

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON OCTOBER 16, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Corley, Dobbs, Middleton, Morris, Williams, and Vinson were present. Mary Presley led the prayer and Mikah Sheldon led the Pledge of Allegiance. Each are members of the Mayor's Youth Council. Public Comments/ Recognitions: None.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF  
OCTOBER 2, 2017 AND THE MINUTES OF THE SPECIAL BOARD MEETING OF  
OCTOBER 9, 2017

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of October 2, 2017 and the Minutes of the Special Board Meeting of October 9, 2017, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.

ACCEPT RESIGNATION OF OFFICER IVANA WILLIAMS EFFECTIVE OCTOBER 27, 2017; SURPLUS ONE (1) 2012 CHEVY CAPRICE BEARING VIN #8918 AND AUTHORIZE MID-SOUTH AUCTION TO SELL THE SAME; AND APPROVE SALARY INCREASES FOR MARK MILLER AND JOSEPH FRENCH EFFECTIVE OCTOBER 1, 2017

Alderman Morris made the motion to accept the resignation of Officer Ivana Williams effective October 27, 2017; to surplus one (1) 2012 Chevy Caprice bearing vin #8918 and authorize Mid-South Auction to sell the same; and to approve salary increases for Mark Miller and Joseph French effective October 1, 2017, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

APPROVE 36-MONTH LEASE AGREEMENT WITH SOUTHERN DUPLICATING, A STATE CONTRACT VENDOR, FOR A COPIER IN THE AMOUNT OF \$129.94 PER MONTH AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; PURCHASE A SPREADER-SECONDARY CUTTER EXTRICATION COMBI-TOOL FROM TNT RESCUE IN THE AMOUNT OF \$8,695.00 AND AMEND THE BUDGET ACCORDINGLY (THIS EXPENDITURE WILL BE REIMBURSED THROUGH THE HOMELAND SECURITY GRANT #S16HS128T); SURPLUS AND DESTROY ONE (1) ERICSSON TWO-WAY MOBILE RADIO MODEL #KRD103 BEARING SERIAL #330526, WHICH IS NO LONGER IN USE OR OF VALUE TO THE CITY; APPROVE TRAVEL FOR DIVISION CHIEF BEN WARREN TO TRAVEL TO GULFPORT, MS NOVEMBER 2-4, 2017 TO SUPPORT THE MS OFFICE OF HOMELAND SECURITY CERT TRAINING; APPROVE TRAVEL FOR BATTALION CHIEF BRIAN ROBERTS TO TRAVEL TO MERIDIAN, MS OCTOBER 23-

26, 2017 TO ATTEND A MS TASK FORCE LEADER CLASS; TO APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO BILOXI, MS OCTOBER 24-26, 2017 TO ATTEND THE ANNUAL TRAINING CHIEFS CONFERENCE; REMOVE PART-TIME FIREFIGHTERS FROM EMPLOYEE ROSTER EFFECTIVE OCTOBER 16, 2017; AND ACCEPT THE RESIGNATION OF KYLAN STRINGER EFFECTIVE OTOBER 16, 2017

Alderman Corley made the motion to approve a 36-month lease agreement with Southern Duplicating, a state contract vendor, for a copier in the amount of \$129.94 per month and to authorize the Mayor to execute the same; to purchase a spreader-secondary cutter extrication combi-tool from TNT Rescue in the amount of \$8,695.00, as the lowest and best quote received, and amend the budget accordingly (This expenditure will be reimbursed through the Homeland Security Grant #S16HS128T); to surplus and destroy one (1) Ericsson two-way mobile radio model #KRD103 bearing Serial #330526, which is no longer in use or of value to the City; to approve travel for Division Chief Ben Warren to travel to Gulfport, MS November 2-4, 2017 to support the MS Office of Homeland Security CERT training; to approve travel for Battalion Chief Brian Roberts to travel to Meridian, MS October 23-26, 2017 to attend a MS Task Force Leader class; to approve travel for Division Chief Craig Nash to travel to Biloxi, MS October 24-26, 2017 to attend the annual Training Chiefs Conference; to remove part-time firefighters set forth in the memo from the Fire Chief from employee roster effective October 16, 2017; and to accept the resignation of Kylan Stringer effective October 16, 2017, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

SET A PUBLIC HEARING ON NOVEMBER 6, 2017 WITH REGARD TO THE DETERMINATION OF A PUBLIC NUISANCE AT 37 FOX GLEN CIRCLE (PARCEL #H9G-1-980 AND H9G-4-990); APPROVE LEASE AGREEMENT WITH R.J. YOUNG, A STATE CONTRACT VENDOR, FOR A COPIER IN THE AMOUNT OF \$215.00 PER MONTH AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE PRELIMINARY PLAT FOR CORNERSTONE PART 9; AND APPROVE TRAVEL FOR MATTHEW HINTON AND JORDAN HILLMAN TO TRAVEL TO STARKVILLE, MS NOVEMBER 3, 2017

Alderman Coker made the motion to set a public hearing on November 6, 2017 with regard to the determination of a public nuisance at 37 Fox Glen Circle (Parcel #H9G-1-980 and H9G-4-990); to approve a lease agreement with R.J. Young, a state contract vendor, for a copier in the amount of \$215.00 per month and authorize the Mayor to execute the same; to approve preliminary plat for Cornerstone Part 9; and to approve travel for Matthew Hinton and Jordan Hillman to travel to Starkville, MS November 3, 2017, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

RESCIND BOARD ACTION ITEM #3 FROM THE OCTOBER 9, 2017 SPECIAL BOARD MEETING WITH REGARD TO THE RENTAL OF AN OFF-ROAD DUMP TRUCK FROM

SCOTT EQUIPMENT AND ACCEPT QUOTE FROM LYLE MACHINERY IN THE AMOUNT OF \$9,750.00, AS THE LOWEST AND BEST QUOTE RECEIVED, FOR THE RENTAL OF THE SAME; ADOPT ORDINANCE AMENDING CHAPTER 82, ARTICLE II, SECTION 82-60 OF THE CODE OF ORDINANCES AND AUTHORIZE PUBLICATION OF THE SAME; AND APPROVE TRAVEL FOR RANDY MOREHEAD, JOHN JENKINS AND PETER HUGHES TO TRAVEL TO BILOXI, MS NOVEMBER 1-3, 2017 TO ATTEND THE MS DAMAGE PREVENTION SUMMIT

Alderman Williams made the motion to rescind board action item #3 from the October 9, 2017 special board meeting with regard to the rental of an off-road dump truck from Scott Equipment and accept quote from Lyle Machinery in the amount of \$9,750.00, as the lowest and best quote received, for the rental of the same; to adopt ordinance amending Chapter 82, Article II, Section 82-60 of the Code of Ordinances and authorize publication of the same; and to approve travel for Randy Morehead, John Jenkins and Peter Hughes to travel to Biloxi, MS November 1-3, 2017 to attend the MS Damage Prevention Summit, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

6.

APPROVE AGREEMENT WITH TRENT RHODES LANDSCAPE ARCHITECT, P.A. FOR SERVICES REGARDING THE DOWNTOWN REVITALIZATION PROJECT; AND APPROVE AGREEMENT WITH WAGGONER ENGINEERING FOR SERVICES WITH REGARD TO THE DOWNTOWN REVITALIZATION PROJECT

Alderman Vinson made the motion to approve an agreement with Trent Rhodes Landscape Architect, P.A. for services regarding the Downtown Revitalization Project; and to approve an agreement with Waggoner Engineering for services with regard to the Downtown Revitalization Project, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

AUTHORIZE PUBLICATION OF A NOTICE REQUESTING PROPOSALS FOR THE BRANDON AMPHITHEATER POINT OF SALE SYSTEM; AND APPROVE THE SELECTION COMMITTEE'S RECOMMENDATION FOR THE NEEL-SCHAFFER TO SERVE AS PROJECT ENGINEER FOR THE CDBG PROJECT - LUCKNEY SEWER PHASE B

Alderman Morris made the motion to authorize publication of a notice requesting proposals for the Brandon Amphitheater point of sale system; and to approve the selection committee's recommendation for the Neel-Schaffer to serve as project engineer for the CDBG Project - Luckney Sewer Phase B, in accordance with the memos from the Economic Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

APPROVE THRASH COMMERCIAL CONTRACTOR'S PAY REQUEST #12 IN THE AMOUNT OF \$952,340.80, WITH REGARD TO THE RANKIN TRAILS/THE QUARRY AMPHITHEATER AND BASEBALL PARK PROJECT, AND AUTHORIZE PAYMENT OF THE SAME; ADVERTISE IN THE RANKIN COUNTY NEWS FOR VARIOUS EVENTS DURING FY 18 NOT TO EXCEED \$3,000.00, FOR THE PURPOSE OF ADVERTISING AND TO BRING INTO FAVORABLE NOTICE OF THE OPPORTUNITIES AND POSSIBILITIES OF THE CITY, FIRST FINDING THAT THIS MODE OF ADVERTISING IS IN THE BEST INTERESTS OF THE CITY; AND APPROVE AN AGREEMENT WITH MISS MISSISSIPPI FOR THE 2018 PRINCESS BALL IN THE AMOUNT OF \$544.60 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Williams made the motion to approve Thrash Commercial Contractor's Pay Request #12 in the amount of \$952,340.80, with regard to the Rankin Trails/The Quarry Amphitheater and Baseball Park Project, and to authorize payment of the same; to advertise in the Rankin County News for various events during FY 18 not to exceed \$3,000.00, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City; and to approve an agreement with Miss Mississippi for the 2018 Princess Ball in the amount of \$544.60, for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, and to authorize the Mayor to execute the same, in accordance with the memos from the Parks & Recreation Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

9.

APPROVE LIST OF AUTHORIZED PURCHASERS ON THE CITY'S HOME DEPOT CHARGE ACCOUNT; ACCEPT DONATION OF EQUIPMENT FROM THE MS DEVELOPMENT AUTHORITY; AND APPROVE THE DOCKET OF CLAIMS FOR OCTOBER 4, 5, 9, 13 & 16, 2017, AND THE FOX EVERETT CLAIMS RELEASED ON OCTOBER 11, 2017

Alderman Middleton made the motion to approve the list of authorized purchasers on the city's Home Depot charge account; to accept a donation of equipment from the MS Development Authority; and to approve the Docket of Claims for October 4, 5, 9, 13 & 16, 2017, and the Fox Everett Claims released on October 11, 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

10.

#### EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss personnel matters, seconded by Alderman Morris, and upon unanimous vote the motion carried.



Alderman Vinson then made the motion to go into executive session for the reasons stated and in particular to discuss matters pertaining to personnel matters involving an employee of the Fire Department, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

Alderman Williams made the motion to accept the resignation of Mark Herrin effective October 19, 2017, and to approve employee repayment agreement for Paramedic Certification Training cost, in accordance with the memo from the Fire Chief, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Room.)

11.  
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Morris, and upon unanimous vote the motion carried.

(Next Regular Board Meeting November 6, 2017.)

MINUTES APPROVED THIS THE 6<sup>TH</sup> DAY OF NOVEMBER 2017.

  
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HON. BUTCH LEE, MAYOR

ATTEST:

  
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ANGELA BEAN, CITY CLERK

