

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
OCTOBER 1, 2018

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Coker, Williams, Vinson, and Corley were present. Alderman Morris was absent
2. INVOCATION AND PLEDGE OF ALLEGIANCE: Gracie Wilcox led the prayer and Mikah Sheldon led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - Mayor’s Youth Council drawing for tickets to The Beach Boys – The winner was April Brown.
 - Linda Wolfe of the Central Mississippi Library Association addressed the board about getting library cards and upcoming events.
 - Ryan Puckett on behalf of Belle Oak subdivision thanked the Mayor, Alderman Vinson and Public Works Director for all the work to assist in drainage control in the subdivision and present a donation of \$1,200.00 from the homeowners to be used for public works purposes.
 - Brandon Cook of Journey Church addressed the board about an outreach program of the church to assist those who need help with painting, maintenance and other things around the house and asked for assistance in getting the word out to those who may need assistance.
4. OLD BUSINESS
 1. Consideration to approve the special board meeting minutes of September 13, 2018 and the regular board meeting minutes of September 17, 2018.

Alderman Corley made the motion to approve agenda item 4.1 seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Accept donation of the Marquette Cement Plant monument from Buzzi Unicem.
 2. Consideration to approve the memorandum of understanding between the City of Brandon and Central MS Planning & Development District with regard to providing an economic analysis and technical assistance and authorize the Mayor to execute the same.

Alderman Vison made the motion to approve agenda items 5.1 and 5.2 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE CHIEF

1. Request permission to hire Lisa Dutton as Deputy Court Clerk effective October 2, 2018 and set rate of pay pursuant to the memo.
2. Request permission for Officer Sim Shanks to travel to Decatur, AL to attend a Taser Instructor Class on November 13, 2018.
3. Request permission to surplus police equipment that is no longer of value and or use to the city and transfer items to the MS Department of Surplus Property pursuant to the memo.
4. Request permission to surplus weapons that are no longer of any evidentiary value, that have cleared the claims process as described in MCA 21-39-21 and authorize their sale in public auction pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 6.1 through 6.4 in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Alderman and upon unanimous vote the motion carried.

5. Consideration to change the Communication Officers shifts from (8) eight hours to (12) twelve hours and adjust their rate of pay accordingly.

Alderman Vinson made the motion to approve agenda item 6.5 in accordance with the related memo from the Police Chief, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. PATRICK WOFFORD, BATTALION CHIEF

1. Monthly Reports:
 - a. Siren Report; functions properly: Y Issues: None
 - b. EMS Report; # of P1 calls: 155 Average Response Time: 9:08

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Accept the donation from Belle Oak Homeowners Association in the amount of \$1,200.00 for the street department.
2. Consideration to approve the Southern Pine Electric agreement for electrical services at the New Lakebend Well and authorize the Mayor and City Clerk to execute the same.

3. Consideration to declare an emergency the repairs to the North Street Water Well from Griner Drilling Services, Inc. in the amount of \$8,797.00 and authorize payment of the same.
4. Consideration to approve the Puckett Power Systems professional services agreement for generator maintenance in the amount of \$21,088.00 and authorize the Mayor to execute the same.
5. Consideration to approve the Waggoner Engineering supplemental agreement #2 in the amount of \$98,252.01 with regard to the Highway 80 Road Widening Project and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda items 8.1 through 8.5 in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. Consideration to approve the Metro Building Service professional services agreements for HVAC facility maintenance for FY19 at the Municipal Complex, Library and Police Department and authorize the Mayor to execute the same.
7. Request permission for David "Randy" Morehead to travel to Tupelo, MS to attend the MSRWA & MDEQ Water & Wastewater Fall Training Course on October 22-23, 2018.
8. Request permission for John Jenkins & Tony Johnson to travel to Biloxi, MS to attend the MS 811 Damage Prevention Summit Training Course on November 6-7, 2018.
9. Rescind board action taken on July 16, 2018 under section 8, subsection 3 of the minutes with regard to the hiring of Kenny Gilmore.

Alderman Williams made the motion to approve agenda items 8.6 through 8.9 in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DIRECTOR

1. Public hearing and board action with regard to:
 - a. Consideration of the Conditional Use Permit application request for Sid Scarborough located at Lot #6 Morgan's Way (Parcel #I7N-1-60).
 - b. Consideration of the Variance application request for Sid Scarborough located at Lot #6 Morgan's Way (Parcel #I7N-1-60).

The Public Hearing was opened with respect to agenda items 9.1 and 9.2. The Director of Community Development advised that all pre-requisites to the Public Hearing have been met. He further advised that the Planning Commission voted to recommend approval of the

requests. The Director presented a memo with Staff Report and related information which is appended hereto and incorporated herein by reference. Those seeking to provide any public comment regarding the application were then requested to address the Mayor and Board of Aldermen. No additional comments were made, and the Public Hearing was closed.

Alderman Corley then made the motion to approve agenda items 9.1, for the reasons expressed in the Staff Report incorporated herein by reference, and further finding that the conditional use request meets the requirements set forth in Sections 9.7.2 and 10.2 of the Zoning Ordinance and the variance request meets the requirements set forth in Section 9.6 of the Zoning Ordinance, seconded by Alderman Vinson and upon unanimous vote the motion carried.

2. Request permission for Matthew Dodd to travel to Ridgeland, MS to attend the MS Urban Forest Council Annual Conference on November 1-2, 2018.

Alderman Corley made the motion to approve agenda item 9.2 in accordance with the related memo from the Community Development Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

3. Add to the agenda and approve Matthew Dodd or in the alternative, Mayor Lee, to travel to Oxford, MS to attend the MS Association of American Planning Group luncheon on October 11, 2018.

Alderman Corley made the motion to approve agenda item 9.3 in accordance with the related memo from the Community Development Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to approve the Brandon Amphitheater performance agreement with Odesza Touring Inc.; authorize the Mayor to execute the same; and authorize related expenditures in accordance therewith.
2. Consideration to approve the:
 - a. Docket of claims for September 21 & 30, 2018 and October 1, 2018.
 - b. Fox Everett claims released on September 13 and 27, 2018.
 - c. Electronic fund transfers for September 2018.

Alderman Williams made the motion to approve agenda items 10.1 and 10.2 (a)-(c) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried. Thereafter

Alderman Corley made the motion to go into Executive Session to discuss potential litigation regarding the city's solicitation ordinance and the acquisition of real property for the Grants Ferry Road Project, and the transaction of business and discussion regarding the prospective purchase, sale or leasing (use) of lands and the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business or an industry regarding matters pertaining to the 2019 Amphitheater concert series sponsor, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to authorize the Mayor to negotiate with others for the concert series sponsorship for the Amphitheater for the 2019 season and to negotiate with C-Spire within the range proposed for alternate sponsorship opportunities, if any, seconded by Alderman Vison, and upon unanimous vote the motion carried.

Alderman Williams made the motion to authorize the Mayor and/or counsel to make an offer of just compensation consistent with the appraisal obtained for the purchase of property from John Whitley for the Grants Ferry Road Project, Phase C, and to approve a Resolution, which is appended hereto, authorizing the condemnation of certain land for the Grants Ferry Road Project, Phase C, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

The votes taken in Executive Session were announced upon return to the board room.

11. ADDITIONAL ITEMS

1. Adopt an ordinance amending Section 54-76 and repealing 54-77 of the Code of Ordinances of the City.

Alderman Vinson made the motion to approve agenda item 11.1, and to append the ordinance to hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

2. Approve the Grants Ferry Parkway Phase C Agreement and authorize the Mayor to execute the same.

Alderman Corley made the motion to approve agenda item 11.2, and to append the agreement hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

Approved, this the 15th day of October 2018.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

