT APPLICATION

Alderman Corley made the motion to approve travel for Beau Edgington and Sgt. Gerald Duckworth to Orange Beach, AL to accompany Orange Beach PD for a concert event on October 5-7, 2017; to approve travel for the Brandon Motor Unit to travel to Gulfport, MS participating in the Annual Governor's Ride for Mississippi Wounded Warriors on September 23, 2017; and to approve the FY 2018 MCOPS grant, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR ASSISTANT CHIEF RICHARD FORTUNE AND DIVISION CHIEF BEN WARREN TO TRAVEL TO TUSCALOOSA, AL TO OBSERVE AMPHITHEATER OPERATIONS ON SEPTEMBER 26-27, 2017; CHANGE EMPLOYMENT STATUS OF FIREFIGHTER/PARAMEDIC AARON LOWTHER TO PART-TIME EFFECTIVE SEPTEMBER 8, 2017; HIRE DAVID STANLEY AS A PART-TIME CERTIFIED FIREFIGHTER/PARAMEDIC EFFECTIVE SEPTEMBER 4, 2017 AND SET RATE OF PAY; AND APPROVE PARAMEDIC STIPENDS FOR CAPTAIN BRYHN BECK AND LT. STEVEN DEDMON, II

Alderman Coker made the motion to approve travel for Assistant Chief Richard Fortune and Division Chief Ben Warren to travel to Tuscaloosa, AL to observe amphitheater operations on September 26-27, 2017; to change the employment status of Firefighter/Paramedic Aaron Lowther to part-time effective September 8, 2017; to hire David Stanley as a part-time certified Firefighter/Paramedic effective September 4, 2017 and set rate of pay; and to approve paramedic stipends for Captain Bryhn Beck and Lt. Steven Dedmon, II, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

APPROVE THE IWORQ PROFESSIONAL SERVICE AGREEMENT FOR UPGRADES IN THE AMOUNT OF \$4,369.00 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND ACCEPT THE PROFESSIONAL SERVICES PROPOSAL FROM BENCHMARK ENGINEERS FOR THE CITY OF BRANDON RIGHT-OF-WAY SURVEY

Alderman Vinson made the motion to approve the iWorQ professional services agreement for upgrades in the amount of \$4,369.00 and authorize the Mayor to execute the same; and to accept the professional services proposal from Benchmark Engineers for the City of Brandon Right-of-Way Survey, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

6.

PUBLIC HEARINGS RE: DELINQUENT GARBAGE ACCOUNTS

The next matter for consideration were public hearings and action regarding certain delinquent garbage accounts. Whereupon the Public Works Director advised that all pre-requisites to the public hearings have been met and that each of the accounts and property

holders for which public hearings are to be held were given Notice of Intent of the City of Brandon to Declare a Lien on Real Property and Provide Notice to the Rankin County Tax Collector Regarding Unpaid Fees and Charges for Rubbish Collection and Disposal per Section MCA Section 21-19-2 (1972 as Amended).

1. Sharon Day, 134 Mary Myles Drive. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
2. Albert Ward, 325 Love Cove. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
3. Annie Myers, 151 Shady Lane Drive. Account holder appeared. Payment Plan approved.
4. Loretta Love, 349 Love Cove. Account holder appeared. Payment Plan approved.
5. Jerome Spize, 353 Love Cove. Determined that no residence is located at this address. The account history will be adjusted accordingly.
6. Annie Walters, 360 Love Cove. Account holder appeared. Determined that account holder had only actively been occupying the residence for 2.5 years. Payment plan for 2.5 years approved. Account to be adjusted accordingly.
7. Shankia Evans, 102 Mary Myles Drive. Account holder appeared. Determined that there is no residence at the address. Account is adjusted accordingly.
8. Eddie Greer, 130 Proctor Drive. Account holder appeared. Payment Plan approved.
9. Tawana James, 150 Sterling Oak Drive. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
10. Lc Collier, 101 Mary Crain Circle. Account current. No action taken.
11. Jimmy Rayford, PPIN #32873. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector. Note: The City was advised that the account holder recently passed away. Additional information will be obtained regarding this matter prior to filing notices.
12. Bennie & Joan Ward, 135 Caine Circle. Account holder appeared. Payment Plan approved.
13. Bob Myers, 148 Mary Myles Drive. Failed to appear. Default entered. Lien on the real

property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

14. Tracy L. Runnels, 160 Walker Lane. Account Current. No action taken.

15. John Crain, 124 Mary Crain Circle (124 Shady Lane PPIN #024667). Determined that no residence is located at this address. The account history will be adjusted accordingly.

16. Mae Ceolea Mclin, 243 Mary Myles Drive. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

17. Randall Harper, 125 Elizabeth Drive. Account current. No action taken.

18. Ann Feltman, 166 Walker Lane. Determined that the account was mislabeled and is not inside the city limits. Account to be adjusted accordingly.

19. Earl Smith, 401 Luckney Road. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

20. Dora Mae Walker, 306 Love Cove. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

21. Laura Jackson, 109 Matthew Drive. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

22. Maurice & Tracey Giles, 232 Penny Lane. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

23. Mary Craft, 109 Bentley Drive. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

24. Freddie Wilson, 107 Shady Cove. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.

25. Dana L. Spann, 524 Luckney Road. Account current. No action taken.

26. Mike Harvey, 233 Mary Myles Drive. Determined that the account was mislabeled as a residential account but instead is commercial. Account to be adjusted accordingly.

27. Mark Tagert, 203 Tolleson Place. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
28. George Kinlaw, 109 Caine Circle. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
29. David Owens, 131 Stringer Lane. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
30. John & Alanda Hull, 345 Tolleson Place. Account current. No action taken.
31. Taron Thurman, 181 Walker Lane. Determined that the account was mislabeled and is not inside the city limits. Account to be adjusted accordingly.
32. Eugene Redd, 467 Luckney Road. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
33. Richard Kirby, 3012 Highway 80 E. Account current. No action taken.
34. Shirley Mclaurin Dear, 448 Luckney Road. Account current. No action taken.
35. Ja'Cody Brown, 123 Caine Circle. Account current. No action taken.
36. Freddie Love, 182 Mary Myles Drive. Account holder appeared. Payment plan approved.
37. Dorothy Keys, 170 Caine Circle. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
38. Annette Walker, 308 Love Cove. Failed to appear. Default entered. Lien on the real property to be filed with the Chancery Clerk and Notice of Unpaid Fees and Charges to be provided to the Rankin County Tax Collector.
39. Eddie & Valerie Dear, 453 Luckney Road. Account current. No action taken.
40. Willie Morris, 101 Mary Myles Drive. Account current. No action taken.
41. Jesse Turberville, 102 Courtney Anne Cove. Account current. No action taken.
42. Cortney A. Carby, 120 Robbins Road. The City was advised that the account holder passed away and death certificate was provided. Account to be adjusted accordingly.

43. Yasma Stringer, 136 Elizabeth Drive. Account current. No action taken.
44. William Davenport, 340 Love Cove. Account current. No action taken.
45. Lucile Sanders, 577 Luckney Road. Account current. No action taken.
46. Eugene Morris, 104 Mary Crain Circle. Account current. No action taken.
47. Anna Louise Clark, 117 Caine Circle. Account current. No action taken.

Alderman Corley made the motion to declare those given notice to appear and failing to do so as indicated herein-above to be in default and that liens be filed with the Chancery Clerk on the real property identified as the account location and that notices of delinquency be provided to Tax Collector, and that regarding those who appeared and entered into payment plans, that the payment plans be approved and that in the event the account holder/property owner fails to abide by the terms of the payment plan, liens be filed with the Chancery Clerk on the real property identified as the account location and that notices of delinquency be provided to the Tax Collector, and further that where adjustments are indicated herein-above, that based on the evidence submitted such adjustments be approved as indicated, and further that all documents related to these public hearings be appended to the minutes, seconded by Alderman Coker and upon unanimous vote the motion carried.

7.

APPROVE UTILITY CONSTRUCTORS, INC. PAY REQUEST #3 IN THE AMOUNT OF \$76,286.04 WITH REGARD TO EAST BRANDON SANITARY SEWER IMPROVEMENT PROJECT, PHASE IV AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT WARRANTY DEED FOR THE LAKEBEND WATER WELL LOCATION; AND APPROVE PHOENIX FABRICATOR AND ERECTORS PROFESSIONAL SERVICES AGREEMENT TO PERFORM A FEASIBILITY STUDY ON THE FOUNDATION AT CAINE CIRCLE TANK AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Middleton made the motion to approve Utility Constructors, Inc. Pay Request #3 in the amount of \$76,286.04 with regard to East Brandon Sanitary Sewer Improvement Project, Phase IV and authorize payment of the same; to accept the Warranty Deed for the Lakebend water well location; and to approve Phoenix Fabricator and Erectors Professional Services Agreement to perform a feasibility study on the foundation at Caine Circle Tank and authorize the Mayor to execute the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.



8.

CHANGE THE JOB TITLES OF CAITLYN ARENDER AND MACY RILEY TO TOURNAMENT WEEKEND CREW LEADER EFFECTIVE SEPTEMBER 6, 2017 AND ADJUST THEIR RATES OF PAY; HIRE MATT HOPKINS AS TOURNAMENT/SPORTS COORDINATOR AND SET RATE OF PAY EFFECTIVE SEPTEMBER 6, 2017; APPROVE THRASH COMMERCIAL CONTRACTORS, INC. CHANGE ORDER #4 IN THE AMOUNT OF \$548,843.43 WITH REGARD TO RANKIN TRAILS AMPHITHEATER AND BASEBALL PARK/THE QUARRY PROJECT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND ACCEPT TWENTY-FIVE (25) CHAIRS FROM MS. CHURCH OF GOD TO BE USED IN THE CIVIC CENTER'S VIP ROOM

Alderman Vinson made the motion to change the job titles of Caitlyn Arender and Macy Riley to Tournament Weekend Crew Leader effective September 6, 2017 and adjust their rates of pay; to hire Matt Hopkins as Tournament/Sports Coordinator and set rate of pay effective September 6, 2017; to approve Thrash Commercial Contractors, Inc. Change Order #4 in the amount of \$548,843.43 with regard to Rankin Trails Amphitheater and Baseball Park/The Quarry Project, first finding that the change is necessary and is based on recommendations of the Project Architect and is being made in a commercially reasonable manner and not made to circumvent the public purchasing statutes, and authorize the Mayor to execute the same; and to accept twenty-five (25) chairs from MS. Church of God to be used in the Civic Center's VIP room, in accordance with the memos from the Parks & Recreation Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

ADOPT FISCAL YEAR 2018 TAXING AND SPENDING PLAN AND AUTHORIZE PUBLICATION OF THE SAME; APPROVE BANKPLUS AGREEMENT FOR POSITIVE PAY SERVICES AND ASSOCIATED FEES AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; ADVERTISE BID NOTICE FOR KITCHEN EQUIPMENT FOR THE BRANDON AMPHITHEATER; APPOINT RACHEL KNIGHT AS PETTY CASH CUSTODIAN OF THE PARKS & RECREATION OFFICE FUND; ACCEPT THE RESIGNATION OF CATHERINE HAZEN EFFECTIVE SEPTEMBER 1, 2017; OBTAIN A TRUSTMARK CREDIT CARD FOR RACHEL KNIGHT AT THE PARK OFFICE; AND APPROVE THE DOCKET OF CLAIMS FOR SEPTEMBER 1 & 5, 2017 AND FOX EVERETT CLAIMS RELEASED ON AUGUST 21 AND SEPTEMBER 1, 2017

Alderman Vinson made the motion to adopt the fiscal year 2017-2018 Taxing and Spending Plan and authorize publication of the same; to approve the BankPlus agreement for Positive Pay Services and associated fees and authorize the Mayor and City Clerk to execute the same; to advertise bid notice for kitchen equipment for the Brandon Amphitheater; to appoint Rachel Knight as petty cash custodian of the Parks & Recreation office fund; to accept the resignation of Catherine Hazen effective September 1, 2017; to obtain a Trustmark Credit Card for Rachel Knight at the Park Office; and to approve the Docket of Claims for September 1 and 5, 2017 and Fox Everett Claims released on August 21 and September 1, 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

10.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reason stated and in particular to discuss personnel matters involving employees of the Police Department, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Morris, and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return.)

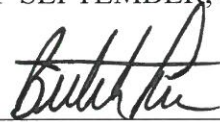
11.

ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.


(Next Regular Board Meeting September 18, 2017.)

MINUTES APPROVED THIS THE 18<sup>th</sup> DAY OF SEPTEMBER, 2017.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

