

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 5, 2018

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Mary Presley Harrington of the Mayor’s Youth Council led the invocation and the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Mike Monk – CMPDD – Presented the City with a 50-year participation plaque.
 2. Boy Scout Troop #178 – Scoutmaster Patrick Kyle and members of the troop were present working on their communications merit badge.
 3. Brandon042-survey results regarding the Brandon Amphitheater – Robert Graham presented the City with a survey of the 2018 Amphitheater season.
 4. Brandon Journey Church – Brandon Cook provided a follow-up regarding the service projects performed in the City.
4. OLD BUSINESS
 1. Consideration to approve the regular board meeting minutes of October 15, 2018.

Alderman Morris made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. CHRIS BUTTS, POLICE DEPARTMENT
 1. Accept the donation of four (4) Chevrolet rims from Constable Brad Patridge.
 2. Accept the resignation of Officer Jordan Evans effective November 2, 2018.
 3. Request permission to surplus firearms and authorize publication of notice for public sale to a federal licensed firearms dealer in accordance with MCA 17-25-25(2).

Alderman Coker made the motion to approve agenda items 5.1 through 5.3 in accordance with the related memos of the Police Chief which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. PATRICK WOFFORD, BATTALION CHIEF
 1. Monthly Reports:
 - a. Siren Report; functions properly: N Issues: 2 sirens required repair at Rouse and Greenbrook with repairs scheduled for November 6, 2018.
 - b. EMS Report; # of P1 calls: 141 Average Response Time: 7:11

2. Accept the resignation of Firefighter Daniel Mabus effective November 12, 2018.

Alderman Williams made the motion to approve agenda items 6.2 in accordance with the related memo from BC Woffard which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Contract Summary Change Order decreasing the contract amount \$4,083.86 for a total contract price of \$988,916.64 and authorize the Mayor to execute the same; and approve the Griner Drilling Company pay request #9 (Final) in the amount of \$85,662.24 with regard to the New Lakebend Water Well Project and authorize payment of the same.
2. Consideration to approve Utility Constructors, Inc. to provide all labor and equipment to complete the North Street Water Line Project in the amount of not to exceed \$25,000.00 utilizing commodity bid pricing.
3. Request permission to purchase materials from Southern Pipe & Supply in the amount of \$23,575.33, as the lowest and best quote received, required to complete the Greenfield Sewer Project and authorize payment of the same.
4. Consideration to approve Utility Constructors, Inc. in the amount of \$49,540.00, as the lowest and best quote received, to provide labor and equipment to complete the Greenfield Sewer Project and authorize payment of the same.
5. Consideration to approve the utility adjustments and utility adjustment denials pursuant to the memo.

Alderman Williams made the motion to approve agenda items 7.1 through 7.5 in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT DIRECTOR

1. Consideration to approve the Right-of-Way/Easement Agreement between the City of Brandon and Telepak Networks, Inc., d/b/a CSpire and authorize the Mayor to execute the same.
2. Consideration to approve the revised preliminary plat for Cross Landing Subdivision (formerly Greyton Subdivision).
3. Accept the donation of two (2) benches from the Brandon Historic Preservation Commission and add to the city's inventory.
4. Request permission for Jody Compton to travel to Vicksburg, MS to attend the Floodplain Management 202 Course on December 12-13, 2018.

Alderman Corley made the motion to approve agenda items 8.1 through 8.4 in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. RAMIE FORD, PARK AND RECREATION DIRECTOR

1. Request permission to advertise in the Rankin County News for various city events during FY19, not to exceed \$2,500.00, for the purpose of advertising and to bring favorable notice of the opportunities and possibilities of the city.

Alderman Williams made the motion to approve agenda item 9.1 in accordance with the related memo from the Parks and Recreation Director which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

2. Consideration to accept the Backyard Burger RFP for concession operations at Shiloh Park and The Quarry.

Alderman Coker made the motion to approve agenda item 9.2 in accordance with the related memo from the Parks and Recreation Director which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to renew the employee health insurance coverage with agent of record, HUB International, Specific Excess Coverage with HCC and increase the individual specific deductible from \$60,000.00 to \$65,000.00 for calendar year 2019 and authorize the City Clerk to execute all related documents.
2. Consideration to accept bid in response to the Notice of Public Auction pursuant to MCA Section 21-39-21 dated October 17, 2018 and award to The Southern Connection Police Supplies in the amount of \$4,685.00.
3. Consideration to approve the MDA cash request in the amount of \$17,900.00 with regard to the Luckney Road Phase B/Mary Myles Sewer Project and authorize the Mayor to execute the same.
4. Accept the donation of technology equipment from the MS Department of Banking and Consumer Finance and add to the city's inventory.
5. Consideration to accept the Municipal Compliance Questionnaire for FY18 and authorize the Mayor and City Clerk to execute the same.
6. Request permission to declare Monday, December 31, 2018 as an additional holiday in accordance with Governor Bryant's proclamation dated October 16, 2018.
7. Request permission to transfer funds pursuant to the memo.
8. Consideration to approve fiscal year 2018 budget amendments in accordance with the spreadsheet and authorize publication of those which exceed 10%.

9. Consideration to approve the:
- a. Docket of claims for October 16, 19, 24 & 31 and November 1 & 6, 2018.
 - b. Electronic fund transfers for October 2018.
 - c. Fox Everett claims released on October 31 and November 1, 2018.

Alderman Morris made the motion to approve agenda items 10.1 through 10.9 (a)-(c) in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION.

Alderman Corley made the motion to consider the need to enter Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Vinson made the motion to go into Executive Session to discuss personnel matters involving the Fire Department and potential litigation regarding the Grants Ferry Road Project, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Williams made the motion to exit Executive Session and return to the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

12. ADJOURN


Alderman Morris made the motion to adjourn the Regular Board meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

Approved this the 19th day of November 2018.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

