

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
July 2, 2018

1. CALL TO ORDER - Mayor Lee and Aldermen Dobbs, Middleton, Morris, Williams, Vinson and Corley were present. Alderman Coker was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Div. Chief Ben Warren gave the invocation and Div. Chief Craig Nash led the pledge of allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS - The Brandon 12U Boys All-Star Team was recognized for winning the 2018 USSSA State Baseball Tournament.
4. OLD BUSINESS

1. Consideration to approve the regular board minutes of June 18, 2018.

Alderman Corley made the motion to approve agenda item 4.1, and to append the same hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve an Order appointing Mark C. Baker, Sr. as the city's regular City Attorney in accordance with MCA 21-15-25 and setting fee schedule.

Alderman Vinson made the motion to approve agenda item 5.1, and to authorize the Mayor to execute the same and to append the same hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE CHIEF

1. Consideration to approve Sgt. Sam Versell to travel to Orlando, FL to attend the annual International DARE Conference on July 9-13, 2018.
2. Accept donation in the amount of \$100 from Roger and Louise Anderson.
3. Acknowledge the Brandon Police Department has been approved for four years of Mississippi State Re-Accreditation.
4. Hire James Pierce as Patrolman effective August 13, 2018 and set rate of pay.

Alderman Morris made the motion to approve agenda items 6.1 through 6.4 in accordance with related memos from the Police Chief which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. TERRY WAGES, FIRE CHIEF

1. Request permission to surplus and destroy items that are no longer of value or use to the city pursuant to the memo.
2. Request permission to approve Chief Terry Wages to travel to Biloxi, MS to attend the Mississippians for Emergency Medical Services Annual Conference on October 14-17, 2018.

Alderman Williams made the motion to approve agenda items 7.1 and 7.2 in accordance with the related memos from the Fire Chief which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the emergency storm drain repairs at 458 Pecan Circle from Hemphill Construction Co. in the amount of \$13,954.82, commodity pricing rate, and authorize payment of the same.
2. Consideration to approve vacuum excavator services from Hemphill Construction Co. in the amount of \$8,598.53, commodity pricing rate, and authorize payment of the same.
3. Consideration to approve the Core & Main and Sensus agreement for an AMI water metering system and authorize the Mayor to execute the same, such approval contingent upon the City's approval of acceptable lease purchase financing.
4. Consideration to approve the Burns Cooley Dennis, Inc. proposal in the amount of \$10,000.00 for geotechnical investigation services for two proposed elevated water tanks and authorize the Mayor to execute the same.
5. Consideration to approve Griner Drilling Services, Inc. change order #2 extending the number of work days with regard to the new Lakebend Water Well Project and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 8.1 through 8.5 in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DIRECTOR

1. Set the following public hearings for July 16, 2018 during the regular board meeting:
 - a. Consideration of a Conditional Use Permit application for Airspaces, LLC to lease a 60' X 60' section of land on Parcel #H8-16-70 for the use of a cellular tower facility.
 - b. Consideration of a Conditional Use Permit application for Shane Morrison to occupy 154 W. Government Street (Parcel #18K-70) for use of church assembly.

Alderman Morris made the motion to approve agenda items 9.1(a) and (b) in accordance with the related memos from the Community Development Director which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

10. RAMIE FORD, PARKS AND RECREATION DIRECTOR

1. Request permission to hire Michael McClain as a part-time seasonal park laborer effective July 3, 2018 and set rate of pay pursuant to the memo.
2. Request permission to hire Timothy Kimple as a full-time Park Laborer III effective July 3, 2018 and set rate of pay pursuant to the memo.
3. Consideration to accept the Benchmark Engineering proposal in the amount of \$18,500.00 for land surveying with regard to The Quarry Park Project.
4. Consideration to approve the Thrash Commercial Contractors pay request #21 in the amount of \$527,012.19 with regard to the Rankin Trails/The Quarry Baseball and Amphitheater Project and authorize payment of the same.

Alderman Dobbs made the motion to approve agenda items 10.1 through 10.4 in accordance with the related memos from the Director of Parks and Recreation which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to approve box seat rates for the 2019 Concert Series at the Brandon Amphitheater.
2. Consideration to approve the preferred seat program agreement and rate for the 2019 Concert Series at the Brandon Amphitheater.

Alderman Williams made the motion to approve agenda items 11.1 and 11.2 in accordance with the related memos from the Economic Development Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

12. ANGELA BEAN, CITY CLERK

1. Consideration to approve the Brandon Amphitheater performance agreement with Frankenstein Touring, LLC (Grace Vanderwaal), and authorize the Mayor to execute the same and authorize related expenditures in accordance therewith.
2. Consideration to approve the:
 - a. Docket of claims for June 21 & July 3, 2018.
 - b. Electronic fund transfers for June 2018.
 - c. Fox Everett claims released on June 28, 2018.

Alderman Corley made the motion to approve agenda items 12.1 and 12.2(a)-(c) in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

13. EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to enter into Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Corley made the motion to go into Executive Session for purposes of discussing personal matters involving the fire department and potential litigation involving matters pertaining to damage to the municipal sewer system and eminent domain related to the Downtown Revitalization Project, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Corley then made the motion to authorize the filing of a lawsuit against the parties responsible for impermissible discharges into the City's sewer system and the damages caused thereby, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Morris then made the motion to suspend without pay Employee #1038 for one (1) day for matters as related by the Fire Chief with a memo regarding the same to be included in the employee's personnel file, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams then made the motion to resume the regular board meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

The votes taken in Executive Session were announced upon returning to the board room.

14. BUTCH LEE, MAYOR

1. Consideration to approve a professional services agreement with the Stennis Institute to perform a comparative salary survey, to review municipal job descriptions and the employee handbook and to provide recommended update, and to authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda item 14.1 in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

15. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting of July 2, 2018, seconded by Alderman Corley and upon unanimous vote the motion carried.

Minutes approved, this the 16th day of July 2018.



Hon. Butch Lee, Mayor

Attest:


Hon. Angela Bean, City Clerk

