

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON FEBRUARY 20, 2018

The Regular Board Meeting was held in the Brandon City Hall Board Room, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Corley, Dobbs, Middleton, Morris, Vinson and Williams were present. Alderman Williams led the prayer and Matthew Templeton with the Mayor's Youth Council led the Pledge of Allegiance. Public Comments/ Recognitions: Steve Ciaravino with Imperial Mic Drops Robotics Team won the championship award at the First Lego League State Championship at Mississippi College.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF  
FEBRUARY 5, 2018 AND SPECIAL BOARD MEETING OF FEBRUARY 13, 2018

Alderman Williams made the motion to approve the Minutes of the Regular Board Meeting of February 5, 2018 and the Special Board Meeting of February 13, 2018, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

2.

APPROVE RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A PROMISSORY NOTE (CITY OF BRANDON, MISSISSIPPI PUBLIC IMPROVEMENTS PROJECT) IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED SIX MILLION DOLLARS (\$6,000,000.00) TO SECURE A LOAN FROM THE MISSISSIPPI DEVELOPMENT BANK TO SAID CITY FOR THE PURPOSE OF PROVIDING FUNDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS OF SAID CITY; APPROVING THE FORM OF AN INDENTURE OF TRUST AND THE FORM OF AND THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT, A TAX INTERCEPT AGREEMENT AND A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE ISSUANCE OF SUCH PROMISSORY NOTE AND THE ISSUANCE BY THE MISSISSIPPI DEVELOPMENT BANK OF ITS NOT TO EXCEED SIX MILLION DOLLARS (\$6,000,000.00) SPECIAL OBLIGATION BONDS (CITY OF BRANDON, MISSISSIPPI PUBLIC IMPROVEMENTS PROJECT), SERIES 2018 FOR THE PURPOSE OF FUNDING SUCH LOAN TO THE CITY; AUTHORIZING THE SALE OF SAID MISSISSIPPI DEVELOPMENT BANK BONDS; APPROVING THE FORMS OF AND AUTHORIZING THE EXECUTION OF CERTAIN OTHER DOCUMENTS IN CONNECTION WITH SAID LOAN AND MISSISSIPPI DEVELOPMENT BANK BONDS; AND FOR RELATED PURPOSES

Alderman Morris made the motion to approve a Resolution authorizing the execution and delivery of a promissory note (City of Brandon, Mississippi Public Improvements Project) in the principal amount of not to exceed six million dollars (\$6,000,000.00) to secure a loan from the Mississippi Development Bank to said city for the purpose of providing funds to finance certain capital improvements of said city; approving the form of an indenture of trust and the form of and the execution and delivery of a loan agreement, a tax intercept agreement and a preliminary official statement in connection with the issuance of such promissory note and the issuance by

the Mississippi Development Bank of its not to exceed six million dollars (\$6,000,000.00) special obligation bonds (City of Brandon, Mississippi Public Improvements Project), series 2018 for the purpose of funding such loan to the city; authorizing the sale of said Mississippi Development Bank Bonds; approving the forms of and authorizing the execution of certain other documents in connection with said loan and Mississippi Development Bank Bonds; and for related purposes, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

HIRE MATTHEW DODD AS COMMUNITY DEVELOPMENT DIRECTOR EFFECTIVE MARCH 20, 2018 AND SET RATE OF PAY

Alderman Vinson made the motion to hire Matthew Dodd as Community Development Director effective March 20, 2018 and to set rate of pay, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR SERGEANT JOSEPH FRENCH TO TRAVEL TO DENVER, CO TO ATTEND THE NATIONAL INTERDICTION CONFERENCE ON APRIL 29-MAY 4, 2018; HIRE TODD KING AS POLICE OFFICER EFFECTIVE FEBRUARY 20, 2018 AND SET RATE OF PAY; SURPLUS AND SELL AT MID-SOUTH AUCTION THREE CROWN VICTORIA VEHICLES WITH VIN NUMBERS ENDING 4649, 5729, AND 2725; APPROVE TRAVEL FOR SERGEANT BRIAN ELWELL AND CHIEF INVESTIGATOR BEAU EDGINGTON TO TRAVEL TO OXFORD, MS TO ATTEND THE MISSISSIPPI COMMAND COLLEGE ON JULY 14-20, 2018; AND APPROVE TRAVEL FOR SERGEANT DAN CARTER TO TRAVEL TO SOUTHAVEN, MS TO ATTEND THE INTERNAL AFFAIRS CLASS ON MAY 6-11, 2018

Alderman Vinson made the motion to approve travel for Sergeant Joseph French to travel to Denver, CO to attend the National Interdiction Conference on April 29-May 4, 2018; to hire Todd King as police officer effective February 20, 2018 and to set rate of pay; to surplus and sell at Mid-South Auction three Crown Victoria vehicles with vin numbers ending 4649, 5729, and 2725; to approve travel for Sergeant Brian Elwell and Chief Investigator Beau Edgington to travel to Oxford, MS to attend the Mississippi Command College on July 14-20, 2018; and to approve travel for Sergeant Dan Carter to travel to Southaven, MS to attend the Internal Affairs Class on May 6-11, 2018, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR CHIEF TERRY WAGES AND CAROLYN PALMER TO TRAVEL TO NATCHEZ, MS TO ATTEND THE EMERGENCY SERVICES ADMINISTRATIVE PROFESSIONALS ASSOCIATION CONFERENCE ON MAY 2-4, 2018; AND ACCEPT RESIGNATION OF FIREFIGHTER CODY PARKER EFFECTIVE MARCH 2, 2018

Alderman Corley made the motion to approve travel for Chief Terry Wages and Carolyn Palmer to travel to Natchez, MS to attend the Emergency Services Administrative Professionals Association Conference on May 2-4, 2018; and to accept the resignation of Firefighter Cody Parker effective March 2, 2018, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

6.

APPROVE SUNCOAST INFRASTRUCTURE, INC. INVOICE IN THE AMOUNT OF \$5,346 WITH REGARD TO THE EMERGENCY SEWER LINE REPAIR NEAR 623 CHAMBORD DRIVE; APPROVE ENTERGY INVOICE IN THE AMOUNT OF \$9,000.00 WITH REGARD TO THE DESIGN OF RELOCATING UTILITY LINES FOR THE DOWNTOWN REVITALIZATION PROJECT, AND AUTHORIZE PAYMENT OF THE SAME; APPROVE HEMPHILL CONSTRUCTION CO. PAY REQUEST #3 IN THE AMOUNT OF \$240,347.31 WITH REGARD TO THE HIGHWAY 80 IMPROVEMENT PROJECT FROM LOUIS WILSON TO TRICKHAMBRIDGE ROAD, AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE SEWER LINE REPAIRS TO HIGHWAY 18 NORTH OF HIGHWAY 468 FROM UTILITY CONSTRUCTORS, INC. IN THE AMOUNT OF \$21,943.50 AND SOUTHERN PIPE SUPPLY IN THE AMOUNT OF \$1,543.62, AND AUTHORIZE PAYMENTS OF THE SAME; DECLARE AS AN EMERGENCY, THE SEWER LINE REPAIRS NEAR 108 SUMMIT RIDGE DRIVE FROM UTILITY CONSTRUCTORS, INC. IN THE AMOUNT OF \$9,062.00, SOUTHERN PIPE SUPPLY IN THE AMOUNT OF \$306.56, AND SUNCOAST INFRASTRUCTURE, INC. IN THE AMOUNT OF \$4,614.50, AND AUTHORIZE PAYMENTS OF THE SAME; AND APPROVE THE PROFESSIONAL SERVICES AGREEMENTS WITH METRO BUILDING FOR HVAC MAINTENANCE AT THE LIBRARY, POLICE DEPARTMENT, AND CITY HALL, AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Vinson made the motion to approve the Suncoast Infrastructure, Inc. Invoice in the amount of \$5,346 with regard to the emergency sewer line repair near 623 Chambord Drive; to approve the Entergy invoice in the amount of \$9,000.00 with regard to the design of relocating utility lines for the Downtown Revitalization Project, and to authorize payment of the same; to approve Hemphill Construction Co. Pay Request #3 in the amount of \$240,347.31 with regard to the Highway 80 Improvement Project from Louis Wilson to Trickhambridge Road, and to authorize payment of the same; to declare as an emergency, the sewer line repairs to Highway 18 North of Highway 468 from Utility Constructors, Inc. in the amount of \$21,943.50 and Southern Pipe Supply in the amount of \$1,543.62, and to authorize payments of the same; to declare as an emergency, the sewer line repairs near 108 Summit Ridge Drive from Utility Constructors, Inc. in the amount of \$9,062.00, Southern Pipe Supply in the amount of \$306.56, and Suncoast Infrastructure, Inc. in the amount of \$4,614.50, and to authorize payments of the same; and to approve the Professional Services Agreements with Metro Building for HVAC maintenance at the Library, Police Department, and City Hall, and to authorize the Mayor to execute the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

APPROVE THE JANI-KING CONTRACT FOR CLEANING OF THE AMPHITHEATER AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME; HIRE COREY VOYLES AS PARK MAINTENANCE SUPERINTENDENT EFFECTIVE FEBRUARY 21, 2018 AND SET RATE OF PAY; PURCHASE SPOTLIGHTS FOR THE BRANDON AMPHITHEATER FROM SEQUEL ELECTRICAL SUPPLY IN THE AMOUNT OF \$46,966.00, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THRASH COMMERCIAL CONTRACTORS PAY REQUEST #17 IN THE AMOUNT OF \$624,753.80, WITH REGARD TO THE RANKIN TRAILS/THE QUARRY BASEBALL AND AMPHITHEATER PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE THE IMBA INVOICE IN THE AMOUNT OF \$6,080.00, WITH REGARD TO THE RANKIN TRAILS/THE QUARRY TRAIL PROJECT, AND AUTHORIZE PAYMENT OF THE SAME

Alderman Williams made the motion to approve the Jani-King contract for cleaning of the Amphitheater and to authorize the Mayor to execute the same; to hire Corey Voyles as Park Maintenance Superintendent effective February 21, 2018 and to set rate of pay; to purchase spotlights for the Brandon Amphitheater from Sequel Electrical Supply in the amount of \$46,966.00, as the lowest and best quote received, and to authorize payment of the same; to approve Thrash Commercial Contractors Pay Request #17 in the amount of \$624,753.80, with regard to the Rankin Trails/The Quarry Baseball and Amphitheater Project and to authorize payment of the same; and to approve the IMBA invoice in the amount of \$6,080.00, with regard to the Rankin Trails/The Quarry trail project, and to authorize payment of the same, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

ADOPT AN ORDINANCE AMENDING SECTION 82-92 OF THE CODE OF ORDINANCES WITH REGARD TO GRINDER PUMP MAINTENANCE

Alderman Coker made the motion to adopt an ordinance amending Section 82-92 of the Code of Ordinances with regard to grinder pump maintenance, in accordance with the memo from the Community Development Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

9.

APPROVE ARCHITECTURAL AND SITE PLANS FOR A GAS STATION, CONVENIENCE STORE, RESTAURANT DEVELOPMENT TO BE LOCATED AT THE SOUTHWEST CORNER OF GREENFIELD AND HIGHWAY 18 (H7-10-140); AND SET A PUBLIC HEARING FOR MARCH 19, 2018 WITH REGARD TO THE CONSIDERATION OF DETERMINING A PUBLIC NUISANCE AT 102 APPLERIDGE ROAD (H8H-8)

Alderman Williams made the motion to approve the architectural and site plans for a gas station, convenience store, restaurant development to be located at the Southwest corner of Greenfield and Highway 18 (H7-10-140); and to set a public hearing for March 19, 2018 with



regard to the consideration of determining a public nuisance at 102 Appleridge Road (H8H-8), in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

10.

APPROVE MERIT HEALTH SPONSORSHIP AGREEMENT WITH REGARD TO THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE FINAL CONTRACTS FOR HANK WILLIAMS, JR. AND ALAN JACKSON FOR THEIR PERFORMANCE AT THE BRANDON AMPHITHEATER AND AUTHORIZE EXPENDITURES RELATED THERETO AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; ADOPT AN ORDINANCE AMENDING CHAPTER 50, ARTICLE I TO INCLUDE SECTION 50-6 WITH REGARD TO PROHIBITED ITEMS AT PUBLIC PARKS; APPROVE THE BRANDON AMPHITHEATER PROHIBITED ITEMS PER SECTION 50-6 OF THE CODE OF ORDINANCES; AND ADOPT AN ORDINANCE AMENDING CHAPTER 50, ARTICLE I TO INCLUDE SECTION 50-5 TO PROHIBIT FIREARMS AT ANY PUBLIC PARK, PUBLIC MEETING OF A GOVERNMENTAL BODY, POLITICAL RALLY, PARADE OR OFFICIAL POLITICAL MEETING; OR NON-FIREARM RELATED SCHOOL, COLLEGE OR PROFESSIONAL ATHLETIC EVENT

Alderman Corley made the motion to approve the Merit Health sponsorship agreement with regard to the Brandon Amphitheater and to authorize the Mayor to execute the same; to approve the final contracts for Hank Williams, Jr. and Alan Jackson for their performance at the Brandon Amphitheater and to authorize expenditures related thereto and to authorize the Mayor and City Clerk to execute the same; to adopt an ordinance amending Chapter 50, Article I to include Section 50-6 with regard to prohibited items at public parks; to approve the Brandon Amphitheater Prohibited Items per Section 50-6 of the Code of Ordinances; and to adopt an ordinance amending Chapter 50, Article I to include Section 50-5 to prohibit firearms at any public park, public meeting of a governmental body, political rally, parade or official political meeting; or non-firearm related school, college or professional athletic event, in accordance with the memos from the Economic Development Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

11.

APPROVE AGREEMENT WITH CMPDD FOR PREPARATION OF A REDISTRICTING PLAN AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE PENN CREDIT AGREEMENT FOR COLLECTION SERVICES AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; ACCEPT THE AUDIT REPORT FOR FY 2017 AS PREPARED BY BARLOW & COMPANY; AND APPROVE THE DOCKET OF CLAIMS FOR FEBRUARY 21, 2018, FOX EVERETT CLAIMS RELEASED ON FEBRUARY 13, 2018, AND ELECTRONIC FUND TRANSFERS FOR FEBRUARY 2018

Alderman Morris made the motion to approve an agreement with CMPDD for preparation of a redistricting plan and to authorize the Mayor and City Clerk to execute the same; to approve the Penn Credit agreement for collection services and to authorize the Mayor to execute the same; to accept the audit report for FY 2017 as prepared by Barlow & Company; and

to approve the Docket of Claims for February 21, 2018, Fox Everett Claims released on February 13, 2018, and Electronic Fund Transfers for February 2018, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

12.  
EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss personnel matters and transaction of business and discussion regarding the prospective exclusive use of lands which includes commercial, financial information exempt from the provisions of public access, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reasons stated and in particular to discuss the exclusive use of the Amphitheater on a date to be determined and the associated offers related thereto as presented by Red Mountain Entertainment, Inc., and personnel matters involving the Fire Department and Public Works Department, seconded by Alderman Morris, and upon unanimous vote the motion carried.

The Mayor advised that City has received commercial and financial information of a proprietary nature from Red Mountain Entertainment, Inc., (RME), who is the City's exclusive provider of promotional and booking services for the Amphitheater regarding the booking of Events #2018-001.V3 (supersedes and replaces Event #2018-001 and #2018-001.V2), #2018-012.V4 (supersedes and replaces Event #2018-012, #2018-012.V2 and #2018-012.V3), #2018-014.V3 (supersedes and replaces Event #2018-014 and #2018-014.V2), 2018-023.V2 (supersedes and replaces Event #2018-023), and #2018-030, at the Amphitheater and for the exclusive use of the same on dates certain to be determined, which information is required to be submitted by RME to the City for approval in accordance with the RME's professional services agreement with the City, and based on such trade secrets and commercial and financial information submitted by RME, all of which is proprietary to RME, Alderman Corley made the motion to authorize the Mayor to execute the offers on behalf of the City for said events, as presented by RME, which offers contain trade secrets and confidential and proprietary commercial and financial information and accordingly are exempt from the provisions of the Mississippi Public Records Act of 1983, and to direct the City Clerk to maintain the approved and executed offers in segregated files with accompanying and associated information received from RME regarding said events, which files shall, unless otherwise directed by the Mayor and Board of Aldermen, be accessible only by the Mayor, City Attorney and City Clerk and further that in the event the offers for said events are accepted, the Mayor is authorized to execute contract documents and set ticket pricing including associated fees and municipal charges, as recommended by RME, and to receive revenue and incur costs and expend monies and to take action consistent with the accepted offers and the agreement with RME relative to the advertising, promotion and staging of said events at the Amphitheater and after said events have been publicly announced by RME, the City Clerk shall present the executed contracts for said events to be spread on the Minutes, with any proprietary commercial or financial information or trade secrets redacted therefrom, and shall thereafter provide a full accounting of all revenue and

expenditures of said events to the Mayor and Board of Aldermen, all of which shall be maintained and reflected in segregated event files for said events, and shall be reported and reconciled based on standards acceptable to the City's auditors with proprietary commercial and financial information and trade secrets of RME redacted therefrom, to be spread on the Minutes as soon as practical after said events, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Coker made the motion to terminate Employee #8496 effective immediately, for the reasons presented by the Public Works Director, to be included in the employee's personnel file, seconded by Alderman Corley, and upon unanimous vote, the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Corley, and upon unanimous vote the motion carried.

(The votes taken in Executive Session were announced upon return to the Board Room.)

13.

HIRE GRACE YOUNG AS BOX OFFICE MANAGER AND SET SALARY, WITH THE START DATE TO BE DETERMINED BY THE MAYOR AND CITY CLERK

Alderman Corley made the motion to hire Grace Young as Box Office Manager and to set salary, with the start date to be determined by the Mayor and City Clerk, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

14.

ADJOURN

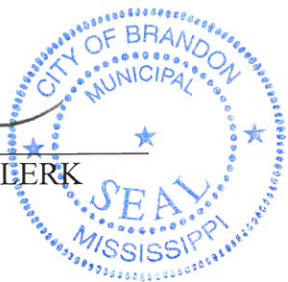
Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(Next Regular Board Meeting March 5, 2018.)

MINUTES APPROVED THIS THE 5<sup>th</sup> DAY OF MARCH 2018.

ATTEST:

  
ANGELA BEAN, CITY CLERK



  
HON. BUTCH LEE, MAYOR