

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON FEBRUARY 5, 2018

The Regular Board Meeting was held in the Brandon City Hall Board Room, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Dobbs, Morris, and Williams were present. Aldermen Corley, Middleton, and Vinson were absent. Mark Baker led the prayer and Alderman Williams led the Pledge of Allegiance. Public Comments/ Recognitions: Mel Coxwell announced candidacy for Chancery Court Judge. Annie McAfee, 203 Appleridge Drive, discussed general concerns about her neighborhood.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF
JANUARY 16, 2018

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of January 16, 2018, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

2.

APPROVE TRAVEL FOR MAYOR BUTCH LEE TO TRAVEL TO BILOXI, MS TO
ATTEND THE MAPDD CONFERENCE ON APRIL 24-27, 2018

Alderman Williams made the motion to approve travel for Mayor Butch Lee to travel to Biloxi, MS to attend the MAPDD Conference on April 24-27, 2018, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

3.

APPROVE RESOLUTION FOR THE INTRODUCTION AND PASSAGE OF A LOCAL AND PRIVATE LEGISLATION DURING THE 2018 LEGISLATIVE SESSION TO EXTEND THE REPEALER AS INCLUDED IN HB1427 WHICH WAS PASSED BY THE MISSISSIPPI LEGISLATURE DURING THE 2011 REGULAR SESSION AND DULY SIGNED INTO LAW BY THE GOVERNOR AND THEREAFTER EXTENDED TO JULY 1, 2017 IN HB1448 WHICH WAS PASSED BY THE MISSISSIPPI LEGISLATURE DURING THE 2014 REGULAR SESSION AND DULY SIGNED INTO LAW BY THE GOVERNOR AND THEREAFTER EXTENDED TO JULY 1, 2020 IN HB1726 WHICH WAS PASSED BY THE MISSISSIPPI LEGISLATURE DURING THE 2016 SESSION AND DULY SIGNED INTO LAW BY THE GOVERNOR; AND APPROVE RESOLUTION FOR THE INTRODUCTION AND PASSAGE OF LOCAL AND PRIVATE LEGISLATION DURING THE 2018 LEGISLATIVE SESSION TO EXTEND THE REPEALER AS INCLUDED IN HB1507 WHICH WAS PASSED BY THE MISSISSIPPI LEGISLATURE DURING THE 2016 REGULAR SESSION AND DULY SIGNED INTO LAW BY THE GOVERNOR

Alderman Coker made the motion to approve a Resolution for the introduction and passage of a local and private legislation during the 2018 Legislative Session to extend the repealer as included in HB1427 which was passed by the Mississippi Legislature during the 2011 regular session and duly signed into law by the Governor and thereafter extended to July 1, 2017 in HB1448 which was passed by the Mississippi Legislature during the 2014 regular session and duly signed into law by the Governor and thereafter extended to July 1, 2020 in HB1726 which was passed by the Mississippi Legislature during the 2016 session and duly signed into law by the Governor; and to approve a Resolution for the introduction and passage of local and private legislation during the 2018 Legislative Session to extend the repealer as included in HB1507 which was passed by the Mississippi Legislature during the 2016 regular session and duly signed into law by the Governor, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

ACCEPT THE RESIGNATION OF COMMUNITY DEVELOPMENT DIRECTOR JORDAN HILLMAN EFFECTIVE FEBRUARY 23, 2018

Alderman Morris made the motion to accept the resignation of Community Development Director Jordan Hillman effective February 23, 2018, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

5.

RESCIND BOARD ACTION TAKEN ON JANUARY 16, 2018 UNDER SECTION #3 OF THE MINUTES WITH REGARD TO TRANSFERRING COMMUNICATION OFFICER HANNAH CARMEAN TO PATROL; APPROVE TRAVEL FOR SGT. BRAD CONNER, OFFICER SETH BROWN, OFFICER TIM FISACKERLY, INVESTIGATOR KEVIN O'FLARITY, AND OFFICER BRANDON WALTMAN TO TRAVEL TO OLIVE BRANCH, MS TO ATTEND THE 2018 NATIONAL LAWFIT CHALLENGE ON JUNE 7-10, 2018; ACCEPT RESIGNATION OF SERGEANT GERALD DUCKWORTH EFFECTIVE FEBRUARY 8, 2018 AND TRANSFER TO THE RESERVE ROSTER; PURCHASE A RADIO BOOSTER FROM JACKSON COMMUNICATIONS IN THE AMOUNT OF \$4,719.00 UTILIZING THE DEPARTMENT OF PUBLIC SAFETY FUNDS; AUTHORIZE THE BRANDON POLICE DEPARTMENT TO PARTICIPATE IN THE 2018 AMERICAN LUNG ASSOCIATION FIGHT FOR AIR CLIMB IN JACKSON, MS ON FEBRUARY 24, 2018; APPROVE TRAVEL FOR CHIEF WILLIAM THOMPSON TO TRAVEL TO BILOXI, MS TO ATTEND THE MS ASSOCIATION OF CHIEFS OF POLICE CONFERENCE ON JUNE 25-29, 2018; APPROVE JACK GRUBA AS A PARTICIPANT IN THE CITY OF BRANDON POLICE DEPARTMENT INTERNSHIP PROGRAM; TRANSFER INVESTIGATOR MICHAEL CASE TO SERGEANT INVESTIGATOR AND OFFICER BRAD TURNER TO INVESTIGATOR EFFECTIVE FEBRUARY 9, 2018, AND ADJUST THEIR RATE OF PAY; AND APPROVE TRAVEL FOR OFFICER SAM VERSELL TO TRAVEL TO BIRMINGHAM, AL TO ESCORT THE BRANDON ELEMENTARY 5TH GRADE TO THE MCWANE SCIENCE CENTER ON FEBRUARY 23, 2018

Alderman Williams made the motion to rescind board action taken on January 16, 2018 under Section #3 of the minutes with regard to transferring Communication Officer Hannah Carmean to Patrol; to approve travel for Sgt. Brad Conner, Officer Seth Brown, Officer Tim Fisackerly, Investigator Kevin O'Flarity, and Officer Brandon Waltman to travel to Olive Branch, MS to attend the 2018 National Lawfit Challenge on June 7-10, 2018; to accept the resignation of Sergeant Gerald Duckworth effective February 8, 2018 and transfer to the reserve roster; to purchase a radio booster from Jackson Communications in the amount of \$4,719.00 utilizing the Department of Public Safety funds; to authorize the Brandon Police Department to participate in the 2018 American Lung Association Fight for Air Climb in Jackson, MS on February 24, 2018; to approve travel for Chief William Thompson to travel to Biloxi, MS to attend the MS Association of Chiefs of Police Conference on June 25-29, 2018; to approve Jack Gruba as a participant in the City of Brandon Police Department Internship Program; to transfer Investigator Michael Case to Sergeant Investigator and Officer Brad Turner to Investigator effective February 9, 2018, and to adjust their rate of pay; and to approve travel for Officer Sam Versell to travel to Birmingham, AL to escort the Brandon Elementary 5th grade to the McWane Science Center on February 23, 2018, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

6.

HIRE JAMES FOLEY AS PROBATIONARY FIREFIGHTER EFFECTIVE FEBRUARY 6, 2018 AND SET RATE OF PAY; ACCEPT RESIGNATION OF FIREFIGHTER DAVID MOORE EFFECTIVE JANUARY 28, 2018; AND REMOVE PART-TIME EMPLOYEES FROM PAYROLL

Alderman Morris made the motion to hire James Foley as Probationary Firefighter effective February 6, 2018 and to set rate of pay; to accept the resignation of Firefighter David Moore effective January 28, 2018; and to remove part-time employees from payroll, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

Chief Wages recognized Brian Beck for ten years of service and Jerry Lee Bennett as Firefighter of the Year.

7.

APPROVE THE MS DEPARTMENT OF HEALTH MOSQUITO GRANT AGREEMENT IN THE ALLOWANCE AMOUNT OF \$58,546.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY RELATED DOCUMENTS; DECLARE AS AN EMERGENCY, THE REPAIRS TO THE STORM DRAIN IN THE RAINTREE SUBDIVISION FROM MURPHY'S LAWN & LANDSCAPE IN THE AMOUNT OF \$6,440.27 AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE REPAIRS TO A SEWER LINE NEAR 623 CHAMBORD DRIVE FROM UTILITY CONTRACTORS, INC. IN THE AMOUNT OF \$9,414.15 AND AUTHORIZE PAYMENT OF THE SAME; AND DECLARE AS AN EMERGENCY, THE REPAIRS TO A WATER LINE ON HIGHWAY 80

NEAR LOUIS WILSON DRIVE FROM UTILITY CONTRACTORS, INC. IN THE AMOUNT OF \$10,098.00 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Coker made the motion to approve the MS Department of Health mosquito grant agreement in the allowance amount of \$58,546.00 and to authorize the Mayor and City Clerk to execute any related documents; to declare as an emergency, the repairs to the storm drain in the Raintree Subdivision from Murphy's Lawn & Landscape in the amount of \$6,440.27 and to authorize payment of the same; to declare as an emergency, the repairs to a sewer line near 623 Chambord Drive from Utility Contractors, Inc. in the amount of \$9,414.15 and to authorize payment of the same; and to declare as an emergency, the repairs to a water line on Highway 80 near Louis Wilson Drive from Utility Contractors, Inc. in the amount of \$10,098.00 and to authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

8.

APPROVE ADDITIONAL INVOICES WITH REGARD TO THE EMERGENCY WATER LINE REPAIR NEAR FELICITY STREET THAT WAS APPROVED ON DECEMBER 18, 2017 FROM SOUTHERN PIPE SUPPLY IN THE TOTAL AMOUNT OF \$7,350.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE GRINER DRILLING SERVICES, INC. PAY REQUEST #2 IN THE AMOUNT OF \$245,613.72 WITH REGARD TO THE NEW LAKEBEND WATER WELL AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE STORM DRAIN REPAIRS ON SUNLINE DRIVE FROM MURPHY'S LAWN & LANDSCAPE IN THE AMOUNT OF \$9,588.63 AND AUTHORIZE PAYMENT OF THE SAME; AND RELEASE LETTER OF CREDIT NO. 14-027-SP FOR DONALD L. VINEYARD & WISTERIA HALL, INC.

Alderman Williams made the motion to approve additional invoices with regard to the emergency water line repair near Felicity Street that was approved on December 18, 2017 from Southern Pipe Supply in the total amount of \$7,350.00 and to authorize payment of the same; to approve Griner Drilling Services, Inc. Pay Request #2 in the amount of \$245,613.72 with regard to the new Lakebend Water Well and to authorize payment of the same; to declare as an emergency, the storm drain repairs on Sunline Drive from Murphy's Lawn & Landscape in the amount of \$9,588.63 and to authorize payment of the same; and to release Letter of Credit No. 14-027-SP for Donald L. Vineyard & Wisteria Hall, Inc., in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

PURCHASE CHAIRS FOR THE VIP SECTION OF THE AMPHITHEATER FROM SCHOOL & OFFICE PRODUCTS OF ARKANSAS IN THE AMOUNT OF \$35,355.50, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME; PURCHASE TWO CHAIN HOISTS FOR THE CIVIC CENTER FROM TOTAL STRUCTURES IN THE AMOUNT OF \$5,164.00, PLUS SHIPPING, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME; PURCHASE

WIRELESS ACCESS POINTS FROM TECHSOURCE, A STATE CONTRACT VENDOR, IN THE AMOUNT OF \$32,560.00 AND AUTHORIZE PAYMENT OF THE SAME; HIRE PART-TIME WEEKEND LABORERS EFFECTIVE FEBRUARY 5, 2018 AND SET RATE OF PAY; ACCEPT RESIGNATION OF JOSH TYRONE EFFECTIVE FEBRUARY 16, 2018; SURPLUS PARK AND RECREATION EQUIPMENT THAT IS OF NO USE OR VALUE TO THE CITY AND AUTHORIZE ITEMS TO BE TRANSFERRED TO THE OFFICE OF SURPLUS PROPERTY FOR SALE IN AUCTION; AND HIRE BILLY ORR AS A PART-TIME AMPHITHEATER OPERATIONS ASSISTANT EFFECTIVE MARCH 1, 2018 AND SET RATE OF PAY

Alderman Morris made the motion to purchase chairs for the VIP Section of the amphitheater from School & Office Products of Arkansas in the amount of \$35,355.50, as the lowest and best quote received, and to authorize payment of the same; to purchase two chain hoists for the Civic Center from Total Structures in the amount of \$5,164.00, plus shipping, as the lowest and best quote received, and to authorize payment of the same; to purchase wireless access points from Techsource, a state contract vendor, in the amount of \$32,560.00 and to authorize payment of the same; to hire part-time weekend laborers effective February 5, 2018 and to set rate of pay; to accept the resignation of Josh Tyrone effective February 16, 2018; to surplus Park and Recreation equipment that is of no use or value to the city and to authorize items to be transferred to the Office of Surplus Property for sale in auction; and to hire Billy Orr as a part-time Amphitheater Operations Assistant effective March 1, 2018 and to set rate of pay, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

10.

ACCEPT THE RESIGNATION OF BUILDING OFFICIAL DONNIE SULLIVAN EFFECTIVE FEBRUARY 2, 2018; AND TO APPROVE SITE AND ARCHITECTURAL PLANS FOR CEFCO GAS STATION AT 306 E. GOVERNMENT STREET

Alderman Williams made the motion to accept the resignation of Building Official Donnie Sullivan effective February 2, 2018; and to approve site and architectural plans for CEFCO Gas Station at 306 E. Government Street, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

11.

ACCEPT FINAL ARTIST CONTRACTS FOR SALT N' PEPA AND I LOVE THE 90'S AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE THE LIN TELEVISION CORPORATION AGREEMENT FOR MARKETING THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE THE MVS SERVICES, INC. AGREEMENT FOR MERCHANDISE VENDING AT THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE THE PREFERRED SEAT PROGRAM AGREEMENT AND RATE; AND APPROVE A BANCCARD AGREEMENT FOR CARD SERVICES FOR THE AMPHITHEATER POS SYSTEM AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS

Alderman Coker made the motion to accept the final artist contracts for Salt N' Pepa and I Love the 90's and to authorize the Mayor to execute the same; to approve the LIN Television Corporation agreement for marketing the Brandon Amphitheater and to authorize the Mayor to execute the same; to approve the MVS Services, Inc. agreement for merchandise vending at the Brandon Amphitheater and to authorize the Mayor to execute the same; to approve the preferred seat program agreement and rate; and to approve a BancCard Agreement for card services for the Amphitheater POS system and to authorize the Mayor to execute any related documents, in accordance with the memos from the Economic Development Department, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

12.

APPROVE THE ALTERNATE SIGNATURE RESOLUTION, CODE OF STANDARDS OF CONDUCT RESOLUTION, ANTI-DISPLACEMENT RESOLUTION, FAIR HOUSING RESOLUTION/PROCLAMATION, MINORITY AND WOMEN BUSINESS GOALS RESOLUTION, PROHIBITION OF EXCESSIVE FORCE RESOLUTION, JUST COMPENSATION RESOLUTION, WAIVER VALUATION RESOLUTION AND SAMPLE, HICKS AND ASSOCIATES ADMINISTRATIVE CONTRACT WITH REGARD TO THE LUCKNEY ROAD SEWER PHASE B, CDBG PROJECT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; AND APPROVE AN AGREEMENT WITH NEEL-SCHAFFER, INC. FOR ENGINEERING SERVICES FOR THE LUCKNEY SEWER PHASE B, CDBG PROJECT

Alderman Williams made the motion to approve the alternate signature resolution, code of standards of conduct resolution, anti-displacement resolution, fair housing resolution/proclamation, minority and women business goals resolution, prohibition of excessive force resolution, just compensation resolution, waiver valuation resolution and Sample, Hicks and Associates administrative contract with regard to the Luckney Road Sewer Phase B, CDBG Project and to authorize the Mayor to execute the same; and to approve an agreement with Neel-Schaffer, Inc. for engineering services for the Luckney Sewer Phase B, CDBG Project, in accordance with the memos from the Economic Development Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

13.

AUTHORIZE BUTLER SNOW TO PREPARE THE 2017 CONTINUING DISCLOSURE AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS; APPROVE THE MEA CARES EMPLOYEE ASSISTANCE PROGRAM AGREEMENT IN THE AMOUNT OF \$5,445.00 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; HIRE WAYNE GASSON AS PART-TIME ACCOUNTANT EFFECTIVE FEBRUARY 6, 2018, AND APPROVE JOB DESCRIPTION AND SET RATE OF PAY; AUTHORIZE ELIZABETH GREENWOOD AS AN ADDITIONAL SIGNER ON THE COMMUNITY BANK CHECKING ACCOUNTS; AND APPROVE THE DOCKET OF CLAIMS FOR FEBRUARY 6, 2018, ELECTRONIC FUND TRANSFERS FOR JANUARY 2018, AND FOX EVERETT CLAIMS RELEASED ON JANUARY 22 & 31 AND FEBRUARY 1, 2018

Alderman Dobbs made the motion to authorize Butler Snow to prepare the 2017 Continuing Disclosure and to authorize the Mayor to execute any related documents; to approve the MEA Cares Employee Assistance Program agreement in the amount of \$5,445.00 and to authorize the Mayor to execute the same; to hire Wayne Gasson as part-time accountant effective February 6, 2018, and to approve job description and set rate of pay; to authorize Elizabeth Greenwood as an additional signer on the Community Bank checking accounts; and to approve the Docket of Claims for February 6, 2018, Electronic fund transfers for January 2018, and Fox Everett Claims released on January 22 & 31 and February 1, 2018, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

14.
EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into executive session to discuss pending and potential litigation, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated and in particular to discuss pending litigation with Langford Water Association and potential litigation regarding Dorsey Development, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Morris made the motion to withdraw objection to the Petition to Certify certain areas for water filed by Langford Water Association Docket in Docket #16-VA-234, in light of the amended filing submitted by the association reducing the area sought to be certified, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Williams made the motion to acknowledge the actions of the Community Development Director with respect to Dorsey Development as generally expressed in correspondence from the Director dated January 24, 2018, and to direct the City Attorney, in consultation with the Director and the Mayor, to respond to correspondence from Dorsey Development's counsel dated February 3, 2018, consistent therewith, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

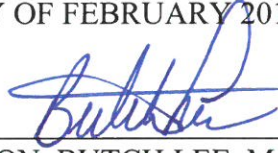
(The votes taken in Executive Session were announced upon return to the Board Room.)

15.
ADJOURN

Alderman Morris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

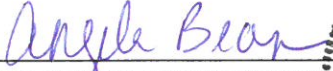
(Next Regular Board Meeting February 20, 2018.)

MINUTES APPROVED THIS THE 20th DAY OF FEBRUARY 2018.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

