

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON APRIL 16, 2018

The Regular Board Meeting was held in the Brandon City Hall Board Room, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Corley, Dobbs, Middleton, Morris, Vinson and Williams were present. Alderman Williams led the prayer and Alderman Vinson led the Pledge of Allegiance. Public Comments/Recognitions: None.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF
APRIL 2, 2018 AND THE SPECIAL BOARD MEETING OF APRIL 6, 2018

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of April 2, 2018 and the Special Board Meeting of April 6, 2018, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

2.

HIRE TIMOTHY PIERCE AS A PART-TIME COMMUNICATIONS OFFICER EFFECTIVE
APRIL 17, 2018 AND SET RATE OF PAY; ACCEPT RESIGNATION OF OFFICER BOBBI
THOMASSON EFFECTIVE APRIL 13, 2018; AND ADD JAMES LAMOREAUX TO THE
RESERVE PATROL ROSTER

Alderman Morris made the motion to hire Timothy Pierce as a part-time communications officer effective April 17, 2018 and to set rate of pay; to accept resignation of Officer Bobbi Thomasson effective April 13, 2018; and to add James Lamoreaux to the reserve patrol roster, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

3.

APPROVE THE STATE FIRE ACADEMY MEMORANDUM OF UNDERSTANDING TO
ALLOW PERSONNEL TO ATTEND THE NFPA 1002 PUMPER-FIELD PROGRAM ON
APRIL 23-MAY 3, 2018, IN FLOWOOD, MS AND AUTHORIZE CHIEF TERRY WAGES
TO EXECUTE THE SAME; HIRE SAVANNA SANCHEZ AS A FULL-TIME CERTIFIED
FIREFIGHTER/EMT EFFECTIVE APRIL 17, 2018, AND SET RATE OF PAY; AND
ACCEPT THE DONATION OF \$1,400.00 FROM THE BRANDON ELEMENTARY SCHOOL
JUNIOR BETA CLUB FOR THE CERT TEAM TO PURCHASE A NEW SPARKY THE DOG
COSTUME

Alderman Corley made the motion to approve the State Fire Academy Memorandum of Understanding to allow personnel to attend the NFPA 1002 Pumper-Field Program on April 23-May 3, 2018, in Flowood, MS and to authorize Chief Terry Wages to execute the same; to hire Savanna Sanchez as a full-time certified Firefighter/EMT effective April 17, 2018, and to set rate of pay; and to accept the donation of \$1,400.00 from the Brandon Elementary School Junior Beta Club for the CERT team to purchase a new Sparky the Dog costume, in accordance with the

memos from the Fire Chief, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

4.

APPROVE PROFESSIONAL SERVICES AGREEMENT TO EXTEND AGREEMENT TO PROVIDE CONTINUOUS ALS EMERGENCY AMBULANCE SERVICE TO THE CITY TWENTY-FOUR (24) HOURS PER DAY, EACH DAY PER CALENDAR YEAR WITH PAFFORD MEDICAL SERVICES, INC.
AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Corley made the motion to approve Professional Services Agreement to Extend Agreement to Provide Continuous ALS Emergency Ambulance Service to the City Twenty-four (24) Hours per Day, Each Day per Calendar Year with the Pafford Medical Services, Inc. and to authorize the Mayor to execute the same, in accordance with the memo from the Fire Chief, which is appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

5.

APPROVE THE FINAL PLAT FOR EASTWOOD ESTATES

Alderman Morris made the motion to approve the final plat for Eastwood Estates and to authorize execution and filing of the same, subject to conditions as set forth in letter, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING AND BOARD ACTION WITH REGARD TO THE DETERMINATION OF A PUBLIC NUISANCE AT 102 APPLERIDGE ROAD
(PARCEL #H8H-8)

A public hearing was held regarding the condition of the property located at 102 Appleridge Road (Parcel #H8H-8), whereupon the City Attorney opened the same and asked the Director of Community Development whether all the pre-requisites to the public hearing had been met. The Director advised that they had and accordingly the statutory notice is appended hereto and incorporated herein by reference together with a memo from the Director describing in detail the current condition of the property. After presentation by the Director of the facts and matters pertaining to the subject property, the property owner or any other person having an interest in and to the subject property and/or other person desiring to make any public comment or to present and additional matters related to the subject of the public hearing were requested to come forward and address the board and Joshua Spann spoke on behalf of property owner, Janie Moore. Mr. Spann did not dispute the assessment of the property condition as expressed by the Director, but rather asked for additional time to address the situation; however, he did not present a plan of action, or estimate for remediation, or a contract for remediation. Thereupon, having considered the facts and matters presented and having considered all attendant facts and

circumstances related to the subject matter of the public hearing and the subject property and first incorporating all documents and things presented by the Director relative thereto, and first finding that the subject property in its current condition constitutes a menace to the public health and safety of the community, Alderman Corley made the motion to adopt a Resolution directing the clean-up of the property as described in the memo relative to the same presented by the Director and for the filing of a Lis Pendens regarding the action of the board relative thereto and thereafter to present to the board for the assessment of penalties and costs as provided by statute, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

7.

APPROVE THE J&R RESTAURANT GROUP, INC. SPONSORSHIP AGREEMENT WITH REGARD TO THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Williams made the motion to approve the J&R Restaurant Group, Inc. Sponsorship Agreement with regard to the Brandon Amphitheater and to authorize the Mayor to execute the same, in accordance with the memo from the Economic Development Director, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

APPROVE UTILITY CONSTRUCTORS, INC. PAY REQUEST #8 AND #9 IN THE AMOUNTS OF \$43,138.80 AND \$42,774.13 WITH REGARD TO THE EAST BRANDON SANITARY SEWER IMPROVEMENT PROJECT, PHASE IV, AND AUTHORIZE PAYMENT OF THE SAME; APPROVE GRINER DRILLING SERVICES, INC. PAY REQUEST #4 IN THE AMOUNT OF \$62,795.38 WITH REGARD TO THE LAKEBEND WATER WELL AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE HEMPHILL CONSTRUCTION CO. PAY REQUEST #5 IN THE AMOUNT OF \$131,612.63 WITH REGARD TO THE HIGHWAY 80 IMPROVEMENT PROJECT FROM LOUIS WILSON TO TRICKHAMBRIDGE ROAD AND AUTHORIZE PAYMENT OF THE SAME; CORRECT BOARD ACTION FROM THE MARCH 26, 2018 SPECIAL CALLED MEETING TO CORRECT A SCRIVENER'S ERROR WITH REGARD TO PAVING BY ADCAMP, AND AUTHORIZE PAYMENT; APPROVE ADCAMP, INC. INVOICE IN THE AMOUNT OF \$607,040.50 WITH REGARD TO THE BRANDON AMPHITHEATER PAVING AND AUTHORIZE PAYMENT OF THE SAME

Alderman Coker made the motion to approve Utility Constructors, Inc. Pay Request #8 and #9 in the amounts of \$43,138.80 and \$42,774.13 with regard to the East Brandon Sanitary Sewer Improvement Project, Phase IV, and to authorize payment of the same; to approve Griner Drilling Services, Inc. Pay Request #4 in the amount of \$62,795.38 with regard to the Lakebend Water Well and to authorize payment of the same; to approve the Hemphill Construction Co. Pay Request #5 in the amount of \$131,612.63 with regard to the Highway 80 Improvement Project from Louis Wilson to Trickhambridge Road and to authorize payment of the same; to correct board action from the March 26, 2018 special called meeting to correct a scrivener's error with

regard to paving by Adcamp under the City's commodity pricing; to approve Adcamp, Inc. invoice in the amount of \$607,040.50 with regard to the Brandon Amphitheater paving and to authorize payment of the same, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

HIRE WALTER NORWOOD AS A FULL-TIME STREET LABORER II EFFECTIVE APRIL 16, 2018 AND SET RATE OF PAY; APPROVE THE FACILITIES MAINTENANCE MANAGER JOB DESCRIPTION; ACCEPT RESIGNATION OF ANTONIO WIGGINS EFFECTIVE APRIL 20, 2018; AND SET A PUBLIC HEARING FOR MAY 21, 2018, DURING THE REGULAR BOARD MEETING, WITH REGARD TO THE FACILITY PLAN FOR THE CITY OF BRANDON'S APPLICATION FOR A LOAN THROUGH THE MS STATE DEPARTMENT OF HEALTH'S DRINKING WATER SYSTEMS IMPROVEMENTS REVOLVING LOAN FUND (DWSIRLF)

Alderman Morris made the motion to hire Walter Norwood as a full-time Street Laborer II effective April 16, 2018 and to set rate of pay; to approve the Facilities Maintenance Manager job description; to accept resignation of Antonio Wiggins effective April 20, 2018; and to set a public hearing for May 21, 2018, during the regular board meeting, with regard to the Facility Plan for the City of Brandon's application for a loan through the MS State Department of Health's Drinking Water Systems Improvements Revolving Loan Fund (SWSIRLF), in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

10.

APPROVE THE DIRECTV PROPOSAL FOR THE BRANDON AMPHITHEATER AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS; AND APPROVE THE COPIER PROPOSAL FOR THE BRANDON AMPHITHEATER FROM ADVANTAGE BUSINESS SYSTEMS, A STATE CONTRACT VENDOR, AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Coker made the motion to approve the Directv proposal for the Brandon Amphitheater and to authorize the Mayor to execute any related documents; and to approve the copier proposal for the Brandon Amphitheater from Advantage Business Systems, a state contract vendor, and to authorize the Mayor to execute the same, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

11.

APPROVE PETTY CASH FUND IN THE AMOUNT OF \$1,000.00 FOR THE BRANDON AMPHITHEATER TICKET BOX AND AUTHORIZE GRACE YOUNG AS CUSTODIAN; APPROVE MS DEVELOPMENT AUTHORITY GRANT AGREEMENT (DIP-394) AND AUTHORIZE THE MAYOR TO EXECUTE ALL RELATED DOCUMENTS; AND

APPROVE THE DOCKET OF CLAIMS FOR APRIL 9 & 17, 2018, AND FOX EVERETT
CLAIMS RELEASED ON MARCH 29 & APRIL 12, 2018

Alderman Dobbs made the motion to approve petty cash fund in the amount of \$1,000.00 for the Brandon Amphitheater ticket box and to authorize Grace Young as custodian; to approve MS Development Authority Grant Agreement (DIP-394) and to authorize the Mayor to execute all related documents; and to approve the Docket of Claims for April 9 & 17, 2018, and Fox Everett Claims released on March 29 & April 12, 2018, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

12.
EXECUTIVE SESSION

Alderman Williams made the motion to consider the need to go into executive session to discuss personnel matters and transaction of business and discussion regarding the prospective exclusive use of lands which includes commercial, financial information exempt from the provisions of public access, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated and in particular to discuss personnel matters involving the Police Department and the exclusive use of the Amphitheater on a date to be determined and the associated offers related thereto as presented by Red Mountain Entertainment, Inc., seconded by Alderman Corley, and upon unanimous vote the motion carried.

The Mayor advised that City has received commercial and financial information of a proprietary nature from Red Mountain Entertainment, Inc., (RME), who is the City's exclusive provider of promotional and booking services for the Amphitheater regarding the booking of Event #2018-032, at the Amphitheater and for the exclusive use of the same on a date certain to be determined, which information is required to be submitted by RME to the City for approval in accordance with the RME's professional services agreement with the City, and based on such trade secrets and commercial and financial information submitted by RME, all of which is proprietary to RME, Alderman Williams made the motion to authorize the Mayor to execute the offer on behalf of the City for said event, as presented by RME, which offer contains trade secrets and confidential and proprietary commercial and financial information and accordingly is exempt from the provisions of the Mississippi Public Records Act of 1983, and to direct the City Clerk to maintain the approved and executed offer in a segregated file with accompanying and associated information received from RME regarding said event, which file shall, unless otherwise directed by the Mayor and Board of Aldermen, be accessible only by the Mayor, City Attorney and City Clerk and further that in the event the offer for said event is accepted, the Mayor is authorized to execute contract documents and set ticket pricing including associated fees and municipal charges, as recommended by RME, and to receive revenue and incur costs

and expend monies and to take action consistent with the accepted offer and the agreement with RME relative to the advertising, promotion and staging of said event at the Amphitheater and after said event has been publicly announced by RME, the City Clerk shall present the executed contract for said event to be spread on the Minutes, with any proprietary commercial or financial information or trade secrets redacted therefrom, and shall thereafter provide a full accounting of all revenue and expenditures of said event to the Mayor and Board of Aldermen, all of which shall be maintained and reflected in a segregated event file for said event, and shall be reported and reconciled based on standards acceptable to the City's auditors with proprietary commercial and financial information and trade secrets of RME redacted therefrom, to be spread on the Minutes as soon as practical after said event, seconded by Alderman Coker and upon unanimous vote the motion carried.

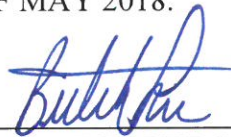
Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(The vote taken in Executive Session was announced upon return to the Board Room.)

13.
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 7TH DAY OF MAY 2018.



HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

