

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MAY 21, 2018

The Regular Board Meeting was held in the Brandon City Hall Board Room, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Dobbs, Middleton, Morris, Williams, Vinson and Corley were present. Garland Bryant led the prayer and John Williams led the Pledge of Allegiance. Both are members of the Mayor's Youth Council. Public Comments/ Recognitions: The Mayor presented Jamie Wier with the Mississippi Heritage Award acknowledgement.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 7, 2018 AND
THE SPECIAL BOARD MEETING OF MAY 9, 2018

Alderman Morris made the motion to approve the Minutes of the Regular Board Meeting of May 7, 2018 and the Special Board Meeting of May 9, 2018, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

2.

APPROVE TRAVEL FOR MAYOR BUTCH LEE TO TRAVEL TO MEMPHIS, TN TO
RAYMOND JAMES OFFICE FOR THE SALE OF WRUA BONDS ON JUNE 6-7, 2018

Alderman Coker made the motion to approve travel for Mayor Butch Lee to travel to Memphis, TN to Raymond James office for the sale of WRUA bonds on June 6-7, 2018, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

APPROVE PART-TIME LAW ENFORCEMENT OFFICER JOB DESCRIPTION; HIRE
SHANE ROBERTS AS A PART-TIME PATROLMAN EFFECTIVE MAY 22, 2018 AND
SET RATE OF PAY; APPROVE THE POLICE DEPARTMENT TO TRANSITION FROM
THE GEN4 GLOCK MODEL 22 .40 CALIBER TO THE GEN5 GLOCK MODEL 17/19 9MM
PURSUANT TO THE MEMO AND AMEND THE POLICE DEPARTMENT GOG POLICY
2.10 TO REFLECT THE SAME; ACCEPT THE RESIGNATION OF OFFICER KRISTEN
LIBERTO EFFECTIVE MAY 26, 2018; ADD MICHAEL PACE TO THE RESERVE PATROL
ROSTER EFFECTIVE JULY 5, 2018; ACKNOWLEDGE AND ENTER INTO THE MINUTES
THAT THE BRANDON POLICE DEPARTMENT IS A CERTIFIED NATIONAL
INCIDENT-BASED REPORTING SYSTEM PARTICIPANT EFFECTIVE
MAY 14, 2018

Alderman Vinson made the motion to approve the part-time Law Enforcement Officer job description; to hire Shane Roberts as a part-time Patrolman effective May 22, 2018 and set rate of pay; to approve the Police Department to transition from the Gen4 Glock Model 22 .40 Caliber to the Gen5 Glock model 17/19 9mm and amend the Police Department GOG policy 2.10 to reflect the same; to accept the resignation of Officer Kristen Liberto effective May 26,

2018; to add Michael Pace to the Reserve Patrol Roster effective July 5, 2018; to acknowledge and enter into the minutes that the Brandon Police Department is a certified National Incident-Based Reporting System participant effective May 14, 2018, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

ACCEPT THE RESIGNATION OF FIREFIGHTER CASEY NOBLE
EFFECTIVE MAY 29, 2018

Alderman Morris made the motion to accept the resignation of Firefighter Casey Noble effective May 29, 2018, in accordance with the memo from the Fire Chief, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR JESSE GREEN TO TRAVEL TO BAY ST. LOUIS, MS TO ATTEND THE MS BUILDING OFFICIALS ASSOCIATION SUMMER CONFERENCE ON JUNE 4-8, 2018; SET PUBLIC HEARINGS DURING THE JUNE 4 REGULAR BOARD MEETING, TO-WIT: CONSIDERATION OF A DIMENSIONAL VARIANCE REQUEST FROM JASON CARROLL AT 8 TREEWAY DRIVE (PARCEL #H9C-8-50), CONSIDERATION OF A REZONING REQUEST FROM RW DISTRIBUTORS, INC. LOCATED AT 1046 HWY 471 (PARCELS #I9-16-200)

Alderman Coker made the motion to approve travel for Jesse Green to travel to Bay St. Louis, MS to attend the MS Building Officials Association Summer Conference on June 4-8, 2018; to set the following public hearings during the June 4 Regular Board Meeting, to-wit: Consideration of a dimensional variance request from Jason Carroll at 8 Treeway Drive (Parcel #H9C-8-50) and Consideration of a re-zoning request from RW Distributors, Inc. located at 1046 Hwy 471 (Parcels #I9-16-200), in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

PUBLIC HEARING WITH REGARD TO THE CITY OF BRANDON'S FACILITY PLAN FOR THE CITY OF BRANDON'S APPLICATION FOR A LOAN THROUGH THE MISSISSIPPI STATE DEPARTMENT HEALTH'S DRINKING WATER SYSTEMS IMPROVEMENTS REVOLVING LOAN FUND (DWSIRLF) FOR TWO PROPOSED 500,000 GALLON WATER TANKS;

The Pubic Hearing was opened with respect to the City's Facility Plan in relation to its application for a loan through the MSDH Drinking Water Systems Improvements Revolving Loan Fund for two proposed 500,000 gallon water tanks. The Public Hearing notice is appended hereto.

The Public Works Department through the Economic Development Director presented the particulars with respect to the application.

Thereafter, those desiring to make public comment were requested to come forward and speak. No additional public comments were made. The Public Hearing was then closed.

7.

SET A PUBLIC HEARING ON JUNE 4, 2018 DURING THE REGULAR BOARD MEETING WITH REGARD TO DELINQUENT GARBAGE ACCOUNTS

Alderman Williams made the motion to set a public hearing during the June 4 Regular Board Meeting with regard to delinquent garbage accounts, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

ACCEPT THE RESIGNATION OF ADMINISTRATIVE ASSISTANT RACHEL KNIGHT EFFECTIVE MAY 22, 2018; HIRE PART-TIME EMPLOYEES EFFECTIVE MAY 22, 2018 AND SET RATE OF PAY; APPROVE THE THRASH COMMERCIAL CONTRACTOR PAY REQUEST #20 IN THE AMOUNT OF \$933,794.86 WITH REGARD TO THE RANKIN TRAILS/THE QUARRY BASEBALL AND AMPHITHEATER PROJECT AND AUTHORIZE PAYMENT OF THE SAME; HIRE DAWN ERRINGTON AS PARK ADMINISTRATIVE ASSISTANT EFFECTIVE MAY 22, 2018 AND SET RATE OF PAY

Alderman Morris made the motion to accept the resignation of Administrative Assistant Rachel Knight effective May 22, 2018; to hire part-time employees effective May 22, 2018 as presented by the Parks and Recreation Director in his memo to the board and set rate of pay; to approve the Thrash Commercial Contractor Pay Request #20 in the amount of \$933,794.86 with regard to the Rankin Trails/The Quarry Baseball and Amphitheater Project and authorize payment of the same; to approve to hire Dawn Errington as Park Administrative Assistant effective May 22, 2018 and set rate of pay, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

9.

APPROVE AGREEMENT WITH TGA ENTERPRISES, LLC (ALABAMA) AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; ADOPT A RESOLUTION APPOINTING THE 2018 MML CONFERENCE VOTING DELEGATE AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; APPROVE ELEVATOR PROFESSIONAL SERVICES QUOTE FROM MISSISSIPPI ELEVATOR, LLC FOR QUARTERLY PREVENTATIVE MAINTENANCE; APPROVAL FOR THE DOCKET OF CLAIMS FOR MAY 4, 15, & 22, 2018; APPROVAL OF THE FOX EVERETT CLAIMS RELEASED ON MAY 10, 2018

Alderman Corley made the motion to approve agreement with TGA Enterprises, LLC (Alabama) and authorize the Mayor to execute the same and to perform and make expenditures consistent therewith; to adopt a Resolution appointing the 2018 MML Conference voting delegate and authorize the Mayor to execute the same; approve elevator service quote from Mississippi Elevator, LLC for quarterly preventative maintenance; to approve the docket of

claims for May 4, 15, & 22, 2018; and to approve the Fox Everett claims released on May 10, 2018, in accordance with the memos from the City Clerk, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

10.
EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss potential litigation and personnel matters, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley then made the motion to go into executive session for the reason stated and in particular to discuss potential litigation regarding Gold Coast and personnel matters involving the Economic Development Department, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the Board Room.)

11.
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Morris, and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 4th DAY OF JUNE 2018.

ATTEST:

Angela Bear
ANGELA BEAN, CITY CLERK



Butch Lee
HON. BUTCH LEE, MAYOR