

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON NOVEMBER 20, 2017

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Dobbs, Middleton, Morris, Williams, and Vinson were present. Alderman Corley was absent. Josie Hutton led the prayer and Abby Blakeney led the Pledge of Allegiance. Each are members of the Mayor's Youth Council. Public Comments/ Recognitions: The BHS Girls Volleyball Team (Kennedy Leigh Jordan, Natlie Allyn Taylor, Raegan Elizabeth Wilson, Madelyn Gaines O'Bryan, Phoebe Elizabeth Garrett, Laine Elizabeth Marler, Deja Alysse Errington, Caroline Grace Minshew, Morgan McKenzie Bailey, Alexxa Rian McAlpin Haggerty, Lashundria Diamonique Chatman, Alyssa Danielle Rayborn, Michaela Rae Comans, Katherine Paige Bass, Kristen Nicole Wheeler, Josie Shannon Hutton, Olivia Nicole Stegall, Gabriela Isabel Padilla, Madeline La'ree Horton, Jordan Deanna Sullivan, Brianna Lynn Shivers, Courtney Elise Thomas, Kiley Grace Nations, and Coach Kelsa Walker) were recognized for winning the 2017 MHSAA Class III Volleyball State Championship.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF
NOVEMBER 6, 2017

Alderman Williams made the motion to approve the Minutes of the Regular Board Meeting of November 6, 2017, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2.

ADOPT A RESOLUTION AUTHORIZING AND DIRECTING THE SALE AND ISSUANCE OF CITY OF BRANDON, MISSISSIPPI COMBINED WATER AND SEWER SYSTEM REVENUE BONDS, SERIES 2017 IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF TWO MILLION DOLLARS (\$2,000,000) TO RAISE MONEY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, REPAIRING AND/OR EXTENDING THE COMBINED WATERWORKS AND SEWER SYSTEM OF THE CITY OF BRANDON, MISSISSIPPI, APPROVING THE FORM OF AND AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFERING MEMORANDUM AND OFFICIAL BID FORM IN CONNECTION WITH SAID REVENUE BONDS AND AUTHORIZING THE PREPARATION AND DISTRIBUTION OF A FINAL OFFERING MEMORANDUM IN CONNECTION WITH SAID REVENUE BONDS, AND FOR RELATED PURPOSES

Alderman Coker made the motion to adopt a resolution authorizing and directing the sale and issuance of City of Brandon, Mississippi combined water and sewer system revenue bonds, Series 2017 in the total aggregate principal amount of two million dollars (\$2,000,000) to raise money for the purpose of acquiring, constructing, enlarging, improving, repairing and/or extending the combined waterworks and sewer system of the City of Brandon, Mississippi, approving the form of and authorizing the distribution of a preliminary offering memorandum

and official bid form in connection with said revenue bonds and authorizing the preparation and distribution of a final offering memorandum in connection with said revenue bonds, and for related purposes, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

ACCEPT RESIGNATION OF OFFICER KRISTEN MOSELEY, EFFECTIVE NOVEMBER 13, 2017; REVISE RATE OF PAY FOR COMMUNICATION OFFICER PAIGE RAMAGE EFFECTIVE NOVEMBER 20, 2017; AND HIRE CHRISTY SNOW AS SCHOOL RESOURCE OFFICER EFFECTIVE NOVEMBER 27, 2017, AND SET SALARY

Alderman Morris made the motion to accept the resignation of Officer Kristen Moseley, effective November 13, 2017; to revise the rate of pay for Communication Officer Paige Ramage effective November 20, 2017; and to hire Christy Snow as School Resource Officer effective November 27, 2017, and to set salary, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

4.

HIRE TERRANCE DIXON AND THIMOTHY "SHANE" PUCKETT AS FIREFIGHTERS EFFECTIVE NOVEMBER 21, 2017, AND SET RATE OF PAY; APPLY FOR THE EMERGENCY MEDICAL SERVICES OPERATING FUND (EMSOF) GRANT IN THE AMOUNT OF \$13,197.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY RELATED DOCUMENTS; AND APPROVE TRAVEL FOR DIVISION CHIEF BEN WARREN TO TRAVEL TO STARKVILLE, MS TO ATTEND THE MS YOUTH PREPAREDNESS INITIATIVE INSTRUCTOR TRAINING AND CERTIFICATION WORKSHOP ON DECEMBER 5-8, 2017

Alderman Vinson made the motion to hire Terrance Dixon and Timothy "Shane" Puckett as Firefighters effective November 21, 2017, and to set rate of pay; to apply for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$13,197.00 and to authorize the Mayor and City Clerk to execute any related documents; and to approve travel for Division Chief Ben Warren to travel to Starkville, MS to attend the MS Youth Preparedness Initiative Instructor Training and Certification workshop on December 5-8, 2017, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

SET A PUBLIC HEARING FOR DECEMBER 4, 2017 DURING THE REGULAR BOARD MEETING, FOR THE CONSIDERATION OF PROPOSED ADDITION OF SECTION 9.2.2 "CERTIFICATES OF USE," AN AMENDMENT TO SECTION 4.1 "TABLE PERMITTED USES," AND SECTION 4.4 "ADDITIONAL STANDARDS" (4.4.9.15 "GAS STATION" AND 4.4.9.25 "TRUCK STOP") OF THE ZONING ORDINANCE; APPOINT MIKE THOMPSON TO THE HISTORIC PRESERVATION BOARD; AND CANCEL LIS PENDENS FOR 212 APPLERIDGE AND WAIVE PENALTY

Alderman Coker made the motion to set a public hearing for December 4, 2017 during the Regular Board Meeting, for the consideration of proposed addition of Section 9.2.2 "Certificates of Use," an amendment to Section 4.1 "Table Permitted Uses," and Section 4.4 "Additional Standards" (4.4.9.15 "Gas Station" and 4.4.9.25 "Truck Stop") of the Zoning Ordinance; to appoint Mike Thompson to the Historic Preservation Board; and to cancel Lis Pendens for 212 Appleridge and to waive penalty, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION WITH REGARD TO THE CONSIDERATION OF A ZONING REQUEST MADE BY JETT INVESTMENTS, LLC TO REZONE PARCELS I8C-5 AND I8C-7-10 FROM HASTINGS PUD TO LONGLEAF PLACE PUD

The Public Hearing was opened with regarding re-zoning request of Jett Investments, LLC of parcels I8C-5 and I8C-7-10 from Hastings PUD to Longleaf Place PUD. The Director of Community Development then addressed the board and advised that all pre-requisites to the Public Hearing have been met and that the Planning Commission voted to recommend approval of the re-zoning request with conditions and that the recommendation of the Community Development Department was to approve the re-zoning with conditions as set forth in the Staff Report which is appended hereto. Thereafter the City Attorney then asked for those in favor of or in opposition to the re-zoning request to come forward and speak. Josh Thrash, representative for Jett Investments, LLC, spoke in favor of the request, and Rickey Parker, representative for Hastings homeowners (13 other residents of Hastings were present in support of the comments made by Rickey Parker), spoke in favor of the request with conditions. No one spoke in opposition to the request. Martin Kyle asked about the location of the proposed access for construction traffic. The Director of Community Development advised the Board that changing the zoning of the subject property from Hastings PUD to Longleaf Place PUD is in conformance with the PUD zoning requirements and is consistent with the City's Comprehensive Plan and recommended approval of the same subject to the conditions set forth in the Staff Report appended hereto, i.e., that the connector between Hastings subdivision and the proposed Longleaf Place PUD development of the subject property at Mary Emma Avenue, be removed, that no construction traffic for the Longleaf Place PUD development be permitted through Hastings subdivision, that a fence be erected along Mary Emma Avenue to prevent ingress and egress during construction through Hastings subdivision to and from the Longleaf Place PUD development and that the requirement for a good neighbor fence for lots in the Longleaf Place PUD development abutting Hastings subdivision be included in the covenants requiring builders to provide such as homes are completed and subject to the development of the subject property as Longleaf Place PUD consistent with the city's zoning and development ordinances and in accordance with the Master Plan and Project Narrative described in the Staff Report and appended to the proposed ordinance re-zoning the subject property, that in her opinion the character of the neighborhood has changed with the advent and development of the Hastings PUD and other developments, to such an extent as to justify re-zoning and that a public need exists for the re-zoning. The Staff Report from the Director of Community Development with respect to the same, including the application for re-zoning, and the documents and things

pertaining to the re-zoning, including the Minutes of the Planning Commission are appended hereto. The Public hearing was then closed. Alderman Vinson then made the motion to adopt an Ordinance re-zoning the subject property from Hastings PUD to Longleaf Place PUD with conditions set forth in the Staff Report and as set forth herein, and to append all documents and things in relation to the re-zoning request to the Minutes, seconded by Alderman Williams, and upon unanimous vote the motion carried.

7.

APPROVE UTILITY CONSTRUCTORS, INC. PAY REQUEST #5 IN THE AMOUNT OF \$101,413.17 AND PAY REQUEST #6 IN THE AMOUNT OF \$304,977.59 WITH REGARD TO THE EAST BRANDON SANITARY SEWER IMPROVEMENT PROJECT PHASE IV AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THORNTON CONSTRUCTION COMPANY PAY REQUEST #2 (FINAL) IN THE AMOUNT OF \$2,357.31 WITH REGARD TO THE 2017 PHASE A SEWER REPAIR PROJECT AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE REPAIRS TO THE MEADOW POINTE LIFT STATION PERFORMED BY HARVEY SERVICES, INC. IN THE AMOUNT OF \$5,861.80 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE HEMPHILL CONSTRUCTION CO. PAY REQUEST #2 (FINAL) IN THE AMOUNT OF \$914.66 WITH REGARD TO THE NORTH COLLEGE STREET WATER LINE IMPROVEMENT PROJECT AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE CCTV SERVICES FOR A MAIN SEWER LINE PROVIDED BY SUNCOAST INFRASTRUCTURE, INC. IN THE AMOUNT OF \$6,670.00 AND AUTHORIZE PAYMENT OF THE SAME; AND DECLARE AS AN EMERGENCY, THE REPAIRS TO BROCK CIRCLE LIFT STATION PERFORMED BY HARVEY SERVICES, INC. IN THE AMOUNT OF \$8,377.15 AND HILLARD'S SEPTIC SERVICE IN THE AMOUNT OF \$555.00 AND AUTHORIZE PAYMENTS OF THE SAME

Alderman Coker made the motion to approve Utility Constructors, Inc. Pay Request #5 in the amount of \$101,413.17 and Pay Request #6 in the amount of \$304,977.59 with regard to the East Brandon Sanitary Sewer Improvement Project Phase IV and to authorize payment of the same; to approve Thornton Construction Company Pay Request #2 (final) in the amount of \$2,357.31 with regard to the 2017 Phase A Sewer Repair Project and to authorize payment of the same; to declare as an emergency, the repairs to the Meadow Pointe Lift Station performed by Harvey Services, Inc. in the amount of \$5,861.80 and to authorize payment of the same; to approve the Hemphill Construction Co. Pay Request #2 (final) in the amount of \$914.66 with regard to the North College Street Water Line Improvement Project and to authorize payment of the same; to declare as an emergency, the CCTV services for a main sewer line provided by Suncoast Infrastructure, Inc. in the amount of \$6,670.00 and to authorize payment of the same; and to declare as an emergency, the repairs to Brock Circle Lift Station performed by Harvey Services, Inc. in the amount of \$8,377.15 and Hillard's Septic Service in the amount of \$555.00 and to authorize payments of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

8.

APPROVE THE 2018 BRANDON AMPHITHEATER BOX SEAT AGREEMENT

Alderman Vinson made the motion to approve the 2018 Brandon Amphitheater Box Seat Agreement, which is appended hereto, in accordance with the memo from the Economic Development Director and to authorize the Mayor and City Clerk to execute the same consistent with the pricing schedule previously approved, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

9.

APPROVE BACKYARD BURGERS' (RESOLUTE BURGERS, LLC) SERVICE AGREEMENT WITH REGARD TO SHILOH PARK CONCESSIONS AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE AND AUTHORIZE FEES FOR PARK AND RECREATIONS AND SENIOR SERVICES; APPROVE THRASH COMMERCIAL CONTRACTOR PAY REQUEST #13 IN THE AMOUNT OF \$1,239,854.56 WITH REGARD TO THE RANKIN TRAILS/THE QUARRY BASEBALL AND AMPHITHEATER PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE THE PURCHASE OF EQUIPMENT FROM LADD'S TURF GOLF AND UTILITY IN THE AMOUNT OF \$176,702.54 AND AUTHORIZE A 36-MONTH LEASE AGREEMENT FROM PNC, AS THE LOWEST AND BEST QUOTE RECEIVED

Alderman Morris made the motion to approve the Backyard Burgers' (Resolute Burgers, LLC) Service Agreement with regard to Shiloh Park concessions and to authorize the Mayor to execute the same; to approve and authorize fees for Park and Recreations and Senior Services; to approve Thrash Commercial Contractor Pay Request #13 in the amount of \$1,239,854.56 with regard to the Rankin Trails/The Quarry Baseball and Amphitheater Project and to authorize payment of the same; and to approve the purchase of equipment from Ladd's Turf Golf and Utility in the amount of \$176,702.54 and to authorize a 36-month lease agreement from PNC, as the lowest and best lease-purchase quote received, in accordance with the memos from the Parks & Recreation Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

10.

ACCEPT THE MUNICIPAL COMPLIANCE QUESTIONNAIRE FOR FISCAL YEAR 2017 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE REVISED 2017 CHRISTMAS HOLIDAY SCHEDULE AND APPROVE THE 2018 HOLIDAY SCHEDULE; ACCEPT THE RESIGNATION OF ACCOUNT PAYABLE CLERK, SUSAN RANKIN EFFECTIVE NOVEMBER 29, 2017; APPROVE AN AGREEMENT WITH CENTRAL BIDDING FOR SERVICE WITH REGARD TO THE NEW PROCUREMENT LAWS THAT GO INTO EFFECT JANUARY 1, 2018 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE A RENEWAL AGREEMENT WITH BROADBAND VOICE DBA FUSE.CLOUD FOR SERVICES AT ALL CITY FACILITIES AND AUTHORIZE THE PURCHASE OF A RECEPTIONIST CONSOLE AND EDGEMARC 7301 IN THE AMOUNT OF \$2,934.00; ACCEPT THE BID RECEIVED ON NOVEMBER 17,

2017 FOR THE SALE OF ONE 1997 SPARTAN PUMPER AND AWARD TO DEEP SOUTH TRUCKS IN THE AMOUNT OF \$6,450.00; SIGN AN AGENT OF RECORD LETTER APPOINTING WALTER HERBISON AS AGENT FOR COLONIAL POLICIES; AND APPROVE THE DOCKET OF CLAIMS FOR NOVEMBER 9 & 20, 2014, AND FOX EVERETT CLAIMS RELEASED ON NOVEMBER 13 & 16, 2017

Alderman Vinson made the motion to accept the Municipal Compliance Questionnaire for fiscal year 2017 and to authorize the Mayor and City Clerk to execute the same; to approve the revised 2017 Christmas holiday schedule and to approve the 2018 holiday schedule; to accept the resignation of Account Payable Clerk, Susan Rankin effective November 29, 2017; to approve an agreement with Central Bidding for service with regard to the new procurement laws that go into effect January 1, 2018 and to authorize the Mayor to execute the same; to approve a renewal agreement with Broadband Voice DBA Fuse.Cloud for services at all city facilities and to authorize the purchase of a receptionist console and Edgemarc 7301 in the amount of \$2,934.00; to accept the bid received on November 17, 2017 for the sale of one 1997 Spartan Pumper and award to Deep South Trucks in the amount of \$6,450.00; to sign an agent of record letter appointing Walter Herbison as Agent for Colonial Policies; and to approve the Docket of Claims for November 9 & 20, 2014, and Fox Everett Claims released on November 13 & 16, 2017, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

11.
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters and transaction of business and discussion regarding the prospective exclusive use of lands which includes commercial, financial information exempt from the provisions of public access, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and in particular to discuss personnel matters involving the City Administration Department and the exclusive use of the Amphitheater on dates to be determined and the associated offers related thereto as presented by Red Mountain Entertainment, Inc., seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

The Mayor advised that City has received commercial and financial information of a proprietary nature from Red Mountain Entertainment, Inc., (RME), who is the City's exclusive provider of promotional and booking services for the Amphitheater regarding the booking of Events #2018-012.v3 (which supercedes and replaces the previously approved offer for #2018-012.v2), 2018-027, and 2018-028, at the Amphitheater and for the exclusive use of the same on dates certain to be determined, which information is required to be submitted by RME to the City for approval in accordance with the RME's professional services agreement with the City, and

based on such trade secrets and commercial and financial information submitted by RME, all of which is proprietary to RME, Alderman Morris made the motion to authorize the Mayor to execute the offers on behalf of the City for said events, as presented by RME, which offers contain trade secrets and confidential and proprietary commercial and financial information and accordingly are exempt from the provisions of the Mississippi Public Records Act of 1983, and to direct the City Clerk to maintain the approved and executed offers in segregated files with accompanying and associated information received from RME regarding said events, which files shall, unless otherwise directed by the Mayor and Board of Aldermen, be accessible only by the Mayor, City Attorney and City Clerk and further that in the event the offers for said events are accepted, the Mayor is authorized to execute contract documents and set ticket pricing including associated fees and municipal charges, as recommended by RME, and to receive revenue and incur costs and expend monies and to take action consistent with the accepted offers and the agreement with RME relative to the advertising, promotion and staging of said events at the Amphitheater and after said event has been publicly announced by RME, the City Clerk shall present the executed contract for said events to be spread on the Minutes, with any proprietary commercial or financial information or trade secrets redacted therefrom, and shall thereafter provide a full accounting of all revenue and expenditures of said events to the Mayor and Board of Aldermen, all of which shall be maintained and reflected in a segregated event file for said events, and shall be reported and reconciled based on standards acceptable to the City's auditors with proprietary commercial and financial information and trade secrets of RME redacted therefrom, to be spread on the Minutes as soon as practical after said events, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Room.)


12.
ADJOURN

Alderman Morris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(Next Regular Board Meeting December 4, 2017.)

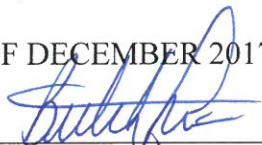
MINUTES APPROVED THIS THE 4th DAY OF DECEMBER 2017.

ATTEST:



ANGELA BEAN, CITY CLERK





HON. BUTCH LEE, MAYOR